**Macclesfield Town Council EQUAL OPPORTUNITIES FORM**

In accordance with our policy on equal opportunities in employment, we provide equal opportunities to all job applicants and employees. We do not discriminate either directly or indirectly because of sex, race, age, disability, religion or belief, sexual orientation, gender reassignment, marital or civil partnership status, pregnancy and maternity.

We have implemented a procedure of monitoring all job applications and would be grateful if you would answer the questions below. Your name has been requested so we can monitor applications at the shortlisting stage as well as at the application stage.

None of the information provided below will be seen by those directly involved in the appointment. The form below will be detached from your application form, stored separately and used only to provide statistics for monitoring purposes.

If a number of potential answers are given, please circle the most appropriate option.

|  |  |
| --- | --- |
| **Job Title** |  |
| **Full Name** |  |
| **How did you become aware of this position?** | 1. on spec application
2. word of mouth
3. local press
4. national press
5. internet
6. recruitment agency

 g) otherIf other, please specify: |
| **Gender**  | 1. male b) female c) transsexual

d) prefer not to answer  |
| **Age** | 1. 18-25 b) 25-35 c) 35-45 d) 45-55

e) over 55 f) prefer not to answer |
| **Marital Status** | 1. married b) single c) other

d) prefer not to answer |
| **Do you have any disabilities?** | a) yes b) no c) prefer not to answer |
| **Are you the main carer for any person/s?** | a) yes b) no c) prefer not to answer  |
| **Sexual Orientation** | a) heterosexual/straight b) gay man c) gay woman/lesbian d) bi-sexual e) transsexual f) prefer not to answer |

**ETHNIC ORIGIN**

There are five sections given below (A-E) in respect of ethnic origin. Please choose only one section and then tick the appropriate box within your chosen section to indicate your ethnic origin. If you prefer not to answer, please confirm this by ticking the appropriate box at Section F.

**SECTION A – White**

|  |  |
| --- | --- |
| British |  |
| English |  |
| Scottish |  |
| Irish |  |
| Welsh |  |
| Other; please specify: |  |

**SECTION B - Asian, Asian British, Asian English, Asian Scottish, or Asian Welsh**

|  |  |
| --- | --- |
| Indian |  |
| Pakistani |  |
| Bangladesh |  |
| Other, if other please specify: |  |

**SECTION C - Black, Black British, Black English, Black Scottish, or Black Welsh**

|  |  |
| --- | --- |
| Caribbean |  |
| African |  |
| Other, if other please specify: |  |

**SECTION D - Mixed**

|  |  |
| --- | --- |
| White and Black Caribbean |  |
| White and Black African |  |
| White and Asian |  |
| Other, if other please specify: |  |

**SECTION E - Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh, or other ethnic group**

|  |  |
| --- | --- |
| Chinese |  |
| Other, if other please specify: |  |

**Section F**

|  |  |
| --- | --- |
| Prefer not to answer |  |

**DATA PROTECTION DECLARATION:**

I hereby give my consent for processing the data supplied in this form for the purpose of recruitment and selection.

Signed by the applicant:

Date: