



Macclesfield Town Council
Annual Report
2015/16



Mayor's Annual Report



On 21st May 2015, Cllr Liz Durham was elected as Macclesfield Town Council's first Mayor with the official title of "The Worshipful the Mayor of Macclesfield, Cllr Liz Durham."

Cllr Durham was swiftly inaugurated into the role with engagements in her first week as Mayor; attending the Eye Society's Celebratory Event where many local organisations were represented and opening Butters John Bee on Mill Street with the Town Crier in attendance.



The summer months are resplendent with Civic Services across Cheshire East. These are formal occasions to honour the new Town Mayor. The Mayor of Macclesfield's Civic Service was held in July at St Michael and All Angel's Church. The Mace Bearer led the Civic Party procession from the Town Hall to the Church. The service reflected

the Mayor's theme of "a celebration of life, young and old".

Macclesfield held a commemorative weekend 15th-16th August dedicated to remembering those from the Macclesfield area and the 7th Cheshire Regiment who participated in the Gallipoli landings in 1915. The Mayor went to several of the lectures and laid a wreath at the War Memorial following the special Sunday Service.



One of the special roles of the Mayor is to attend official openings, present prizes or awards, or be present to mark a celebratory or commemorative event. There have been many such engagements in 2015 and 2016, for example; attending the Cheshire Fire and Rescue Prince's Trust Graduation, speaking at a Macclesfield Pioneering Women's lunch, presenting awards at Angel's Rescue Horse Show, meeting German Exchange Students at Kings School, laying a wreath on Remembrance Day, and greeting children at Santa's Grotto. These are just a few of the many varied engagements the Mayor has been delighted to attend, of which there have been over one hundred.



A highlight of the Mayor's official engagements was Macclesfield's Christmas Lights Switch On. Dancing groups, bands, singers and entertainers braved the weather to deliver professional performances. The Mayor, Father Christmas and David Rutley MP had the honour of switching on the lights.



The Charity Ball was a personal highlight in the Mayor's calendar. Dignitaries and representatives from local organisations were among the guests. Following a sumptuous 3 course meal, there was a raffle and auction. The night finished with dancing to a local band. £1829 was raised for the Mayor's Charities, Park Lane Special School and Alzheimer's Society.



Eight groups of people were presented with the Mayor's Civic Awards in April for their voluntary services to the town. Residents were invited to nominate people from the local community and winners were chosen by a judging panel led by the Mayor. The award presentation took place at the

Town Hall following the Mayor's Thanksgiving Service at St Michael and All Angel's Church.

As Cllr Liz Durham's term as Macclesfield Town Council's first Mayor comes to an end, this is time to reflect on all the extraordinary people she has met who dedicate their time to helping others and who strive to make Macclesfield a great place to live. Cllr Liz Durham wishes to thank everyone who has supported and welcomed her.

Local Service Delivery in Macclesfield

In this first year of operation of Macclesfield Town Council, there has been a concerted focus on the very necessary governance and infrastructure of the council.

This means the development of Standing Orders, Financial Regulations and policies covering the full range of the council's work, from freedom of and access to information to safeguarding and health and safety. Members have had to develop, consider and approve around 500 pages of detailed policy information and attend numerous meetings to develop the council's constitution.

The council has developed a scheme of delegation through its committees:

Finance Committee	Overseeing the council's spend and budgeting
Services Committee	Managing the council's strategic approach to local service delivery
Planning Committee	Considering local planning applications and issues and responding on behalf of the council
Personnel Committee	responsible for staffing the council's human resources

These committees take a focussed view on their specific areas of responsibility and enable the council to make decisions efficiently and responsibly.

As well as the governance work, the council took forward some early responsibilities, which included the town's floral displays and the Christmas Lights.



The council also led on the delivery of their first Christmas Lights Switch On, which took place on Saturday November 28th. The big stage event did not benefit from the very seasonal weather, but the community of Macclesfield braved the rain and wind to see displays of dancing, live music and pantomime. The town hall hosted a large craft fair and the Market Place was home to a Christmas Market with entertainers and children's activities.

Eventually the weather cleared just in time for the switch on by Father Christmas and the fireworks display, which was enjoyed by a packed square of people enjoying the festivities.

The Council has also granted over £45,000 to community groups in Macclesfield for projects that serve the community, provide activities for all age ranges and promote the town through events and publications. The grants scheme is open to any community

group in Macclesfield for activities that benefit Macclesfield, its communities and residents.

The town council has responsibility for funding the CCTV provision in the town and works closely with the control room and emergency services. We are going through a review of CCTV provision for 2017/18 to ensure the current capacity meets the needs of the town.

Through the Planning Committee, the town council has hosted several consultation and public events to understand the views of residents when responding to issues such as the Cheshire East Local Plan. These community engagement events have helped inform our response to a number of issues in the town and give residents another opportunity for their opinions to be taken in to consideration.



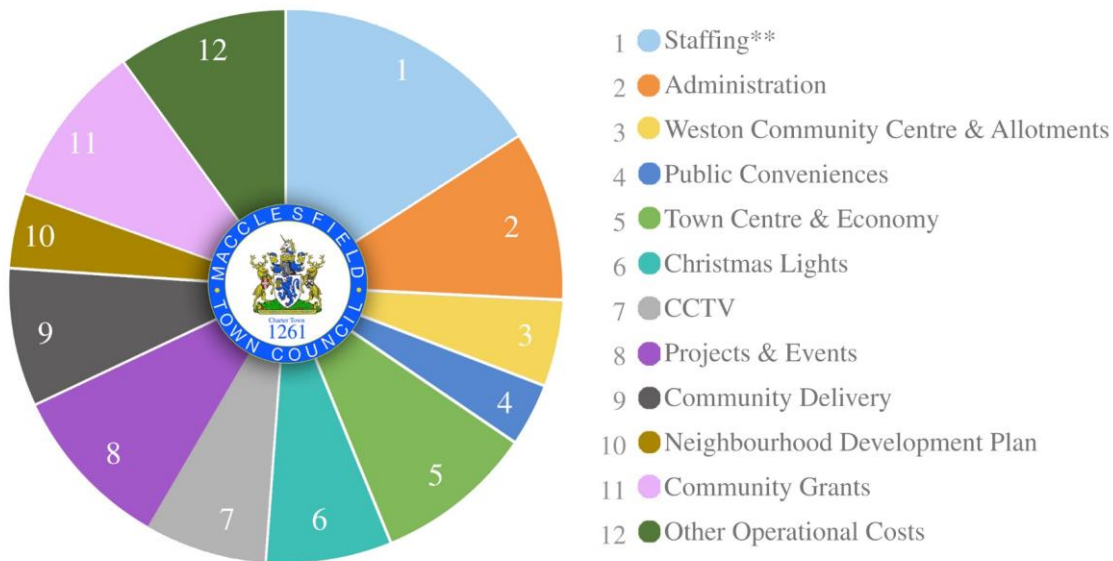
In this, our first year, we have enjoyed the opportunity to play our part in celebrating HM The Queen's 90th birthday. In March councillors and residents took part in the national Clean for the Queen project in the town centre. In April, to mark the Queen's birthday, the first of 90 trees to be planted for the Queen in Macclesfield was planted and dedicated in St Michael's churchyard.

Looking forward, we are working very closely with Cheshire East Council with regard to the transfer of assets and services within the town to the town council to meet the aims of greater local service delivery. It is expected that in the coming weeks allotments and community centres will be negotiated for transfer and looking further in to the future we will continue to work with partners to identify other appropriate facilities and services in the town that might benefit from greater local focus.

The Council's Finances

The Finance Committee led the council through a detailed budget-setting process that began in September 2015, with the final budget for 2016/17 being approved in January 2016.

How Macclesfield Town Council will use your £38.25 council tax precept



*Price based on a band D home

** Please note that Macclesfield Town Councillors do not cost any money, it is a voluntary role.



Annual Financial Return for 2015/16

Macclesfield Town Council						Page No 1
Working details for ANNUAL RETURN - Year ended 31 March 2016						
		Last Year £	This Year £	Code	and Centre	Code Description
1	Balances brought forward	0	0	Total balances & reserves at the beginning of the year as recorded in the Council Financial Records		
2		0	575,640	1176	101	Precept
2	Annual Precept	0	575,640	Total amount of Precept income received in the year		
3		0	210	1003	115	Income - Christmas Lights
3		0	50	1005	101	Income - Grants & Donations
3		0	79	1007	101	Income - Interest
3		0	25,427	1008	101	Income - Other
3		0	2,030	1177	101	Council Tax Support Grant
3	Total other receipts	0	27,795	Total income or receipts as recorded in the cashbook minus the Precept		
4		0	33,808	4000	101	Wages & Salaries
4	Staff costs	0	33,808	Total expenditure or payments made to and on behalf of all council employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses		
5	Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the Council borrowings		
6		0	9,200	4005	101	Rent & Utilities
6		0	15,572	4006	101	Supplies & Services
6		0	45	4018	101	Communications
6		0	1,750	4021	101	Accountancy Support
6		0	420	4023	101	HR & H&S Support
6		0	5,354	4031	101	Other Expenses
6		0	343	4031	115	Other Expenses
6		0	2,350	4032	103	Allotment Expenditure
6		0	22,411	4050	115	Christmas Lights Installation
6		0	425	4051	115	Christmas Lights Renewals
6		0	7,202	4052	115	Christmas Lights Switch On
6		0	31,450	4053	107	CCTV
6		0	1,510	4058	107	Remembrance
6		0	5,077	4062	107	Floral Displays
6		0	45,024	4067	112	S137 Grants
6		0	20,185	4076	114	Contingency
6	Total other payments	0	168,320	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	Balances carried forward	0	401,307	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		0	76,886	200	0	Current Bank A/c
8		0	300,079	201	0	CCLA Deposit
8	Total Cash & Investments	0	376,965	The sum of all current and deposit bank accounts, cash holdings and		

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Working details for ANNUAL RETURN - Year ended 31 March 2016					
	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and</u>	<u>Centre</u>	<u>Code Description</u>
investments held as at 31 March					
9	0	451,340	9	0	Total Fixed Assets
9	0	451,340	The recorded current book value at 31 March of all tangible fixed assets owned by the Council as recorded in the asset register		
10	0	0	The outstanding capital balances as at 31 March of all loans from third parties(usually PWLB)		



21/04/2016

Macclesfield Town Council

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Detailed Income & Expenditure by Budget Heading 01/04/2016

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Month No : 1**Cost Centre Report**

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>101</u>	<u>Administration</u>							
4000	Wages & Salaries	33,808	0	104,580	104,580		104,580	0.0 %
4005	Rent & Utilities	9,200	0	9,000	9,000		9,000	0.0 %
4006	Supplies & Services	15,572	0	15,000	15,000		15,000	0.0 %
4018	Communications	45	0	0	0		0	0.0 %
4021	Accountancy Support	1,750	0	0	0		0	0.0 %
4023	HR & H&S Support	420	0	0	0		0	0.0 %
4031	Other Expenses	5,354	0	9,000	9,000		9,000	0.0 %
	Administration :- Expenditure	66,150	0	137,580	137,580	0	137,580	0.0 %
1005	Income - Grants & Donations	50	0	0	0			0.0 %
1007	Income - Interest	79	0	0	0			0.0 %
1008	Income - Other	25,427	0	0	0			0.0 %
1176	Precept	575,640	0	575,640	-575,640			0.0 %
1177	Council Tax Support Grant	2,030	0	0	0			0.0 %
	Administration :- Income	603,225	0	575,640	-575,640			0.0 %
	Net Expenditure over Income	-537,075	0	-438,060	-438,060			
<u>103</u>	<u>Allotments</u>							
4032	Allotment Expenditure	2,350	0	14,460	14,460		14,460	0.0 %
	Allotments :- Expenditure	2,350	0	14,460	14,460	0	14,460	0.0 %
1000	Income - Allotments	0	0	4,460	-4,460			0.0 %
	Allotments :- Income	0	0	4,460	-4,460			0.0 %
	Net Expenditure over Income	2,350	0	10,000	10,000			
<u>104</u>	<u>Weston Community Centre</u>							
4031	Other Expenses	0	0	25,000	25,000		25,000	0.0 %
	Weston Community Centre :- Expenditure	0	0	25,000	25,000	0	25,000	0.0 %
1001	Income - Bookings	0	0	5,000	-5,000			0.0 %
	Weston Community Centre :- Income	0	0	5,000	-5,000			0.0 %
	Net Expenditure over Income	0	0	20,000	20,000			
<u>105</u>	<u>Public Conveniences</u>							
4031	Other Expenses	0	0	50,000	50,000		50,000	0.0 %
	Public Conveniences :- Expenditure	0	0	50,000	50,000	0	50,000	0.0 %
	Net Expenditure over Income	0	0	50,000	50,000			

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Detailed Income & Expenditure by Budget Heading 01/04/2016

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Month No : 1

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>106</u>	<u>Economic Development</u>							
4031	Other Expenses	0	0	63,180	63,180		63,180	0.0 %
	Economic Development :- Expenditure	0	0	63,180	63,180	0	63,180	0.0 %
1008	Income - Other	0	0	4,180	-4,180			0.0 %
	Economic Development :- Income	0	0	4,180	-4,180			0.0 %
	Net Expenditure over Income	0	0	59,000	59,000			
<u>107</u>	<u>Projects & Events</u>							
4053	CCTV	31,450	0	31,450	31,450		31,450	0.0 %
4058	Remembrance	1,510	0	0	0		0	0.0 %
4061	Street Furniture	0	0	1,270	1,270		1,270	0.0 %
4062	Floral Displays	5,077	0	10,000	10,000		10,000	0.0 %
	Projects & Events :- Expenditure	38,037	0	42,720	42,720	0	42,720	0.0 %
	Net Expenditure over Income	38,037	0	42,720	42,720			
<u>112</u>	<u>Grants & Donations</u>							
4067	S137 Grants	45,024	0	0	0		0	0.0 %
4068	Other Grants & Donations	0	0	80,000	80,000		80,000	0.0 %
	Grants & Donations :- Expenditure	45,024	0	80,000	80,000	0	80,000	0.0 %
	Net Expenditure over Income	45,024	0	80,000	80,000			
<u>114</u>	<u>Other Operational Costs</u>							
4075	Operational M'ment & Support	0	0	31,340	31,340		31,340	0.0 %
4076	Contingency	20,185	0	100,000	100,000		100,000	0.0 %
	Other Operational Costs :- Expenditure	20,185	0	131,340	131,340	0	131,340	0.0 %
	Net Expenditure over Income	20,185	0	131,340	131,340			
<u>115</u>	<u>Christmas Lights</u>							
4031	Other Expenses	343	0	45,000	45,000		45,000	0.0 %
4050	Christmas Lights Installation	22,411	0	0	0		0	0.0 %
4051	Christmas Lights Renewals	425	0	0	0		0	0.0 %
4052	Christmas Lights Switch On	7,202	0	0	0		0	0.0 %
	Christmas Lights :- Expenditure	30,382	0	45,000	45,000	0	45,000	0.0 %
1003	Income - Christmas Lights	210	0	0	0			0.0 %
	Christmas Lights :- Income	210	0	0	0			
	Net Expenditure over Income	30,172	0	45,000	45,000			



The Council

Broken Cross Ward

Cllr Liz Durham (Mayor)
Cllr Martin Hardy

Central Ward

Cllr Beverley Dooley
Cllr Janet Jackson

East Ward

Cllr Philip Bolton

Hurdsfield Ward

Cllr Matthew Sharrocks

South Ward

Cllr Chris Andrew
Cllr Neil Puttick

Tytherington Ward

Cllr Ainsley Arnold
Cllr Gareth Jones

West & Ivy Ward

Cllr Alift Harewood (Deputy Mayor)
Cllr Adam Schofield

The 2015/16 Committees

Finance Committee	Services Committee	Planning Committee	Personnel Committee
Cllr Andrew (Chairman) Cllr Schofield (Vice Chairman) Cllr Durham Cllr Jones Cllr Dooley Cllr Hardy Cllr Harewood	Cllr Hardy (Chairman) Cllr Bolton (Vice Chairman) Cllr Dooley Cllr Jackson Cllr Puttick Cllr Jones Cllr Arnold	Cllr Jones (Chairman) Cllr Bolton (Vice Chairman) Cllr Harewood Cllr Dooley Cllr Durham	Cllr Arnold (Chairman) Cllr Schofield (Vice Chairman) Cllr Jackson Cllr Jones Cllr Dooley Cllr Sharrocks Cllr Puttick

The Offices

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