

Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2017/18 Part 3

To be completed by:

- all smaller authorities* where either the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; and
- any other smaller authorities that either:
 - are unable to certify themselves as exempt; or
 - have requested a limited assurance review.

Guidance notes on completing Part 3 of the Annual Governance and Accountability Return 2017/18

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Part 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with Proper Practices.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **annual internal audit report** is completed by the authority's internal auditor.
 - Sections 1 and 2 are to be completed and approved by the authority.
 - Section 3 is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved **before 2 July 2018**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or requesting a limited assurance review, **must** send to the external auditor:
 - the Annual Governance and Accountability Return Sections 1, 2 and 3, together with
 - a bank reconciliation as at 31 March 2018
 - an explanation of any significant year on year variances in the accounting statements
 - your notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2017/18

Unless requested, do not send any original records to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed and is able to give an opinion on the limited assurance review, the Annual Governance and Accountability Return including **Section 3 – External Auditor Report and Certificate** will be returned to the authority.

Publication Requirements

Smaller authorities with either income or expenditure exceeding £25,000 **must** publish on a public website, under the Accounts and Audit Regulations 2015, the Annual Governance and Accountability Return:

- **Section 1 – Annual Governance Statement 2017/18**, page 4
- **Section 2 – Accounting Statements 2017/18**, page 5
- **Section 3 – The External Auditor Report and Certificate 2017/18**, page 6
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to Local Audit and Accountability Act 2014.

Guidance notes on completing Part 3 of the Annual Governance and Accountability Return 2017/18

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this Annual Governance and Accountability Return. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the Annual Governance and Accountability Return is complete (i.e. no empty highlighted boxes), and is properly signed and dated. Avoid making amendments to the completed Annual Governance and Accountability Return. Any amendments must be approved by the authority, properly initialled and accompanied by an explanation. If the Annual Governance and Accountability Return contains unapproved or unexplained amendments, it may be returned and additional costs will be incurred.
- The authority **should** receive and note the annual internal audit report prior to approving the annual governance statement and before approving the accounts.
- Use the checklist provided below to review the Annual Governance and Accountability Return for completeness before sending it to the external auditor.
- Do not send the external auditor any information not specifically requested. However, you **must** inform your external auditor about any change of Clerk, Responsible Finance Officer or Chairman, and provide relevant email addresses and telephone numbers.
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the Annual Governance and Accountability Return covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the explanation.
- If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or variances are not fully explained, additional costs will be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2017) equals the balance brought forward in the current year (Box 1 of 2018).
- Please enter the authority's name **only** in Section 3 on Page 6. **Do not complete the remainder of that section**, which is reserved for the external auditor.
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights. From the commencement date for a single period of 30 consecutive working days, the accounts and accounting records can be inspected. Whatever period the RFO sets it **must** include a common inspection period – during which the accounts and accounting records of all smaller authorities must be available for public inspection – of the first ten working days of July.
- The authority **must** publish the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights, been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes have been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', is an explanation provided?	✓	
Section 2	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?	✓	
	Has an explanation of significant variations from last year to this year been provided?	✓	
	The bank reconciliation as at 31 March 2018 is agreed to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority is a sole managing trustee? NB: do not send trust accounting statements unless requested or instructed.	✓	

*More guidance on completing this annual return is available in *Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, which can be downloaded from www.nalc.gov.uk or from www.slcc.co.uk or from www.ada.org.uk

Annual Internal Audit Report 2017/18

Macclesfield Town Council

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2018.

The internal audit for 2017/18 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	N/A	no petty cash held	
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		

K. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

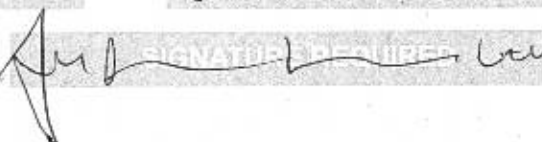
Date(s) internal audit undertaken

12/1/18 + 17/05/2018

Name of person who carried out the internal audit

JDH BUSINESS SERVICES LTD

Signature of person who carried out the internal audit



Date

17/5/2018

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2017/18

We acknowledge as the members of:

ENTER NAME OF AUTHORITY
Macclesfield Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2018, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the authority will address the weaknesses identified.

This Annual Governance Statement is approved by this authority and recorded as minute reference:

Signed by the Chairman and Clerk of the meeting where approval is given:

04/06/18 17:00 14

Chairman

dated

4/6/18 DD/MM/YY

Clerk

Other information required by the Transparency Codes (not part of Annual Governance Statement)
Authority web address

www.macclesfield-tc.gov.uk

Section 2 – Accounting Statements 2017/18 for

ENTER NAME OF AUTHORITY

Walsley Parish Council

	Year ending		Notes and guidance
	31 March 2017 £	31 March 2018 £	
1. Balances brought forward	401307	729836	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	679857	695369	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	2536	6394	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	87202	116303	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	266662	446011	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	729836	869285	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	701272	819417	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	15061	69075	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets.
			N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

[Signature]
SIGNATURE REQUIRED

Date

4/6/18

I confirm that these Accounting Statements were approved by this authority on this date:

04/06/18

and recorded as minute reference:

04/06/18 MINUTE REFERENCE

Signed by Chairman of the meeting where approval of the Accounting Statements is given

[Signature]
SIGNATURE REQUIRED

Section 3 – External Auditor Report and Certificate 2017/18

In respect of

ENTER NAME OF AUTHORITY
Macclesfield Town Council

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2017/18

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2017/18

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YY

*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

**CONFIRMATION OF THE DATES OF THE PERIOD FOR THE
EXERCISE OF PUBLIC RIGHTS**

Name of smaller authority: _____ **Macclesfield Town Council** _____

County Area (local councils and parish meetings only): _____ **Cheshire** _____

**On behalf of the smaller authority, I confirm that the dates set for the period for the
exercise of public rights are as follows:**

Commencing on _____ **11/6/18** _____

and ending on _____ **20/07/18** _____

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days inclusive
and must include the first 10 working days of July 2018.

We have suggested the following dates: Monday 4 June – Friday 13 July 2018.

The latest possible dates that comply with the statutory requirements are Monday 2 July – Friday 10 August
2018.)

Signed: _____



Role: _____

Town Clerk

**FOR SMALLER AUTHORITIES SUBJECT TO A REVIEW ONLY:
PLEASE SUBMIT THIS FORM TO PKF LITTLEJOHN LLP WITH
THE AGAR PART 3 AND OTHER REQUESTED DOCUMENTATION**

Smaller authority name: **Macclesfield Town Council**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE

1. Date of announcement Monday 11th June 2018 (a)

2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.

Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2018, these documents will be available on reasonable notice by application to:

(b) Pete Turner, Town Clerk, 01625 374142

commencing on (c) Monday 11 June 2018

and ending on (d) Friday 20 July 2018

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team)
1 Westferry Circus
Canary Wharf
London E14 4HD
(sba@pkf-littlejohn.com)

5. This announcement is made by (e) Pete Turner, Town Clerk

Working details for ANNUAL RETURN - Year ended 31 March 2018

	Last Year £	This Year £	Code and	Centre	Code Description
1	0	724,836	310	0	General Reserves
1	401,307	0	320	0	Committed - Xmas Lights
1	0	5,000	330	0	Committed - Capital Asset Fund
1	401,307	729,836	Total balances & reserves at the begining of the year as recorded in the Council Financial Records		
2	679,857	695,369	1176	101	Precept
2	679,857	695,369	Total amount of Precept income received in the year		
3	0	5,000	1001	104	Income - Bookings
3	1,521	1,394	1007	101	Income - Interest
3	1,015	0	1177	101	Council Tax Support Grant
3	2,536	6,394	Total income or receipts as recorded in the cashbook minus the Precept		
4	84,702	113,303	4000	101	Wages & Salaries
4	2,500	3,000	4012	102	Mayors Allowance
4	87,202	116,303	Total expenditure or payments made to and on behalf of all council employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses		
5	0	0	Total expenditure or payments of capital and interest made during the year on the Council borrowings		
6	8,500	8,500	4005	101	Rent & Utilities
6	1,046	1,649	4010	101	Photocopier
6	337	733	4011	101	Travel/Expenses
6	3,881	4,906	4013	102	Civic Events
6	1,670	2,115	4014	101	Training
6	664	980	4015	101	Postage
6	1,900	827	4016	101	IT
6	708	679	4017	101	Advertising
6	2,660	13,196	4018	101	Communications
6	2,987	2,598	4019	101	Equipment
6	2,183	2,014	4020	101	Audit Fee
6	1,350	2,355	4021	101	Accountancy Support
6	279	2,269	4022	101	Legal & Professional
6	0	1,970	4022	103	Legal & Professional
6	2,700	1,785	4022	104	Legal & Professional
6	1,680	2,924	4023	101	HR & H&S Support
6	3,189	2,172	4024	101	Subscriptions
6	2,593	3,075	4025	101	Insurance
6	1,200	1,886	4026	101	Stationary
6	689	795	4027	101	Catering
6	82	240	4028	101	Bank Charges
6	3,549	2,932	4029	101	Room Hire
6	313	0	4031	104	Other Expenses

Continued on Page 2

Working details for ANNUAL RETURN - Year ended 31 March 2018

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code and</u>	<u>Centre</u>	<u>Code Description</u>
6		0	9,392	4033	113	Planning Committee
6		0	324	4039	104	Utility Costs
6		41,283	38,450	4050	115	Christmas Lights Installation
6		11,300	747	4051	115	Christmas Lights Renewals
6		8,193	9,141	4052	115	Christmas Lights Switch On
6		31,450	31,450	4053	107	CCTV
6		0	171	4055	107	Capital Asset Management Fund
6		5,121	0	4056	107	Town Entry Signs
6		20,000	29,252	4057	108	Community Delivery
6		2,365	3,944	4058	107	Remembrance
6		20,000	20,000	4059	108	Citizens Advice Bureau
6		5,000	5,000	4060	108	Barnaby Festival
6		0	13,851	4061	107	Street Furniture
6		19,971	30,001	4062	107	Floral Displays
6		0	14,950	4063	107	Youth Street Activity
6		9,783	14,945	4065	107	Projects & Events
6		0	29,431	4066	107	Community Policing/Enforcement
6		5,312	0	4067	112	S137 Grants
6		23,126	52,508	4068	112	Other Grants & Donations
6		0	23,184	4069	108	Move More Macclesfield
6		0	864	4070	108	Town Crier
6		0	57,806	4075	114	Macclesfield Project Investmen
6		19,598	0	4076	114	Contingency
6	Total other payments	266,662	446,011	Total expenditure or payments as recorded in the cashbook minus employment costs(Line 4) and loan / interest expenditure / payments(Line 5)		
7	Balances carried forwrd	729,836	869,285	Total balances and reserves at the end of the year.[Must equal (1+2+3)-(4+5+6)]		
8		199,672	316,423	200	0	Current Bank A/c
8		501,600	502,994	201	0	CCLA Deposit
8	Total Cash & Investments	701,272	819,417	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March		
9		4,742	4,742	9	0	Total Fixed Assets
9	Total Fixed Assets	4,742	4,742	The recorded current book value at 31 March of all tangible fixed assets owned by the Council as recorded in the asset register		
10	Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties(usually PWLB)		

Detailed Profit and Loss Account - Excluding Stock Movement

Month No 12

Date 31/03/2018

		Month Actual	Budget	Variance	YTD Actual	Budget	Variance
<u>Account</u>	<u>Income/Sales - Description</u>						
1001	Income - Bookings	0	0	0	5,000	0	5,000
1007	Income - Interest	158	0	158	1,394	0	1,394
1176	Precept	0	0	0	695,369	0	695,369
Total Income/Sales		158	0	158	701,763	0	701,763
<u>Account</u>	<u>Over Head Costs - Description</u>						
4000	Wages & Salaries	0	0	0	113,303	0	113,303
4005	Rent & Utilities	0	0	0	8,500	0	8,500
4010	Photocopier	117	0	117	1,649	0	1,649
4011	Travel/Expenses	211	0	211	733	0	733
4012	Mayors Allowance	0	0	0	3,000	0	3,000
4013	Civic Events	513	0	513	4,906	0	4,906
4014	Training	0	0	0	2,115	0	2,115
4015	Postage	294	0	294	980	0	980
4016	IT	0	0	0	827	0	827
4017	Advertising	0	0	0	679	0	679
4018	Communications	2,129	0	2,129	13,196	0	13,196
4019	Equipment	37	0	37	2,598	0	2,598
4020	Audit Fee	0	0	0	2,014	0	2,014
4021	Accountancy Support	75	0	75	2,355	0	2,355
4022	Legal & Professional	0	0	0	6,023	0	6,023
4023	HR & H&S Support	0	0	0	2,924	0	2,924
4024	Subscriptions	408	0	408	2,172	0	2,172
4025	Insurance	0	0	0	3,075	0	3,075
4026	Stationary	290	0	290	1,886	0	1,886
4027	Catering	7	0	7	795	0	795
4028	Bank Charges	18	0	18	240	0	240
4029	Room Hire	510	0	510	2,932	0	2,932
4033	Planning Committee	6,392	0	6,392	9,392	0	9,392
4039	Utility Costs	0	0	0	324	0	324
4050	Christmas Lights Installation	225	0	225	38,450	0	38,450
4051	Christmas Lights Renewals	0	0	0	747	0	747
4052	Christmas Lights Switch On	0	0	0	9,141	0	9,141
4053	CCTV	0	0	0	31,450	0	31,450
4055	Capital Asset Management Fund	0	0	0	171	0	171
4057	Community Delivery	20,652	0	20,652	29,252	0	29,252
4058	Remembrance	0	0	0	3,944	0	3,944
4059	Citizens Advice Bureau	0	0	0	20,000	0	20,000
4060	Barnaby Festival	0	0	0	5,000	0	5,000
4061	Street Furniture	2,208	0	2,208	13,851	0	13,851
4062	Floral Displays	0	0	0	30,001	0	30,001
4063	Youth Street Activity	1,077	0	1,077	14,950	0	14,950
4065	Projects & Events	635	0	635	14,945	0	14,945
4066	Community Policing/Enforcement	0	0	0	29,431	0	29,431
4068	Other Grants & Donations	29,622	0	29,622	52,508	0	52,508
4069	Move More Macclesfield	12,719	0	12,719	23,184	0	23,184
4070	Town Crier	0	0	0	864	0	864
4075	Macclesfield Project Investmen	3,484	0	3,484	57,806	0	57,806

Detailed Profit and Loss Account - Excluding Stock Movement

Month No 12

Date 31/03/2018

		Month Actual	Budget	Variance	YTD Actual	Budget	Variance
Total Over Head Costs		81,621	0	81,621	562,314	0	562,314
Operating Profit		-81,463	0	-81,463	139,450	0	139,450
% Operating Profit		-51,588.49			19.87 %		
<u>Account</u>	<u>Other Costs/Income - Description</u>						
5000	Transfers to Committed Reserve	124,845	0	124,845	124,845	0	124,845
Total Other Costs/Income		124,845	0	124,845	124,845	0	124,845
Profit before Appropriations		-206,308	0	-206,308	14,605	0	14,605
% Profit before Appropriations		-130,649.34			2.08 %		

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>FULL COUNCIL</u>								
101	<u>Administration</u>							
4000	Wages & Salaries	84,702	113,303	110,949	-2,354		-2,354	102.1 %
4005	Rent & Utilities	8,500	8,500	8,500	0		0	100.0 %
4010	Photocopier	1,046	1,649	1,000	-649		-649	164.9 %
4011	Travel/Expenses	337	733	1,000	267		267	73.3 %
4014	Training	1,670	2,115	2,000	-115		-115	105.8 %
4015	Postage	664	980	1,000	20		20	98.0 %
4016	IT	1,900	827	2,500	1,673		1,673	33.1 %
4017	Advertising	708	679	2,000	1,321		1,321	34.0 %
4018	Communications	2,660	13,196	15,000	1,804		1,804	88.0 %
4019	Equipment	2,987	2,598	3,000	402		402	86.6 %
4020	Audit Fee	2,183	2,014	3,000	986		986	67.1 %
4021	Accountancy Support	1,350	2,355	1,500	-855		-855	157.0 %
4022	Legal & Professional	279	2,269	3,000	732		732	75.6 %
4023	HR & H&S Support	1,680	2,924	1,800	-1,124		-1,124	162.4 %
4024	Subscriptions	3,189	2,172	3,000	828		828	72.4 %
4025	Insurance	2,593	3,075	4,000	925		925	76.9 %
4026	Stationary	1,200	1,886	3,000	1,114		1,114	62.9 %
4027	Catering	689	795	1,500	705		705	53.0 %
4028	Bank Charges	82	240	1,000	760		760	24.0 %
4029	Room Hire	3,549	2,932	4,500	1,568		1,568	65.2 %
4080	Election Costs	0	0	2,000	2,000		2,000	0.0 %
	Administration :- Expenditure	121,969	165,241	175,249	10,008	0	10,008	94.3 %
1007	Income - Interest	1,521	1,394	0	1,394			0.0 %
1176	Precept	679,857	695,369	695,369	0			100.0 %
1177	Council Tax Support Grant	1,015	0	0	0			0.0 %
	Administration :- Income	682,393	696,763	695,369	1,394			100.2 %
	Net Expenditure over Income	-560,424	-531,522	-520,120	11,402			
102	<u>Civic</u>							
4012	Mayors Allowance	2,500	3,000	3,000	0		0	100.0 %
4013	Civic Events	3,881	4,906	7,500	2,594		2,594	65.4 %
	Civic :- Expenditure	6,381	7,906	10,500	2,594	0	2,594	75.3 %
	Net Expenditure over Income	6,381	7,906	10,500	2,594			
	FULL COUNCIL :- Expenditure	128,350	173,147	185,749	12,602	0	12,602	93.2 %
	Income	682,393	696,763	695,369	1,394			100.2 %
	Net Expenditure over Income	-554,043	-523,617	-509,620	13,997			

FINANCE

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>112</u>	<u>Grants & Donations</u>							
4067	S137 Grants	5,312	0	65,000	65,000		65,000	0.0 %
4068	Other Grants & Donations	23,126	52,508	0	-52,508		-52,508	0.0 %
	Grants & Donations :- Expenditure	28,438	52,508	65,000	12,492	0	12,492	80.8 %
	Net Expenditure over Income	28,438	52,508	65,000	12,492			
<u>114</u>	<u>Other Operational Costs</u>							
4075	Macclesfield Project Investmen	0	57,806	60,120	2,314		2,314	96.2 %
4076	Contingency	19,598	0	0	0		0	0.0 %
	Other Operational Costs :- Expenditure	19,598	57,806	60,120	2,314	0	2,314	96.2 %
	Net Expenditure over Income	19,598	57,806	60,120	2,314			
	FINANCE :- Expenditure	48,036	110,314	125,120	14,806	0	14,806	88.2 %
	Income	0	0	0	0			0.0 %
	Net Expenditure over Income	48,036	110,314	125,120	14,806			

PLANNING

<u>113</u>	<u>Planning Committee</u>							
4033	Planning Committee	0	9,392	10,000	608		608	93.9 %
	Planning Committee :- Expenditure	0	9,392	10,000	608	0	608	93.9 %
	Net Expenditure over Income	0	9,392	10,000	608			
	PLANNING :- Expenditure	0	9,392	10,000	608	0	608	93.9 %
	Income	0	0	0	0			0.0 %
	Net Expenditure over Income	0	9,392	10,000	608			

SERVICES

<u>103</u>	<u>Allotments</u>							
4022	Legal & Professional	0	1,970	0	-1,970		-1,970	0.0 %
4032	Allotment Expenditure	0	0	20,000	20,000		20,000	0.0 %
	Allotments :- Expenditure	0	1,970	20,000	18,030	0	18,030	9.9 %
	Net Expenditure over Income	0	1,970	20,000	18,030			
<u>104</u>	<u>Weston Community Centre</u>							
4022	Legal & Professional	2,700	1,785	0	-1,785		-1,785	0.0 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4031	Other Expenses	313	0	5,000	5,000		5,000	0.0 %
4039	Utility Costs	0	324	0	-324		-324	0.0 %
	Weston Community Centre :- Expenditure	3,013	2,109	5,000	2,891	0	2,891	42.2 %
1001	Income - Bookings	0	5,000	5,000	0			100.0 %
	Weston Community Centre :- Income	0	5,000	5,000	0			100.0 %
	Net Expenditure over Income	3,013	-2,891	0	2,891			
105	<u>Public Conveniences</u>							
4031	Other Expenses	0	0	25,000	25,000		25,000	0.0 %
	Public Conveniences :- Expenditure	0	0	25,000	25,000	0	25,000	0.0 %
	Net Expenditure over Income	0	0	25,000	25,000			
107	<u>Projects & Events</u>							
4053	CCTV	31,450	31,450	32,500	1,050		1,050	96.8 %
4055	Capital Asset Management Fund	0	171	5,000	4,829		4,829	3.4 %
4056	Town Entry Signs	5,121	0	0	0		0	0.0 %
4058	Remembrance	2,365	3,944	5,000	1,056		1,056	78.9 %
4061	Street Furniture	0	13,851	15,000	1,149		1,149	92.3 %
4062	Floral Displays	19,971	30,001	30,000	-1		-1	100.0 %
4063	Youth Street Activity	0	14,950	25,000	10,050		10,050	59.8 %
4064	Play Equipment	0	0	25,000	25,000		25,000	0.0 %
4065	Projects & Events	9,783	14,945	15,000	55		55	99.6 %
4066	Community Policing/Enforcement	0	29,431	40,000	10,569		10,569	73.6 %
	Projects & Events :- Expenditure	68,689	138,744	192,500	53,756	0	53,756	72.1 %
	Net Expenditure over Income	68,689	138,744	192,500	53,756			
108	<u>Community Delivery</u>							
4057	Community Delivery	20,000	29,252	30,000	748		748	97.5 %
4059	Citizens Advice Bureau	20,000	20,000	20,000	0		0	100.0 %
4060	Barnaby Festival	5,000	5,000	5,000	0		0	100.0 %
4069	Move More Macclesfield	0	23,184	25,000	1,816		1,816	92.7 %
4070	Town Crier	0	864	2,000	1,136		1,136	43.2 %
	Community Delivery :- Expenditure	45,000	78,300	82,000	3,700	0	3,700	95.5 %
	Net Expenditure over Income	45,000	78,300	82,000	3,700			

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
115	Christmas Lights							
5001	Transfers from reserves	-14,828	0	0	0		0	0.0 %
	Community Delivery :- Expenditure	-14,828	0	0	0	0	0	
4031	Other Expenses	0	0	55,000	55,000		55,000	0.0 %
4050	Christmas Lights Installation	41,283	38,450	0	-38,450		-38,450	0.0 %
4051	Christmas Lights Renewals	11,300	747	0	-747		-747	0.0 %
4052	Christmas Lights Switch On	8,193	9,141	0	-9,141		-9,141	0.0 %
	Christmas Lights :- Expenditure	60,776	48,338	55,000	6,662	0	6,662	87.9 %
	Net Expenditure over Income	45,948	48,338	55,000	6,662			
	SERVICES :- Expenditure	162,650	269,461	379,500	110,039	0	110,039	71.0 %
	Income	0	5,000	5,000	0			100.0 %
	Net Expenditure over Income	162,650	264,461	374,500	110,039			

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			51,543.73	
200	Current Bank A/c			316,422.88	
201	CCLA Deposit			502,993.66	
310	General Reserves				417,105.70
330	Committed - Capital Asset Fund				5,000.00
340	Committed - Election Costs				2,000.00
350	Committed - Allotments				42,490.00
360	Committed - Public Convs				100,000.00
370	Committed - Economic Dev				122,180.00
380	Committed - Street Furniture				15,000.00
400	Committed - Investment				150,905.00
510	Accruals				1,675.00
1001	Income - Bookings	104	Weston Community Centre		5,000.00
1007	Income - Interest	101	Administration		1,394.12
1176	Precept	101	Administration		695,369.00
4000	Wages & Salaries	101	Administration	113,302.76	
4005	Rent & Utilities	101	Administration	8,500.00	
4010	Photocopier	101	Administration	1,649.38	
4011	Travel/Expenses	101	Administration	732.73	
4012	Mayors Allowance	102	Civic	3,000.00	
4013	Civic Events	102	Civic	4,905.62	
4014	Training	101	Administration	2,115.25	
4015	Postage	101	Administration	979.90	
4016	IT	101	Administration	826.90	
4017	Advertising	101	Administration	679.00	
4018	Communications	101	Administration	13,195.83	
4019	Equipment	101	Administration	2,597.85	
4020	Audit Fee	101	Administration	2,014.00	
4021	Accountancy Support	101	Administration	2,355.00	
4022	Legal & Professional	101	Administration	2,268.50	
4022	Legal & Professional	103	Allotments	1,970.10	
4022	Legal & Professional	104	Weston Community Centre	1,784.50	
4023	HR & H&S Support	101	Administration	2,924.00	
4024	Subscriptions	101	Administration	2,172.05	
4025	Insurance	101	Administration	3,074.69	
4026	Stationary	101	Administration	1,885.96	
4027	Catering	101	Administration	794.86	
4028	Bank Charges	101	Administration	240.47	
4029	Room Hire	101	Administration	2,931.79	
4033	Planning Committee	113	Planning Committee	9,392.26	
4039	Utility Costs	104	Weston Community Centre	324.09	
4050	Christmas Lights Installation	115	Christmas Lights	38,450.08	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4051	Christmas Lights Renewals	115	Christmas Lights	747.00	
4052	Christmas Lights Switch On	115	Christmas Lights	9,140.88	
4053	CCTV	107	Projects & Events	31,450.00	
4055	Capital Asset Management Fund	107	Projects & Events	170.99	
4057	Community Delivery	108	Community Delivery	29,252.13	
4058	Remembrance	107	Projects & Events	3,943.96	
4059	Citizens Advice Bureau	108	Community Delivery	20,000.00	
4060	Barnaby Festival	108	Community Delivery	5,000.00	
4061	Street Furniture	107	Projects & Events	13,851.23	
4062	Floral Displays	107	Projects & Events	30,001.23	
4063	Youth Street Activity	107	Projects & Events	14,950.40	
4065	Projects & Events	107	Projects & Events	14,945.21	
4066	Community	107	Projects & Events	29,430.98	
4068	Other Grants & Donations	112	Grants & Donations	52,507.59	
4069	Move More Macclesfield	108	Community Delivery	23,183.73	
4070	Town Crier	108	Community Delivery	864.25	
4075	Macclesfield Project Investmen	114	Other Operational Costs	57,806.40	
5000	Transfers to Committed Reserve			124,845.00	
Trial Balance Totals :				1,558,118.82	1,558,118.82
Difference				0.00	

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Macclesfield Town Council

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Current Bank A/c

Payments made between 01/04/2017 and 31/03/2018

						Nominal Ledger Analysis			
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/04/2017	CCLA Deposit	ERR	101.09				200	101.09	Wrong account
03/04/2017	Bardays	DDR	9.52				4028 101	9.52	Charges
04/04/2017	Shires Pay Services Ltd	100369	25,000.00				4000 101	25,000.00	Payroll Apr - Jun 2017
04/04/2017	Simon Leah	100370	25.00				4065 107	25.00	St George Day PA
04/04/2017	Cheshire Ballons	100371	38.43				4065 107	38.43	St George's Day
04/04/2017	Sam Wells	100372	150.00				4065 107	150.00	Sy George's Day
04/04/2017	Shires Pay Services Ltd	100373	1,592.19				4000 101	1,592.19	HMRC Contributions Q1 2017
04/04/2017	Cheshire Cats Face Painting	100374	240.00				4065 107	240.00	St George's Day
04/04/2017	John Pyatt	100375	30.00				4065 107	30.00	St George's Day
04/04/2017	City B Group Ltd	100376	1,080.00		180.00	4019	101	900.00	Gazebo & Weights
04/04/2017	L&J Print Partnership	100377	235.20		39.20	4065	107	196.00	Road signage
04/04/2017	JDH Business Services Ltd	100378	814.80		135.80	4020	101	679.00	Audit
04/04/2017	5 Star Catering Supplies	100379	116.46		19.41	4013	102	97.05	Civic Events
04/04/2017	Viking Direct Ltd	100380	273.06		44.74	4026	101	119.32	Stationary equipment stamps
							4019 101	109.00	Stationary equipment stamps
04/04/2017	Cheshire East Council	100381	135.00				4029 101	135.00	Room Hire
04/04/2017	Ansa Environmental Services	100382	1,938.24		323.04	4062	107	1,615.20	Floral Displays
04/04/2017	Blain Boland & Co	100383	310.00		45.00	4022	101	265.00	Weston & Phone Kiosks
12/04/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Copier Lease
19/04/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
28/04/2017	BNP Paribas	DDR	216.21		36.04	4010	101	180.17	Photocopies
08/05/2017	SM Web Design	100384	89.90			4016	101	89.90	email renewal
08/05/2017	Tecnikk Computers Ltd	100385	600.00		100.00	4016	101	500.00	IT Support and Software
08/05/2017	Shires Pay Services Ltd	100386	54.00			4000	101	54.00	Payroll Costs
08/05/2017	Blain Boland & Co	100387	720.00		120.00	4022	101	600.00	Legal Services
08/05/2017	Emblazed Ltd	100388	459.44			4018	101	459.44	Printing
08/05/2017	Allmand Smith	100389	2,040.00		340.00	4061	107	1,700.00	Bunting
08/05/2017	Trade UK (Screwfix)	100390	24.90		4.15	4019	101	20.75	Hardware access
08/05/2017	Barlow Wood Ltd	100391	250.31		41.72	4000	101	208.59	Admin support
08/05/2017	Macclesfield Garden Festival	100392	750.00			4068	112	750.00	Grant
08/05/2017	Waters Green Morris	100393	100.00			4065	107	100.00	St George's Day Morris Dancers
08/05/2017	CHALC	100394	1,429.05			4024	101	1,429.05	Membership
08/05/2017	UK Point of Sale Ltd	100395	148.20		24.70	4019	101	123.50	Display Equipment
08/05/2017	Nisbets	100396	51.33		8.55	4019	101	42.78	PLates
08/05/2017	RBL Macclesfield Branch	100397	100.00			4068	112	100.00	Grant
08/05/2017	CVS Cheshire East	100398	60.00			4014	101	60.00	First Aid Training HW
08/05/2017	Zurich Insurance Plc	100399	112.00			4025	101	112.00	Insurance volunteers
08/05/2017	Thrive Creative Ltd	100400	1,440.00		240.00	4069	108	1,200.00	Cycle Route Design and Maps
08/05/2017	St John Ambulance	100401	138.00		23.00	4065	107	115.00	St George's Day 1st Aid
08/05/2017	SLCC	100402	65.00			4024	101	65.00	ILCM Membership
Sub Total Carried Forward			41,009.99	0.00	1,737.46			39,272.53	

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Macclesfield Town Council

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Current Bank A/c

Payments made between 01/04/2017 and 31/03/2018

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
08/05/2017	Cheshire East Council	100403	105.00			4029	101	105.00	meeting room hire
10/05/2017	Barclays	DDR	23.08			4028	101	23.08	Charges
12/05/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
19/05/2017	Simply Scrummy	100404	1,853.10		308.85	4027	101	28.00	Catering
						4013	102	1,400.00	Catering
						4014	101	116.25	Catering
19/05/2017	United Utilities Water Ltd	100405	139.94			4039	104	139.94	Weston CC Water
19/05/2017	MR John Parsons	100406	86.93			4013	102	86.93	Expenses
19/05/2017	Viking Direct Ltd	100407	65.74		6.79	4026	101	58.95	Stationary
19/05/2017	Pete Turner	100408	109.56			4019	101	7.49	Expenses May 2017
						4013	102	94.32	Expenses May 2017
						4027	101	7.75	Expenses May 2017
19/05/2017	Macclesfield Castle Rotary	100411	300.00			4068	112	300.00	Donation
19/05/2017	The Print Company (NW) Ltd	100412	315.35		52.56	4019	101	262.79	Table cloths
19/05/2017	North Rode Timber Co Ltd	100413	207.28		34.55	4061	107	172.73	Bench repair Materials
31/05/2017	United Utilities Water Ltd	100420	13.87			4039	104	13.87	Weston Water
31/05/2017	Trade UK (Screwfix)	100431	83.09		13.86	4019	101	69.23	Equipment
31/05/2017	Tailor Mayde	100432	750.00			4070	108	750.00	Town Crier Robes
31/05/2017	BNP Paribas	DDR	66.78		11.13	4010	101	55.65	Photocopies
05/06/2017	Zurich Insurance Plc	100414	2,850.69			4025	101	2,850.69	Insurance
05/06/2017	Allmand-Smith Ltd (Spiral)	100415	373.20		62.20	4069	108	311.00	Cycle Routes
05/06/2017	Viking Direct Ltd	100416	165.43		10.07	4026	101	50.36	Stationary
						4015	101	105.00	Stationary
05/06/2017	Macclesfield Community Artspace	100417	500.00			4065	107	500.00	Halloween event
05/06/2017	Simply Scrummy	100418	349.20		58.20	4027	101	291.00	Catering
05/06/2017	Up To Speed training	100419	984.00		164.00	4057	108	820.00	Highways Training
06/06/2017	Barclays	DDR	13.68			4028	101	13.68	Charges
12/06/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/06/2017	Adam Schofield	100421	30.00			4019	101	30.00	Robe alterations
15/06/2017	MR John Parsons	100422	54.25			4070	108	54.25	Town Crier Robes
15/06/2017	Rosemary Rowley	100423	115.06			4058	107	115.06	WW1 Commemoration Web Hosting
15/06/2017	Thomas Fattorini Ltd	100424	1,238.34		206.39	4019	101	1,031.95	Past Mayors' medals
15/06/2017	Wirehouse Ltd	100425	2,016.00		336.00	4023	101	1,680.00	HR and H&S cover
15/06/2017	Cheshire East Council	100426	159.74		26.62	4018	101	133.12	Printing
15/06/2017	CVS Cheshire East	100427	60.00			4014	101	60.00	Training
15/06/2017	Matthew Sanders	100428	265.60			4061	107	265.60	Bench repairs
15/06/2017	Tessa Harriet Worrell	100429	13.95			4011	101	13.95	Mileage
15/06/2017	Pete Turner	100430	35.98			4011	101	35.98	expenses
15/06/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
23/06/2017	Make it Macclesfield	100433	7,600.00			4057	108	7,600.00	SLA 2017 18
23/06/2017	Ansa Environmental Services	100434	819.83		136.64	4065	107	683.19	Pipe & Drum Event
23/06/2017	Shires Pay Services Ltd	100435	30,735.02			4000	101	27,735.02	July - Sept Payroll
						4012	102	3,000.00	July - Sept Payroll
23/06/2017	UK Point of Sale Ltd	100436	59.70		9.95	4019	101	49.75	Display equipment
23/06/2017	Cheshire East Council	100437	30.00			4029	101	30.00	Room hire

Sub Total Carried Forward

93,713.96

0.00

3,194.37

90,519.59

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Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
28/06/2017	Viking Direct Ltd	100438	106.68		17.78	4026	101	88.90	Stationary
28/06/2017	Tecnikk Computers Ltd	100439	30.00		5.00	4016	101	25.00	Software update
28/06/2017	Police & Crime Com Cheshire	100440	16,349.52			4066	107	16,349.52	Police SLA 2017/18
30/06/2017	BNP Paribas	DDR	45.19		7.53	4010	101	37.66	Copies
01/07/2017	Peak Active Sport Ltd	1001445	2,454.00			4063	107	2,454.00	Street Sports May June
01/07/2017	Matthew Sanders	100441	165.00			4061	107	165.00	Bench repairs
01/07/2017	Blain Boland & Co	100442	156.00		26.00	4022	101	130.00	VIC Legals SLA
01/07/2017	L&J Print Partnership	100443	177.60		29.60	4065	107	148.00	Road closure signs
01/07/2017	Tessa Harriet Worrell	100444	13.95			4011	101	13.95	mileage
01/07/2017	IPM Accounts Ltd	100446	90.00			4024	101	90.00	IPM Memberships subs
01/07/2017	Civic Voice	100447	50.00			4024	101	50.00	Civic Voice Subs
01/07/2017	SM Web Design	100448	135.00			4016	101	135.00	Web update
01/07/2017	Viking Direct Ltd	100449	184.66		11.78	4026	101	58.88	Stationary
						4015	101	114.00	Stationary
01/07/2017	Morelock Ltd	100450	344.16		57.36	4061	107	286.80	Entry sign fineals
01/07/2017	Matthew Sanders	100451	540.00			4061	107	540.00	Bench repairs
01/07/2017	Zurich Insurance Plc	100452	112.00			4025	101	112.00	Event insurance
01/07/2017	Cheshire East Council	100453	703.04			4029	101	319.04	Room Hire
						4065	107	384.00	Room Hire
01/07/2017	Nisbets	100454	32.37		5.39	4019	101	26.98	Tablecloths
01/07/2017	Matthew Sanders	100455	660.00			4061	107	660.00	Bench repairs
01/07/2017	SM Web Design	100456	12.00			4016	101	12.00	email storage
01/07/2017	CHALC	100457	35.00			4014	101	35.00	Training
01/07/2017	Matthew Sanders	100458	540.00			4061	107	540.00	Park repairs
05/07/2017	Barclays	DDR	20.68			4028	101	20.68	Charges
12/07/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
17/07/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
31/07/2017	BNP Paribas	DDR	120.31		20.05	4010	101	100.26	Photocopies
02/08/2017	Viking Direct Ltd	100459	131.74		17.79	4026	101	88.96	stationary
						4027	101	24.99	stationary
02/08/2017	Trade UK (Screwfix)	100460	179.98		29.99	4019	101	149.99	equipment and materials
02/08/2017	John Pyatt	100461	60.00			4013	102	60.00	Civic event organist
02/08/2017	CVS Cheshire East	100462	60.00			4014	101	60.00	Training
02/08/2017	SLCC	100463	213.80		19.80	4014	101	99.00	Subs and training
						4024	101	95.00	Subs and training
02/08/2017	Tessa Harriet Worrell	100464	25.20			4011	101	25.20	Mileage
02/08/2017	Barlow Wood Ltd	100465	248.82		41.47	4000	101	207.35	Temp cover
02/08/2017	Fallibroome School	100466	1,615.00			4063	107	1,615.00	Supported Activity Placements
02/08/2017	1st Moss Rose Scout Group	100467	1,100.00			4068	112	1,100.00	Grant
02/08/2017	Macclesfield & District Scouts	100468	1,750.00			4068	112	1,750.00	Grant
04/08/2017	Barclays	DDR	20.72			4028	101	20.72	Charges
14/08/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/08/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
17/08/2017	Blain Boland & Co	100469	1,264.20		210.70	4022	103	1,053.50	Legal Fees Allotments
Sub Total Carried Forward			123,605.90	0.00	3,718.83			119,887.07	

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17/08/2017	North Rode Timber Co Ltd	100470	1,088.78		181.46	4061	107	907.32	Materials bench repairs
17/08/2017	Shires Pay Services Ltd	100471	39.00			4000	101	39.00	Payroll costs
17/08/2017	Simply Scrummy	100472	630.00		105.00	4013	102	525.00	Civic Sunday
17/08/2017	Olympus Trophies & Gifts	100473	130.18			4065	107	130.18	Event trophies
17/08/2017	Trade UK (Screwfix)	100474	70.44		11.73	4019	101	58.71	Equipment
17/08/2017	Morton Hall Community Centre	100475	1,990.17			4068	112	1,990.17	Grant
17/08/2017	SM Web Design	100476	118.00			4018	101	118.00	Domain hosting
17/08/2017	Matthew Sanders	100477	2,000.00			4061	107	2,000.00	Warmemorial cleaning
17/08/2017	St Michael & All Angels' Churc	100479	1,000.00			4068	112	1,000.00	Grant
17/08/2017	Tessa Harriet Worrell	100480	85.00			4011	101	85.00	Expenses
29/08/2017	Cheshire East Council	100482	38,001.50		6,290.00	4053	107	31,450.00	CCTV
						4029	101	261.50	Room Hire
29/08/2017	Fun4Hire Ltd	100483	1,284.00		214.00	4065	107	1,070.00	NERF inflatable course
29/08/2017	Kirkwells Town PLanning Consul	100484	3,600.00		600.00	4033	113	3,000.00	NDP Workshop and report
29/08/2017	Bostock's Coaches	100486	400.00			4068	112	400.00	Community coach trip
29/08/2017	Dorothy Bentley Smith	100487	25.98			4026	101	25.98	Macclesfel Books
29/08/2017	Viking Direct Ltd	100488	55.76		9.30	4026	101	46.46	Stationary
29/08/2017	Cheshire Villages Great War So	100489	450.00			4068	112	450.00	Grant
29/08/2017	Macclesfield Town FC	100490	2,240.00		373.33	4063	107	1,866.67	Supported Summer Activities
29/08/2017	HC Singsby PLC	11485	64.80		10.80	4019	101	54.00	Anemometer
31/08/2017	BNP Paribas	DDR	77.19		12.86	4010	101	64.33	Photocopies
01/09/2017	CCLA Deposit	mispost	81.08			200		81.08	Transfer div
05/09/2017	Barclays	DDR	18.60			4028	101	18.60	Charges
07/09/2017	Stellar Debating	100491	456.37			4065	107	456.37	Schools debating contest
12/09/2017	P R Jones	100492	350.00		58.33	4075	114	291.67	Silverware repairs
12/09/2017	Deep Beat Entertainment	100493	75.00			4065	107	75.00	Pride workshop
12/09/2017	First Step Events	100494	70.00			4065	107	70.00	Community event Weston
12/09/2017	Cheshire Cats Face Painting	100495	100.00			4065	107	100.00	NERF Championships
12/09/2017	Cheshire East Council	100496	30.00			4029	101	30.00	Room Hire
12/09/2017	Peak Active Sport Ltd	100497	2,748.00			4063	107	2,748.00	Street Sports
12/09/2017	Cheshire Silk 106.9	100498	840.00		140.00	4065	107	700.00	NERF Championships
12/09/2017	BDO LLP	100499	1,802.00		267.00	4020	101	1,335.00	External Audit Fees
12/09/2017	Viking Direct Ltd	100500	188.12		17.86	4026	101	2.90	Stationary delivery
						4026	101	46.48	Stationary
						4026	101	19.90	Stationary
						4027	101	24.99	coffee
						4026	101	19.99	Stationary
						4015	101	56.00	Stamps
12/09/2017	Macclesfield Silk Heritage Tr	100501	250.00			4068	112	250.00	Grant
12/09/2017	Langley Cricket Club	100502	2,000.00			4068	112	2,000.00	Grant

Sub Total Carried Forward

185,765.87

0.00 12,010.50

173,755.37

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12/09/2017	Tecnikk Computers Ltd	100503	78.00		13.00	4016	101	65.00	IT Support
12/09/2017	St John Ambulance	100504	138.00		23.00	4065	107	115.00	1st Aid cover
12/09/2017	Healthbox CIC	100505	180.00			4065	107	180.00	Weston Community Event
12/09/2017	Viking Direct Ltd	100506	56.90		9.48	4026	101	47.42	Stationary
12/09/2017	L&J Print Partnership	100507	214.00			4065	107	214.00	Event printing
12/09/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
12/09/2017	Stellar debating	ERROR	-0.05			4065	107	-0.05	Overstated
15/09/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
21/09/2017	ICO	DDR	35.00			4024	101	35.00	Data Protection
22/09/2017	John Honey Physiotherapy	100508	264.00			4023	101	264.00	Work Place Assessments
22/09/2017	Care Fundraising Supplies	100509	299.14		49.86	4065	107	249.28	Tree of Light Event
28/09/2017	Viking Direct Ltd	100510	142.42		15.57	4026	101	34.47	stationary
						4026	101	20.48	stationary
						4015	101	49.00	postage
						4026	101	22.90	Paper
28/09/2017	LITE Ltd	100511	11,750.40		1,958.40	4050	115	9,792.00	Christmas Lights
28/09/2017	Greenbarnes Ltd	100512	1,013.18		168.87	4061	107	844.31	Noticeboard
28/09/2017	One Direct Ltd	100513	231.59		38.60	4019	101	192.99	Event radios
28/09/2017	L&J Print Partnership	100514	48.00		8.00	4018	101	40.00	Grant Banner
28/09/2017	Tessa Harriet Worrell	100515	80.00			4011	101	80.00	Expenses
28/09/2017	Shires Pay Services Ltd	100517	26,161.66			4000	101	26,161.66	Payroll Oct - Dec
28/09/2017	All Good Cycling	100518	430.00			4065	107	430.00	Cycle Saturday
29/09/2017	BNP Paribas	DDR	154.81		25.80	4010	101	129.01	Photocopies
01/10/2017	Blunts Solicitors Ltd	100519	916.60			4022	103	916.60	Allotments legals
01/10/2017	All Good Cycling	100520	430.00			4065	107	430.00	Cycle Saturday Void Chq518
01/10/2017	All Good Cycling	100520A	-430.00			4065	107	-430.00	Duplicate
01/10/2017	Shires Pay Services Ltd	100521	822.00			4000	101	822.00	payroll Oct dec 2017
01/10/2017	Cheshire Falconry Ltd	100522	834.00		139.00	4065	107	695.00	Welly Walk
01/10/2017	Trade UK (Screwfix)	100524	119.60		19.93	4019	101	99.67	Cones
01/10/2017	Viking Direct Ltd	100525	107.39		17.90	4026	101	89.49	office Furniture
05/10/2017	Barclays	DDR	17.36			4028	101	17.36	Charges
12/10/2017	Tessa Harriet Worrell	100526	40.00			4011	101	40.00	Expenses
12/10/2017	LITE Ltd	100528	58,908.00		9,818.00	4051	115	747.00	Christmas lights and tree ligh
						4050	115	535.00	Christmas lights and tree ligh
						4075	114	47,808.00	Christmas lights and tree ligh
12/10/2017	Allmand-Smith Ltd (Spiral)	100529	207.60		34.60	4065	107	173.00	Tree of Light
12/10/2017	Nicholas Hancox Solicitors Ltd	100530	780.00		130.00	4022	101	650.00	Legal Advice town centre
12/10/2017	Formbys Ltd	100531	630.00			4058	107	630.00	Remembrance Book Restoration
12/10/2017	L&J Print Partnership	100532	1,153.20		192.20	4018	101	961.00	Printing
12/10/2017	Thrive Creative Ltd	100533	522.00		87.00	4069	108	435.00	Bike Trails
12/10/2017	East Cheshire Hospice	100534	2,000.00			4068	112	2,000.00	Grant

Sub Total Carried Forward

294,173.33

0.00 24,771.82

269,401.51

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12/10/2017	Cheshire East Council	100535	30.00			4029	101	30.00	Room Hire
12/10/2017	Home Land cabinet Makers	100536	754.40			4018	101	754.40	Roll of Honour Cabinet
12/10/2017	P R Jones	100537	60.00		10.00	4019	101	50.00	Engraving
12/10/2017	Thomas Fattorini Ltd	100538	1,279.04		213.17	4013	102	1,065.87	Past Mayor's Consort Medals
12/10/2017	T&T HandyMan Service	100539	180.00			4018	101	180.00	Notice Board Weston
12/10/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
16/10/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
26/10/2017	P R Jones	100540	1,600.00		266.67	4075	114	1,333.33	Regalia Chain repairs
26/10/2017	Niche Event Hire	100541	252.00		42.00	4065	107	210.00	Event barriers
26/10/2017	Sam Wells	100542	250.00			4065	107	250.00	Welly Walk
26/10/2017	Minibest Educational Ltd	100543	250.00			4065	107	250.00	Welly Walk
26/10/2017	Cheshire East Council	100544	500.20		14.40	4029	101	485.80	Room Hire
26/10/2017	The Creative Space Studio	100545	50.00			4013	102	50.00	Roll of Honour update
26/10/2017	L&J Print Partnership	100546	387.60		64.60	4018	101	323.00	Printing
26/10/2017	CHALC	100547	35.00			4014	101	35.00	Training
26/10/2017	Viking Direct Ltd	100548	117.72		19.62	4026	101	98.10	Stationary
26/10/2017	North Rode Timber Co Ltd	100549	229.26		38.21	4061	107	191.05	Bench Repairs
26/10/2017	Ansa Environmental Services	100550	24,308.38		4,051.40	4062	107	20,256.98	Floral Displays
26/10/2017	Cheshire East CAB North	100551	20,000.00			4059	108	20,000.00	SLA 2017/18
26/10/2017	West Mercia Energy	100552	198.79		28.51	4039	104	170.28	Weston Utilities
31/10/2017	BNP Paribas	DDR	97.57		16.26	4010	101	81.31	Copies
01/11/2017	Ansa Environmental Services	100550A	72.00		12.00	4062	107	60.00	Additional re Floral
02/11/2017	RBL Macclesfield Branch	100553	515.00			4058	107	515.00	Wreaths & Poppies Remembrance
02/11/2017	RBS Software Solutions	100554	756.00		126.00	4021	101	630.00	Accounts licence
02/11/2017	Barlow Wood Ltd	100555	199.72		33.29	4000	101	166.43	Temp support
02/11/2017	Viking Direct Ltd	100556	91.14		15.19	4026	101	75.95	Stationary
02/11/2017	Peak Active Sport Ltd	100557	2,448.00			4069	108	2,448.00	Street Sports
02/11/2017	Cheshire Cats Face Painting	100558	460.00			4065	107	460.00	Event face painting
02/11/2017	LITE Ltd	100559	2,550.00		425.00	4050	115	2,125.00	Sunderland street trees
02/11/2017	Carl Gratty	100560	45.00			4058	107	45.00	Remembrance Bugler
02/11/2017	Macclesfield Mydol Choir	100561	200.00			4058	107	200.00	Remembrance Concert
08/11/2017	Barclays	DDR	22.28			4028	101	22.28	Charges
13/11/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/11/2017	Cheshire Silk 106.9	100498C	-840.00		-140.00	4065	107	-700.00	Duplicate
15/11/2017	Shires Pay Services Ltd	100562	39.00			4000	101	39.00	Payroll costs
15/11/2017	Viking Direct Ltd	100563	50.18		3.50	4026	101	17.69	Stationary
						4027	101	28.99	Coffee
15/11/2017	Cheshire Silk 106.9	100564	840.00		140.00	4065	107	700.00	Cheshire Silk 106.9
15/11/2017	Matthew Sanders	100565	790.00			4061	107	790.00	Bench repairs
15/11/2017	Trinity Mirror Publishing	100566	814.80		135.80	4017	101	679.00	job advert
15/11/2017	Olympus Trophies & Gifts	100567	666.95			4061	107	666.95	bench plaques
Sub Total Carried Forward			354,587.94	0.00	30,306.54			324,281.40	

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15/11/2017	Same Difference	100568	550.00			4065	107	550.00	Pumpkin Path
15/11/2017	Allmand-Smith Ltd (Spiral)	100569	306.00		51.00	4065	107	255.00	Tree of life stars
15/11/2017	Local People Magazine	100570	660.00		110.00	4052	115	550.00	Advertising
15/11/2017	Spectacular Fireworks	100571	44.00			4058	107	44.00	Remembrance maroons
15/11/2017	Silk Brass Band	100572	180.00			4058	107	180.00	Remembrance
15/11/2017	Pete Turner	100573	97.44			4019	101	34.20	collection bucket stickers
						4026	101	4.50	Stationary
						4065	107	30.59	Expenses
						4026	101	3.00	stationary
						4027	101	15.65	refreshments
						4019	101	7.50	keys
						4011	101	2.00	Expenses
15/11/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
27/11/2017	Simply Scrummy	100574	1,233.60		205.60	4027	101	240.50	Catering
						4058	107	787.50	Catering
27/11/2017	Helena Gowler	100575	24.89			4065	107	5.00	Expenses
						4027	101	0.99	Expenses
						4011	101	18.90	Expenses
27/11/2017	Spectacular Fireworks	100576	2,000.00			4052	115	2,000.00	Lights Switch on
27/11/2017	Tailor Mayde	100577	60.00			4070	108	60.00	Cape
27/11/2017	Cheshire East Council	100578	188.30			4029	101	44.30	Room Hire
						4065	107	144.00	Room Hire
27/11/2017	Chris Ball CB Projects	100580	150.00			4018	101	150.00	Hackathon
27/11/2017	Barlow Wood Ltd	100581	123.64		20.61	4000	101	103.03	temp support
27/11/2017	Lightec Sound & Light Ltd	100582	1,098.48		183.08	4058	107	915.40	remembrance
27/11/2017	L&J Print Partnership	100583	883.20		147.20	4018	101	736.00	Macc Update
27/11/2017	Viking Direct Ltd	100584	386.52		29.26	4026	101	46.75	Stationary and postage
						4026	101	30.89	Stationary and postage
						4015	101	152.00	Stationary and postage
						4015	101	56.00	Stationary and postage
						4026	101	27.77	Stationary
						4026	101	43.85	Stationary
27/11/2017	Pete Turner	100585	35.49			4027	101	6.50	Expenses
						4019	101	7.99	keys
						4018	101	21.00	Expenses
29/11/2017	Barclays	DDR	12.50			4028	101	12.50	Charge
30/11/2017	BNP Paribas	DDR	95.86		15.98	4010	101	79.88	Copies
01/12/2017	Neil Puttick - expenses incurr	100579	289.08			4065	107	289.08	hackathon
04/12/2017	Same Difference	100586	550.00			4052	115	550.00	Christmas Lights Switch On
04/12/2017	L&J Print Partnership	100587	141.60		23.60	4018	101	118.00	Town centre maps
04/12/2017	C&T Bakery Ltd	100588	95.00			4027	101	95.00	tree of Light refreshments
04/12/2017	Cheshire Streetwise	100589	1,320.00			4068	112	1,320.00	Grant
Sub Total Carried Forward			365,144.28	0.00	31,097.99			334,046.29	

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04/12/2017	Mail Boxes ETC	100590	117.60		19.60	4018	101	98.00	printing
04/12/2017	Helena Gowler	100591	17.10			4011	101	17.10	Travel Expenses
04/12/2017	Cheshire Silk 106.9	100592	360.00		60.00	4052	115	300.00	Lights Switch on
04/12/2017	S&C Entertainments Ltd	100593	199.00		33.17	4019	101	165.83	Microphones
04/12/2017	SM Web Design	100594	149.98			4018	101	149.98	Wb support and domains
04/12/2017	Niche Event Hire	100595	4,375.98		729.33	4052	115	3,646.65	Lights Switch On Stage
04/12/2017	Barclays	DDR	21.72			4028	101	21.72	Charges
12/12/2017	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/12/2017	Alpha Omega Security Services	100596	1,299.03		216.50	4052	115	1,082.53	Switch on Security
15/12/2017	Cheshire East Council	100597	1,324.20		4.80	4027	101	24.00	Room Hire
						4052	115	300.00	Room Hire
						4029	101	278.60	Room Hire
						4069	108	204.80	Room Hire
						4058	107	512.00	Room Hire
15/12/2017	Food4Macc	100598	75.00			4069	108	75.00	Grant
15/12/2017	John Greenhall & Co	100599	1,980.00		330.00	4021	101	1,650.00	Account Support
15/12/2017	LITE Ltd	100600	18,877.20		3,146.20	4050	115	3,723.00	Christmas Lights
						4050	115	11,458.00	Christmas Lights
						4052	115	550.00	Christmas Lights
15/12/2017	Ansa Environmental Services	100601	6,111.50		1,018.59	4062	107	5,092.91	Winter floral displays
15/12/2017	Amberol Ltd	100602	1,895.66		315.94	4062	107	1,579.72	Barrier planter liners
15/12/2017	Peak Active Sport Ltd	100603	2,544.75			4063	107	2,544.75	Street Sports
15/12/2017	Rotary Club Macc Castle	100604	503.45			4065	107	503.45	Event support
15/12/2017	L&J Print Partnership	100605	201.60		33.60	4018	101	168.00	Printing
15/12/2017	Sparkallot	100606	2,000.00			4068	112	2,000.00	Grant
15/12/2017	Fallibroome School	100607	483.00			4069	108	483.00	Pitch Hire
15/12/2017	Shires Pay Services Ltd	100608	29,559.18			4000	101	29,559.18	Payroll jan to March 2018
15/12/2017	Barlow Wood Ltd	100609	133.14		22.19	4000	101	110.95	Temp Cover
15/12/2017	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
18/12/2017	Cre8 Macclesfield	100610	355.00			4068	112	355.00	Grant
18/12/2017	North Rode Timber Co Ltd	100611	160.69		26.78	4061	107	133.91	bench repairs
18/12/2017	The Knowledge Academy Ltd	100612	2,142.00		357.00	4014	101	1,785.00	GDPR training
18/12/2017	Cheshire East Council	100613	8,500.00			4005	101	8,500.00	Rent office
29/12/2017	BNP Paribas	DDR	206.65		34.44	4010	101	172.21	Copies
09/01/2018	Blain Boland & Co	100615	2,889.60		481.60	4022	101	279.50	Legal Services town centre wifi
						4022	104	1,784.50	Legal Services
						4022	101	344.00	Legal Services fun day event
09/01/2018	St John Ambulance	100616	165.60		27.60	4052	115	138.00	Lights Switch on 1st Aid
09/01/2018	Parkrun Limited	100617	3,000.00		500.00	4069	108	2,500.00	Set up park run rights
09/01/2018	LITE Ltd	100618	4,610.40		768.40	4050	115	3,842.00	Christmas Lights take down
09/01/2018	L&J Print Partnership	100619	69.60		11.60	4018	101	58.00	MTC Flag
Sub Total Carried Forward			459,545.57	0.00	39,247.44			420,298.13	

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Payments made between 01/04/2017 and 31/03/2018

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Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
09/01/2018	Tessa Harriet Worrell	100620	80.00			4011	101	80.00	Expenses
09/01/2018	SM Web Design	100621	500.00			4018	101	500.00	Annual support contract
09/01/2018	Bare Bones Marketing Limited	100622	3,642.00		607.00	4065	107	3,035.00	Family Fun Day
09/01/2018	Viking Direct Ltd	100623	122.48		11.08	4026	101	55.40	Stationary
						4015	101	56.00	Stationary
09/01/2018	Buxton Mountain Rescue	100624	5,000.00			4068	112	5,000.00	Grant
09/01/2018	Barclays	DDR	23.84			4028	101	23.84	CHARGES
11/01/2018	Cheshire Silk 106.9	100614	240.00		40.00	4018	101	200.00	Shop Local advert
11/01/2018	Matthew Sanders	100625	795.00			4061	107	795.00	Public Realm Furniture
11/01/2018	Proximity Futures Ltd	100626	5,867.40		977.90	4075	114	4,889.50	Wifi infrastructure survey
12/01/2018	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/01/2018	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
22/01/2018	St Michael & All Angels' Churc	100627	23.70			4052	115	23.70	Christmas Service
22/01/2018	Macclesfield Academy	100628	1,200.00			4069	108	1,200.00	Sports ground hire
22/01/2018	North Rode Timber Co Ltd	100629	282.00		47.00	4061	107	235.00	Bench Repairs
22/01/2018	CHALC	100630	75.00			4014	101	75.00	Training
22/01/2018	SM Web Design	100631	35.00			4018	101	35.00	Web design
22/01/2018	Viking Direct Ltd	100632	257.45		30.16	4026	101	44.95	Viking Direct Ltd
						4019	101	79.98	Viking Direct Ltd
						4015	101	49.00	Viking Direct Ltd
						4026	101	53.36	Viking Direct Ltd
22/01/2018	Ansa Environmental Services	100633	4,339.20		570.48	4050	115	3,768.72	Previous Christmas provision
22/01/2018	CVS Cheshire East	100634	1,450.36			4000	101	1,450.36	2016/17 payroll
31/01/2018	BNP Paribas	DDR	141.05		23.51	4010	101	117.54	Copies
02/02/2018	Space4Autism	100635	1,870.00			4068	112	1,870.00	Grant
02/02/2018	Viking Direct Ltd	100636	230.98		38.50	4026	101	192.48	Stationary and postage
02/02/2018	Amberol Ltd	100637	1,675.70		279.28	4062	107	1,396.42	Planters
02/02/2018	Poynton Men In Sheds	100638	90.00			4057	108	90.00	Bird Boxes
02/02/2018	Parkrun Limited	100639	815.95			4069	108	815.95	Macclesfield Parkrun AED
02/02/2018	North West In Bloom	100640	90.00			4057	108	90.00	In Bloom Subscription
02/02/2018	Morelock Ltd	100641	205.19		34.20	4055	107	170.99	Replacement Town Entry Sign
02/02/2018	Trade UK (Screwfix)	100642	74.98		12.50	4069	108	62.48	Event resources
02/02/2018	CHALC	100643	130.00			4014	101	130.00	Councillor TRaining
02/02/2018	Police & Crime Com Cheshire	100644	13,081.46			4066	107	13,081.46	Community Policing resource
02/02/2018	CVS Cheshire East	100645	60.00			4014	101	60.00	Training
02/02/2018	Macclesfield Barnaby Festival	100646	5,000.00			4060	108	5,000.00	Grant
02/02/2018	Cheshire East Council	100647	30.00			4029	101	30.00	Room Hire
02/02/2018	Tytherington School	100648	280.00			4069	108	280.00	Pitch Hire
02/02/2018	Kenyon Fraser Ltd	100649	6,729.60		1,121.60	4018	101	5,608.00	Promote Macclesfield
02/02/2018	Neil Puttick - expenses incurr	100650	77.50			4011	101	77.50	PLaying Out Project

Sub Total Carried Forward

514,134.07

0.00 43,052.76

471,081.31

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Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/02/2018	Tessa Harriet Worrell	100651	5.85			4011	101	5.85	Expenses - mileage
02/02/2018	Helena Gowler	100652	26.10			4011	101	26.10	Expenses - mileage
05/02/2018	Barclays	DDR	18.89			4028	101	18.89	Charges
12/02/2018	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/02/2018	EE	DDR	30.74		5.12	4018	101	25.62	Mobile
16/02/2018	Niche Event Hire	100653	252.00		42.00	4065	107	210.00	Barriers
16/02/2018	Elpitha Limited	100654	97.93		16.29	4065	107	81.64	Youth Summit
16/02/2018	The Feathery Folk	100655	250.00			4065	107	250.00	St George's Day
16/02/2018	Viking Direct Ltd	100656	43.72		7.29	4026	101	36.43	Stationary
16/02/2018	Peak Active Sport Ltd	100657	2,644.75			4063	107	2,644.75	Street Sports
16/02/2018	Ansa Environmental Services	100658	3,577.64		596.28	4050	115	2,981.36	Christmas TRees
16/02/2018	Cheshire East Council	100659	678.40		6.00	4029	101	672.40	Room Hire
16/02/2018	Macclesfield Music Centre	100660	250.00			4068	112	250.00	Grant
16/02/2018	Shires Pay Services Ltd	100661	54.00			4000	101	54.00	Payroll costs
16/02/2018	Broken Cross Paints Ltd	100662	67.75		11.29	4065	107	56.46	Bird box project
16/02/2018	Matthew Sanders	100663	750.00			4061	107	750.00	Bench repairs
22/02/2018	JE James Cycles	100664	540.00		90.00	4069	108	450.00	Cycle Saturday
22/02/2018	Viking Direct Ltd	100665	76.15		3.78	4015	101	49.00	Stationary and postage
						4026	101	23.37	Stationary and postage
28/02/2018	BNP Paribas	DDR	155.68		25.95	4010	101	129.73	Copies
01/03/2018	SM Web Design	DDR	9.95			4018	101	9.95	Hosting
07/03/2018	Barclays	DDR	17.60			4028	101	17.60	Charges
08/03/2018	Simply Scrummy	100666	315.00		52.50	4013	102	262.50	St George's Day
08/03/2018	LITE Ltd	100667	270.00		45.00	4050	115	225.00	Infrastructure lights
08/03/2018	E S Capper (Nightflight)	100668	250.00			4013	102	250.00	Mayor's Ball
08/03/2018	L&J Print Partnership	100669	355.20		59.20	4018	101	296.00	Print
08/03/2018	UK Point of Sale Ltd	100670	126.07		21.01	4033	113	105.06	Ballot survey boxes
08/03/2018	Proximity Futures Ltd	100671	14,877.60		2,479.60	4057	108	12,398.00	Wifi installation town centre
08/03/2018	Niche Event Hire	100672	252.00		42.00	4065	107	210.00	Barriers
08/03/2018	Macclesfield Community Artspace	100673	100.00			4065	107	100.00	St George's Day
08/03/2018	Viking Direct Ltd	100674	101.04		8.67	4026	101	92.37	Viking Direct Ltd
08/03/2018	Ansa Environmental Services	100675	4,180.68		696.78	4075	114	3,483.90	West Park Benches
08/03/2018	Cheshire East Council	100676	510.15			4029	101	510.15	Room Hire
12/03/2018	BNP Paribas	DDR	41.92		6.99	4010	101	34.93	Lease
15/03/2018	CYGNETS	100677	250.00			4068	112	250.00	Grant
15/03/2018	Silk Fest	100678	250.00			4068	112	250.00	Grant
15/03/2018	Cheshire East Council	100679	654.00			4068	112	654.00	Library Grant
15/03/2018	Macclesfield Civic Society	100680	250.00			4068	112	250.00	Grant
15/03/2018	Friends For Leisure	100681	1,853.00			4068	112	1,853.00	Grant
15/03/2018	Macclesfield Lit & Phil Soc	100682	50.00			4068	112	50.00	Grant
15/03/2018	Youth Fed	100683	1,686.55			4068	112	1,686.55	Grant
15/03/2018	Macc Armed Forces & Vetrans	100684	1,984.75			4068	112	1,984.75	Grant
15/03/2018	St Peter's Church Macclesfield	100685	1,800.00			4068	112	1,800.00	Grant
15/03/2018	St Michael & All Angels' Churc	100686	700.00			4068	112	700.00	Grant
15/03/2018	Age UK Cheshire East	100687	894.12			4068	112	894.12	Grant

Sub Total Carried Forward

555,475.22

0.00 47,275.50

508,199.72

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Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
15/03/2018	Moss Lane Allotments	100688	2,000.00			4068	112	2,000.00	Grant
15/03/2018	Trade UK (Screwfix)	100689	24.99		4.16	4019	101	20.83	Materials and screws
15/03/2018	All Good Cycling	100690	940.00			4069	108	940.00	Events & Mountain Bike Routes
15/03/2018	Viking Direct Ltd	100691	354.41		10.57	4015	101	293.90	Stationary & Postage
						4026	101	49.94	Stationary & Postage
15/03/2018	Peak Active Sport Ltd	100692	1,077.23			4063	107	1,077.23	Street Sports
15/03/2018	EE	DDR	30.74		5.12	4018	101	25.62	EE
22/03/2018	Viking Direct Ltd	100693	108.72		14.37	4026	101	94.35	stationary
22/03/2018	North Rode Timber Co Ltd	100696	379.18		63.20	4061	107	315.98	Bench repairs
22/03/2018	Perfect Associates Ltd	100697	321.00		38.00	4065	107	283.00	Event Toilet Hire
22/03/2018	Cheshire East Council	100698	6,259.13			4057	108	6,259.13	Highways sign installs
22/03/2018	Pete Turner	100699	479.47			4026	101	52.97	Expenses incl SurveyMonkey Sub
						4027	101	6.50	Expenses incl SurveyMonkey Sub
						4018	101	12.00	Expenses incl SurveyMonkey Sub
						4024	101	408.00	Expenses incl SurveyMonkey Sub
23/03/2018	Glasdon UK Ltd	100700	485.29		80.88	4061	107	404.41	Bench
29/03/2018	Bulletproof Cyber	100701	2,394.00		399.00	4057	108	1,995.00	GDPR Gap Analysis
29/03/2018	Community Resource Planning	100702	7,544.64		1,257.44	4033	113	6,287.20	NDP Feasibility
29/03/2018	Matthew Sanders	100703	1,028.57			4061	107	1,028.57	Bench repairs
29/03/2018	Cheshire East Council	100704	1,785.12			4018	101	1,785.12	Printing
29/03/2018	L&J Print Partnership	100705	50.40		8.40	4065	107	42.00	Event printing
29/03/2018	Ansa Environmental Services	100706	550.32		91.72	4061	107	458.60	Banner clearance
29/03/2018	IDST!	100707	250.00			4068	112	250.00	Grant
29/03/2018	Viking Direct Ltd	100708	19.07		3.18	4019	101	15.89	Office equipment
29/03/2018	Disability Information Bureau	100709	17,000.00			4068	112	17,000.00	Grant
29/03/2018	Henry's Transport Ltd	100711	150.00			4011	101	150.00	Transport of Portrait
29/03/2018	Impact Promotional Merchandise	100712	417.00		69.50	4069	108	347.50	Reusable bottles
29/03/2018	Tessa Harriet Worrell	100713	61.20			4011	101	61.20	Travel expenses for training
29/03/2018	Kenyon Fraser Ltd	100714	13,459.20		2,243.20	4069	108	11,216.00	Activity & visitor promotion
29/03/2018	Living Street Services Ltd	100715	258.00		43.00	4069	108	215.00	School physical activity
29/03/2018	BNP Paribas	DDR	98.96		16.49	4010	101	82.47	Copies
Total Payments :			613,001.86	0.00	51,623.73			561,378.13	

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Receipts received between 01/04/2017 and 31/03/2018

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Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked on : 01/04/2017	101.09						
dir	CCLA	101.09			1007	101	101.09	Div reinvested
	Banked on : 05/04/2017	347,684.50						
PRECEPT	CEC	347,684.50			1176	101	347,684.50	Precept 1
	Banked on : 20/06/2017	28,721.24						
VAT	HMRC	28,721.24			105		28,721.24	HMRC
	Banked on : 03/08/2017	480.00						
100008'	Up to Speed Training	480.00		80.00	4014	101	400.00	Refund of Traffic
	Banked on : 01/09/2017	347,684.50						
precept	CEBC	347,684.50			1176	101	347,684.50	Precept Instalment 2
	Banked on : 01/09/2017	81.08						
	CCLA	81.08			1007	101	81.08	Dividend
	Banked on : 17/11/2017	5,000.00						
	Sales Recpts Page 0	5,000.00	5,000.00		100			Sales Recpts Page 0
Total Receipts :		729,752.41	5,000.00	80.00			724,672.41	

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
04/04/2017	754 6166 15	Gazebo & Weights	Macclesfield Town Council	180.00
04/04/2017	431 6359 60	Road signage	Macclesfield Town Council	39.20
04/04/2017	771 7444 12	Audit	Macclesfield Town Council	135.80
04/04/2017	483 7426 19	Civic Events	Macclesfield Town Council	19.41
04/04/2017	536 1533 57	Stationary equipment	Macclesfield Town Council	44.74
04/04/2017	178 1914 79	Floral Displays	Macclesfield Town Council	323.04
04/04/2017	928 7858 59	Weston & Phone Kiosks	Macclesfield Town Council	45.00
12/04/2017	313 4836 72	Copier Lease	Macclesfield Town Council	6.99
19/04/2017		Mobile	Macclesfield Town Council	5.12
28/04/2017	313 4836 72	Photocopies	Macclesfield Town Council	36.04
08/05/2017	996 9702 43	IT Support and Software	Macclesfield Town Council	100.00
08/05/2017	928 7858 59	Legal Services	Macclesfield Town Council	120.00
08/05/2017	232 5555 75	Hardware access	Macclesfield Town Council	4.15
08/05/2017	775 2464 07	Admin support	Macclesfield Town Council	41.72
08/05/2017	548 2571 25	Display Equipment	Macclesfield Town Council	24.70
08/05/2017	974 8030 00	PLates	Macclesfield Town Council	8.55
08/05/2017	992 2104 25	Cycle Route Design and Maps	Macclesfield Town Council	240.00
08/05/2017	564 5539 16	St George's Day 1st Aid	Macclesfield Town Council	23.00
08/05/2017		Bunting	Macclesfield Town Council	340.00
12/05/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
19/05/2017	183 7795 54	Catering	Macclesfield Town Council	308.85
19/05/2017	536 1533 57	Stationary	Macclesfield Town Council	6.79
19/05/2017	989 1433 73	Table cloths	Macclesfield Town Council	52.56
19/05/2017	158 0936 46	Bench repair Materials	Macclesfield Town Council	34.55
31/05/2017	313 4836 72	Photocopies	Macclesfield Town Council	11.13
31/05/2017	232 5555 75	Equipment	Macclesfield Town Council	13.86
05/06/2017	298 8805 82	Cycle Routes	Macclesfield Town Council	62.20
05/06/2017	536 1533 57	Stationary	Macclesfield Town Council	10.07
05/06/2017	183 7795 54	Catering	Macclesfield Town Council	58.20
05/06/2017	974 1781 87	Highways Training	Macclesfield Town Council	164.00
12/06/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
15/06/2017	236 8501 04	Past Mayors' medals	Macclesfield Town Council	206.39
15/06/2017	992 0641 09	HR and H&S cover	Macclesfield Town Council	336.00
15/06/2017	945 0920 22	Printing	Macclesfield Town Council	26.62
15/06/2017		Mobile	Macclesfield Town Council	5.12
23/06/2017	178 1914 79	Pipe & Drum Event	Macclesfield Town Council	136.64
23/06/2017	548 2571 25	Display equipment	Macclesfield Town Council	9.95
28/06/2017	536 1533 57	Stationary	Macclesfield Town Council	17.78
28/06/2017	996 9702 43	Software update	Macclesfield Town Council	5.00
30/06/2017	313 4836 72	Copies	Macclesfield Town Council	7.53
01/07/2017	928 7858 59	VIC Legals SLA	Macclesfield Town Council	26.00
01/07/2017	431 6359 60	Road closure signs	Macclesfield Town Council	29.60
01/07/2017	536 1533 57	Stationary	Macclesfield Town Council	11.78

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
01/07/2017	670 8170 32	Entry sign fineals	Macclesfield Town Council	57.36
01/07/2017	974 8030 00	Tablecloths	Macclesfield Town Council	5.39
12/07/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
17/07/2017		Mobile	Macclesfield Town Council	5.12
31/07/2017	313 4836 72	Photocopies	Macclesfield Town Council	20.05
02/08/2017	536 1533 57	stationary	Macclesfield Town Council	17.79
02/08/2017	232 5555 75	equipment and materials	Macclesfield Town Council	29.99
02/08/2017		Subs and training	Macclesfield Town Council	19.80
02/08/2017	775 2464 07	Temp cover	Macclesfield Town Council	41.47
14/08/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
15/08/2017		Mobile	Macclesfield Town Council	5.12
17/08/2017	928 7858 59	Legal Fees Allotments	Macclesfield Town Council	210.70
17/08/2017	158 0936 46	Materials bench repairs	Macclesfield Town Council	181.46
17/08/2017		Civic Sunday	Macclesfield Town Council	105.00
17/08/2017	232 5555 75	Equipment	Macclesfield Town Council	11.73
29/08/2017	945 0920 22	CCTV 7 Room Hire	Macclesfield Town Council	6,290.00
29/08/2017	172 2952 05	NERF inflatable course	Macclesfield Town Council	214.00
29/08/2017	109 0900 41	NDP Workshop and report	Macclesfield Town Council	600.00
29/08/2017	179 3280 36	Anemometer	Macclesfield Town Council	10.80
29/08/2017	536 1533 57	Stationary	Macclesfield Town Council	9.30
29/08/2017	473 4560 37	Supported Summer Activities	Macclesfield Town Council	373.33
31/08/2017	313 4836 72	Photocopies	Macclesfield Town Council	12.86
12/09/2017	157 3643 52	Silverware repairs	Macclesfield Town Council	58.33
12/09/2017	972 5296 86	NERF Championships	Macclesfield Town Council	140.00
12/09/2017	830 8470 32	External Audit Fees	Macclesfield Town Council	267.00
12/09/2017	536 1533 57	Stationary	Macclesfield Town Council	17.86
12/09/2017	996 9702 43	IT Support	Macclesfield Town Council	13.00
12/09/2017	564 5539 16	1st Aid cover	Macclesfield Town Council	23.00
12/09/2017	536 1533 57	Stationary	Macclesfield Town Council	9.48
12/09/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
15/09/2017		Mobile	Macclesfield Town Council	5.12
22/09/2017	477 0981 09	Tree of Light Event	Macclesfield Town Council	49.86
28/09/2017	536 1533 57	stationary and stamps	Macclesfield Town Council	15.57
28/09/2017	775 8152 93	Christmas Lights	Macclesfield Town Council	1,958.40
28/09/2017	623 7575 28	Noticeboard	Macclesfield Town Council	168.87
28/09/2017	157 1052 30	Event radios	Macclesfield Town Council	38.60
28/09/2017	431 6359 60	Grant Banner	Macclesfield Town Council	8.00
29/09/2017	313 4836 72	Photocopies	Macclesfield Town Council	25.80
01/10/2017	138 1798 83	Welly Walk	Macclesfield Town Council	139.00
01/10/2017	232 5555 75	Cones	Macclesfield Town Council	19.93
01/10/2017	536 1533 57	office Furniture	Macclesfield Town Council	17.90
12/10/2017	775 8152 93	Christmas lights and tree ligh	Macclesfield Town Council	9,818.00
12/10/2017	298 8805 82	Tree of Light	Macclesfield Town Council	34.60
12/10/2017	876 7559 54	Legal Advice town centre	Macclesfield Town Council	130.00

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
12/10/2017	431 6359 60	Printing	Macclesfield Town Council	192.20
12/10/2017	992 2104 25	Bike Trails	Macclesfield Town Council	87.00
12/10/2017	157 3643 52	Engraving	Macclesfield Town Council	10.00
12/10/2017	236 8501 04	Past Mayor's Consort Medals	Macclesfield Town Council	213.17
12/10/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
16/10/2017		Mobile	Macclesfield Town Council	5.12
26/10/2017	157 3643 52	Regalia Chain repairs	Macclesfield Town Council	266.67
26/10/2017	971 8374 83	Event barriers	Macclesfield Town Council	42.00
26/10/2017	945 0920 22	Room Hire	Macclesfield Town Council	14.40
26/10/2017	431 6359 60	Printing	Macclesfield Town Council	64.60
26/10/2017	536 1533 57	Stationary	Macclesfield Town Council	19.62
26/10/2017	158 0936 46	Bench Repairs	Macclesfield Town Council	38.21
26/10/2017	178 1914 79	Floral Displays	Macclesfield Town Council	4,051.40
26/10/2017	709 8140 28	Weston Utilities	Macclesfield Town Council	28.51
31/10/2017	313 4836 72	Copies	Macclesfield Town Council	16.26
01/11/2017	178 1914 79	Additional re Floral	Macclesfield Town Council	12.00
02/11/2017	920 9508 27	Accounts licence	Macclesfield Town Council	126.00
02/11/2017	775 2464 07	Temp support	Macclesfield Town Council	33.29
02/11/2017	536 1533 57	Stationary	Macclesfield Town Council	15.19
02/11/2017	775 8152 93	Sunderland street trees	Macclesfield Town Council	425.00
13/11/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
15/11/2017	536 1533 57	Stationary	Macclesfield Town Council	3.50
15/11/2017	972 5296 86	Cheshire Silk 106.9	Macclesfield Town Council	140.00
15/11/2017	440 3567 67	job advert	Macclesfield Town Council	135.80
15/11/2017	298 8805 82	Tree of life stars	Macclesfield Town Council	51.00
15/11/2017	116 4008 52	Advertising	Macclesfield Town Council	110.00
15/11/2017		Mobile	Macclesfield Town Council	5.12
15/11/2017	972 5296 86	Duplicate	Macclesfield Town Council	-140.00
27/11/2017	183 7795 54	Catering	Macclesfield Town Council	205.60
27/11/2017	775 2464 07	temp support	Macclesfield Town Council	20.61
27/11/2017	593 6078 06	remembrance	Macclesfield Town Council	183.08
27/11/2017	431 6359 60	Macc Update	Macclesfield Town Council	147.20
27/11/2017	536 1533 57	Stationary and postage	Macclesfield Town Council	29.26
30/11/2017	313 4836 72	Copies	Macclesfield Town Council	15.98
04/12/2017	431 6359 60	Town centre maps	Macclesfield Town Council	23.60
04/12/2017	719 7016 27	printing	Macclesfield Town Council	19.60
04/12/2017	972 5296 86	Lights Switch on	Macclesfield Town Council	60.00
04/12/2017	993 4130 08	Microphones	Macclesfield Town Council	33.17
04/12/2017	971 8374 83	Lights Switch On Stage	Macclesfield Town Council	729.33
12/12/2017	313 4836 72	Lease	Macclesfield Town Council	6.99
15/12/2017	709 7963 86	Switch on Security	Macclesfield Town Council	216.50
15/12/2017	945 0920 22	Room Hire	Macclesfield Town Council	4.80
15/12/2017	280 4465 58	Account Support	Macclesfield Town Council	330.00
15/12/2017	775 8152 93	Christmas Lights	Macclesfield Town Council	3,146.20

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
15/12/2017	775 2464 07	Temp Cover	Macclesfield Town Council	22.19
15/12/2017	431 6359 60	Printing	Macclesfield Town Council	33.60
15/12/2017	126 6416 75	Barrier planter liners	Macclesfield Town Council	315.94
15/12/2017	178 1914 79	Winter floral displays	Macclesfield Town Council	1,018.59
15/12/2017		Mobile	Macclesfield Town Council	5.12
18/12/2017	158 0936 46	bench repairs	Macclesfield Town Council	26.78
18/12/2017	970 6674 87	GDPR training	Macclesfield Town Council	357.00
29/12/2017	313 4836 72	Copies	Macclesfield Town Council	34.44
09/01/2018	928 7858 59	Legal Services	Macclesfield Town Council	481.60
09/01/2018	564 5539 16	Lights Switch on 1st Aid	Macclesfield Town Council	27.60
09/01/2018	998 9701 33	Set up park run rights	Macclesfield Town Council	500.00
09/01/2018	775 8152 93	Christmas Lights take down	Macclesfield Town Council	768.40
09/01/2018	431 6359 60	MTC Flag	Macclesfield Town Council	11.60
09/01/2018	119 0088 30	Family Fun Day	Macclesfield Town Council	607.00
09/01/2018	536 1533 57	Stationary	Macclesfield Town Council	11.08
11/01/2018	972 5296 86	Shop Local advert	Macclesfield Town Council	40.00
11/01/2018	199 9266 28	Wifi infrastructure survey	Macclesfield Town Council	977.90
12/01/2018	313 4836 72	Lease	Macclesfield Town Council	6.99
15/01/2018		Mobile	Macclesfield Town Council	5.12
22/01/2018	158 0936 46	Bench Repairs	Macclesfield Town Council	47.00
22/01/2018	536 1533 57	Viking Direct Ltd	Macclesfield Town Council	30.16
22/01/2018	178 1914 79	Previous Christmas provision	Macclesfield Town Council	570.48
31/01/2018	313 4836 72	Copies	Macclesfield Town Council	23.51
02/02/2018	536 1533 57	Stationary and postage	Macclesfield Town Council	38.50
02/02/2018	126 6416 75	Planters	Macclesfield Town Council	279.28
02/02/2018	670 8170 32	Replacement Town Entry Sign	Macclesfield Town Council	34.20
02/02/2018	232 5555 75	Event resources	Macclesfield Town Council	12.50
02/02/2018	727 1731 38	Promote Macclesfield	Macclesfield Town Council	1,121.60
12/02/2018	313 4836 72	Lease	Macclesfield Town Council	6.99
15/02/2018		Mobile	Macclesfield Town Council	5.12
16/02/2018	971 8374 83	Barriers	Macclesfield Town Council	42.00
16/02/2018	193 5736 73	Youth Summit	Macclesfield Town Council	16.29
16/02/2018	536 1533 57	Stationary	Macclesfield Town Council	7.29
16/02/2018	178 1914 79	Christmas TREes	Macclesfield Town Council	596.28
16/02/2018	945 0920 22	Room Hire	Macclesfield Town Council	6.00
16/02/2018	616 0475 56	Bird box project	Macclesfield Town Council	11.29
22/02/2018	172 5733 57	Cycle Saturday	Macclesfield Town Council	90.00
22/02/2018	536 1533 57	Stationary and postage	Macclesfield Town Council	3.78
28/02/2018	313 4836 72	Copies	Macclesfield Town Council	25.95
08/03/2018	183 7795 54	St George's Day	Macclesfield Town Council	52.50
08/03/2018	775 8152 93	Infrastructure lights	Macclesfield Town Council	45.00
08/03/2018	431 6359 60	Print	Macclesfield Town Council	59.20
08/03/2018	548 2571 25	Ballot survey boxes	Macclesfield Town Council	21.01
08/03/2018	199 9266 28	Wifi installation town centre	Macclesfield Town Council	2,479.60

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
08/03/2018	971 8374 83	Barriers	Macclesfield Town Council	42.00
08/03/2018	536 1533 57	Viking Direct Ltd	Macclesfield Town Council	8.67
08/03/2018	178 1914 79	West Park Benches	Macclesfield Town Council	696.78
12/03/2018	313 4836 72	Lease	Macclesfield Town Council	6.99
15/03/2018	232 5555 75	Materials and screws	Macclesfield Town Council	4.16
15/03/2018	536 1533 57	Stationary & Postage	Macclesfield Town Council	10.57
15/03/2018		EE	Macclesfield Town Council	5.12
22/03/2018	536 1533 57	stationary	Macclesfield Town Council	14.37
22/03/2018	158 0936 46	Bench repairs	Macclesfield Town Council	63.20
22/03/2018	921 6635 29	Event Toilet Hire	Macclesfield Town Council	38.00
23/03/2018	155 8470 44	Bench	Macclesfield Town Council	80.88
29/03/2018	865 5633 91	GDPR Gap Analysis	Macclesfield Town Council	399.00
29/03/2018	893 0244 19	NDP Feasability	Macclesfield Town Council	1,257.44
29/03/2018	431 6359 60	Event printing	Macclesfield Town Council	8.40
29/03/2018	178 1914 79	Banner clearance	Macclesfield Town Council	91.72
29/03/2018	536 1533 57	Office equipment	Macclesfield Town Council	3.18
29/03/2018	849 1126 21	Reusable bottles	Macclesfield Town Council	69.50
29/03/2018	159 2413 07	School physical activity	Macclesfield Town Council	43.00
29/03/2018	727 1731 38	Activity & visitor promotion	Macclesfield Town Council	2,243.20
29/03/2018	313 4836 72	Copies	Macclesfield Town Council	16.49
Total VAT Detail from Cashbook				51,623.73

I
(Full name in BLOCK LETTERS)

am claiming a refund of fifty one thousand, six hundred and twenty three pounds and 73 pence
(Pounds in words pence in figures)

£ 51,623.73

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature Date
(Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

VAT Return / Receipt 2017/18

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
<u>Cashbook</u>				
04/04/2017	754 6166 15	Gazebo & Weights	Macclesfield Town Council 2017/18	180.00
04/04/2017	431 6359 60	Road signage	Macclesfield Town Council 2017/18	39.20
04/04/2017	771 7444 12	Audit	Macclesfield Town Council 2017/18	135.80
04/04/2017	483 7426 19	Civic Events	Macclesfield Town Council 2017/18	19.41
04/04/2017	536 1533 57	Stationary equipment	Macclesfield Town Council 2017/18	44.74
04/04/2017	178 1914 79	Floral Displays	Macclesfield Town Council 2017/18	323.04
04/04/2017	928 7858 59	Weston & Phone Kiosks	Macclesfield Town Council 2017/18	45.00
12/04/2017	313 4836 72	Copier Lease	Macclesfield Town Council 2017/18	6.99
19/04/2017		Mobile	Macclesfield Town Council 2017/18	5.12
28/04/2017	313 4836 72	Photocopies	Macclesfield Town Council 2017/18	36.04
08/05/2017	996 9702 43	IT Support and Software	Macclesfield Town Council 2017/18	100.00
08/05/2017	928 7858 59	Legal Services	Macclesfield Town Council 2017/18	120.00
08/05/2017	232 5555 75	Hardware access	Macclesfield Town Council 2017/18	4.15
08/05/2017	775 2464 07	Admin support	Macclesfield Town Council 2017/18	41.72
08/05/2017	548 2571 25	Display Equipment	Macclesfield Town Council 2017/18	24.70
08/05/2017	974 8030 00	PLates	Macclesfield Town Council 2017/18	8.55
08/05/2017	992 2104 25	Cycle Route Design and Maps	Macclesfield Town Council 2017/18	240.00
08/05/2017	564 5539 16	St George's Day 1st Aid	Macclesfield Town Council 2017/18	23.00
08/05/2017		Bunting	Macclesfield Town Council 2017/18	340.00
12/05/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
19/05/2017	183 7795 54	Catering	Macclesfield Town Council 2017/18	308.85
19/05/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	6.79
19/05/2017	989 1433 73	Table cloths	Macclesfield Town Council 2017/18	52.56
19/05/2017	158 0936 46	Bench repair Materials	Macclesfield Town Council 2017/18	34.55
31/05/2017	313 4836 72	Photocopies	Macclesfield Town Council 2017/18	11.13
31/05/2017	232 5555 75	Equipment	Macclesfield Town Council 2017/18	13.86
05/06/2017	298 8805 82	Cycle Routes	Macclesfield Town Council 2017/18	62.20
05/06/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	10.07
05/06/2017	183 7795 54	Catering	Macclesfield Town Council 2017/18	58.20
05/06/2017	974 1781 87	Highways Training	Macclesfield Town Council 2017/18	164.00
12/06/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/06/2017	236 8501 04	Past Mayors' medals	Macclesfield Town Council 2017/18	206.39
15/06/2017	992 0641 09	HR and H&S cover	Macclesfield Town Council 2017/18	336.00
15/06/2017	945 0920 22	Printing	Macclesfield Town Council 2017/18	26.62
15/06/2017		Mobile	Macclesfield Town Council 2017/18	5.12
23/06/2017	178 1914 79	Pipe & Drum Event	Macclesfield Town Council 2017/18	136.64
23/06/2017	548 2571 25	Display equipment	Macclesfield Town Council 2017/18	9.95
28/06/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	17.78
28/06/2017	996 9702 43	Software update	Macclesfield Town Council 2017/18	5.00
30/06/2017	313 4836 72	Copies	Macclesfield Town Council 2017/18	7.53
01/07/2017	928 7858 59	VIC Legals SLA	Macclesfield Town Council 2017/18	26.00
01/07/2017	431 6359 60	Road closure signs	Macclesfield Town Council 2017/18	29.69
01/07/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	11.78

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
01/07/2017	670 8170 32	Entry sign fineals	Macclesfield Town Council 2017/18	57.36
01/07/2017	974 8030 00	Tablecloths	Macclesfield Town Council 2017/18	5.39
12/07/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
17/07/2017		Mobile	Macclesfield Town Council 2017/18	5.12
31/07/2017	313 4836 72	Photocopies	Macclesfield Town Council 2017/18	20.05
02/08/2017	536 1533 57	stationary	Macclesfield Town Council 2017/18	17.79
02/08/2017	232 5555 75	equipment and materials	Macclesfield Town Council 2017/18	29.99
02/08/2017		Subs and training	Macclesfield Town Council 2017/18	19.80
02/08/2017	775 2464 07	Temp cover	Macclesfield Town Council 2017/18	41.47
14/08/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/08/2017		Mobile	Macclesfield Town Council 2017/18	5.12
17/08/2017	928 7858 59	Legal Fees Allotments	Macclesfield Town Council 2017/18	210.70
17/08/2017	158 0936 46	Materials bench repairs	Macclesfield Town Council 2017/18	181.46
17/08/2017		Civic Sunday	Macclesfield Town Council 2017/18	105.00
17/08/2017	232 5555 75	Equipment	Macclesfield Town Council 2017/18	11.73
29/08/2017	945 0920 22	CCTV 7 Room Hire	Macclesfield Town Council 2017/18	6,290.00
29/08/2017	172 2952 05	NERF inflatable course	Macclesfield Town Council 2017/18	214.00
29/08/2017	109 0900 41	NDP Workshop and report	Macclesfield Town Council 2017/18	600.00
29/08/2017	179 3280 36	Anemometer	Macclesfield Town Council 2017/18	10.80
29/08/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	9.30
29/08/2017	473 4560 37	Supported Summer Activities	Macclesfield Town Council 2017/18	373.33
31/08/2017	313 4836 72	Photocopies	Macclesfield Town Council 2017/18	12.86
12/09/2017	157 3643 52	Silverware repairs	Macclesfield Town Council 2017/18	58.33
12/09/2017	972 5296 86	NERF Championships	Macclesfield Town Council 2017/18	140.00
12/09/2017	830 8470 32	External Audit Fees	Macclesfield Town Council 2017/18	267.00
12/09/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	17.86
12/09/2017	996 9702 43	IT Support	Macclesfield Town Council 2017/18	13.00
12/09/2017	564 5539 16	1st Aid cover	Macclesfield Town Council 2017/18	23.00
12/09/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	9.48
12/09/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/09/2017		Mobile	Macclesfield Town Council 2017/18	5.12
22/09/2017	477 0981 09	Tree of Light Event	Macclesfield Town Council 2017/18	49.86
28/09/2017	536 1533 57	stationary and stamps	Macclesfield Town Council 2017/18	15.57
28/09/2017	775 8152 93	Christmas Lights	Macclesfield Town Council 2017/18	1,958.40
28/09/2017	623 7575 28	Noticeboard	Macclesfield Town Council 2017/18	168.87
28/09/2017	157 1052 30	Event radios	Macclesfield Town Council 2017/18	38.60
28/09/2017	431 6359 60	Grant Banner	Macclesfield Town Council 2017/18	8.00
29/09/2017	313 4836 72	Photocopies	Macclesfield Town Council 2017/18	25.80
01/10/2017	138 1798 83	Welly Walk	Macclesfield Town Council 2017/18	139.00
01/10/2017	232 5555 75	Cones	Macclesfield Town Council 2017/18	19.93
01/10/2017	536 1533 57	office Furniture	Macclesfield Town Council 2017/18	17.90
12/10/2017	775 8152 93	Christmas lights and tree ligh	Macclesfield Town Council 2017/18	9,818.00
12/10/2017	298 8805 82	Tree of Light	Macclesfield Town Council 2017/18	34.60
12/10/2017	876 7559 54	Legal Advice town centre	Macclesfield Town Council 2017/18	130.00

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
12/10/2017	431 6359 60	Printing	Macclesfield Town Council 2017/18	192.20
12/10/2017	992 2104 25	Bike Trails	Macclesfield Town Council 2017/18	87.00
12/10/2017	157 3643 52	Engraving	Macclesfield Town Council 2017/18	10.00
12/10/2017	236 8501 04	Past Mayor's Consort Medals	Macclesfield Town Council 2017/18	213.17
12/10/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
16/10/2017		Mobile	Macclesfield Town Council 2017/18	5.12
26/10/2017	157 3643 52	Regalia Chain repairs	Macclesfield Town Council 2017/18	266.67
26/10/2017	971 8374 83	Event barriers	Macclesfield Town Council 2017/18	42.00
26/10/2017	945 0920 22	Room Hire	Macclesfield Town Council 2017/18	14.40
26/10/2017	431 6359 60	Printing	Macclesfield Town Council 2017/18	64.60
26/10/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	19.62
26/10/2017	158 0936 46	Bench Repairs	Macclesfield Town Council 2017/18	38.21
26/10/2017	178 1914 79	Floral Displays	Macclesfield Town Council 2017/18	4,051.40
26/10/2017	709 8140 28	Weston Utilities	Macclesfield Town Council 2017/18	28.51
31/10/2017	313 4836 72	Copies	Macclesfield Town Council 2017/18	16.26
01/11/2017	178 1914 79	Additional re Floral	Macclesfield Town Council 2017/18	12.00
02/11/2017	920 9508 27	Accounts licence	Macclesfield Town Council 2017/18	126.00
02/11/2017	775 2464 07	Temp support	Macclesfield Town Council 2017/18	33.29
02/11/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	15.19
02/11/2017	775 8152 93	Sunderland street trees	Macclesfield Town Council 2017/18	425.00
13/11/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/11/2017	536 1533 57	Stationary	Macclesfield Town Council 2017/18	3.50
15/11/2017	972 5296 86	Cheshire Silk 106.9	Macclesfield Town Council 2017/18	140.00
15/11/2017	440 3567 67	job advert	Macclesfield Town Council 2017/18	135.80
15/11/2017	298 8805 82	Tree of life stars	Macclesfield Town Council 2017/18	51.00
15/11/2017	116 4008 52	Advertising	Macclesfield Town Council 2017/18	110.00
15/11/2017		Mobile	Macclesfield Town Council 2017/18	5.12
15/11/2017	972 5296 86	Duplicate	Macclesfield Town Council 2017/18	-140.00
27/11/2017	183 7795 54	Catering	Macclesfield Town Council 2017/18	205.60
27/11/2017	775 2464 07	temp support	Macclesfield Town Council 2017/18	20.61
27/11/2017	593 6078 06	remembrance	Macclesfield Town Council 2017/18	183.08
27/11/2017	431 6359 60	Macc Update	Macclesfield Town Council 2017/18	147.20
27/11/2017	536 1533 57	Stationary and postage	Macclesfield Town Council 2017/18	29.26
30/11/2017	313 4836 72	Copies	Macclesfield Town Council 2017/18	15.98
04/12/2017	431 6359 60	Town centre maps	Macclesfield Town Council 2017/18	23.60
04/12/2017	719 7016 27	printing	Macclesfield Town Council 2017/18	19.60
04/12/2017	972 5296 86	Lights Switch on	Macclesfield Town Council 2017/18	60.00
04/12/2017	993 4130 08	Microphones	Macclesfield Town Council 2017/18	33.17
04/12/2017	971 8374 83	Lights Switch On Stage	Macclesfield Town Council 2017/18	729.33
12/12/2017	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/12/2017	709 7963 86	Switch on Security	Macclesfield Town Council 2017/18	216.50
15/12/2017	945 0920 22	Room Hire	Macclesfield Town Council 2017/18	4.80
15/12/2017	280 4465 58	Account Support	Macclesfield Town Council 2017/18	330.00
15/12/2017	775 8152 93	Christmas Lights	Macclesfield Town Council 2017/18	3,146.20

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
15/12/2017	775 2464 07	Temp Cover	Macclesfield Town Council 2017/18	22.19
15/12/2017	431 6359 60	Printing	Macclesfield Town Council 2017/18	33.60
15/12/2017	126 6416 75	Barrier planter liners	Macclesfield Town Council 2017/18	315.94
15/12/2017	178 1914 79	Winter floral displays	Macclesfield Town Council 2017/18	1,018.59
15/12/2017		Mobile	Macclesfield Town Council 2017/18	5.12
18/12/2017	158 0936 46	bench repairs	Macclesfield Town Council 2017/18	26.78
18/12/2017	970 6674 87	GDPR training	Macclesfield Town Council 2017/18	357.00
29/12/2017	313 4836 72	Copies	Macclesfield Town Council 2017/18	34.44
09/01/2018	928 7858 59	Legal Services	Macclesfield Town Council 2017/18	481.60
09/01/2018	564 5539 16	Lights Switch on 1st Aid	Macclesfield Town Council 2017/18	27.60
09/01/2018	998 9701 33	Set up park run rights	Macclesfield Town Council 2017/18	500.00
09/01/2018	775 8152 93	Christmas Lights take down	Macclesfield Town Council 2017/18	768.40
09/01/2018	431 6359 60	MTC Flag	Macclesfield Town Council 2017/18	11.60
09/01/2018	119 0088 30	Family Fun Day	Macclesfield Town Council 2017/18	607.00
09/01/2018	536 1533 57	Stationary	Macclesfield Town Council 2017/18	11.08
11/01/2018	972 5296 86	Shop Local advert	Macclesfield Town Council 2017/18	40.00
11/01/2018	199 9266 28	Wifi infrastructure survey	Macclesfield Town Council 2017/18	977.90
12/01/2018	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/01/2018		Mobile	Macclesfield Town Council 2017/18	5.12
22/01/2018	158 0936 46	Bench Repairs	Macclesfield Town Council 2017/18	47.00
22/01/2018	536 1533 57	Viking Direct Ltd	Macclesfield Town Council 2017/18	30.16
22/01/2018	178 1914 79	Previous Christmas provision	Macclesfield Town Council 2017/18	570.48
31/01/2018	313 4836 72	Copies	Macclesfield Town Council 2017/18	23.51
02/02/2018	536 1533 57	Stationary and postage	Macclesfield Town Council 2017/18	38.50
02/02/2018	126 6416 75	Planters	Macclesfield Town Council 2017/18	279.28
02/02/2018	670 8170 32	Replacement Town Entry Sign	Macclesfield Town Council 2017/18	34.20
02/02/2018	232 5555 75	Event resources	Macclesfield Town Council 2017/18	12.50
02/02/2018	727 1731 38	Promote Macclesfield	Macclesfield Town Council 2017/18	1,121.60
12/02/2018	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/02/2018		Mobile	Macclesfield Town Council 2017/18	5.12
16/02/2018	971 8374 83	Barriers	Macclesfield Town Council 2017/18	42.00
16/02/2018	193 5736 73	Youth Summit	Macclesfield Town Council 2017/18	16.29
16/02/2018	536 1533 57	Stationary	Macclesfield Town Council 2017/18	7.29
16/02/2018	178 1914 79	Christmas TREes	Macclesfield Town Council 2017/18	596.28
16/02/2018	945 0920 22	Room Hire	Macclesfield Town Council 2017/18	6.00
16/02/2018	616 0475 56	Bird box project	Macclesfield Town Council 2017/18	11.29
22/02/2018	172 5733 57	Cycle Saturday	Macclesfield Town Council 2017/18	90.00
22/02/2018	536 1533 57	Stationary and postage	Macclesfield Town Council 2017/18	3.78
28/02/2018	313 4836 72	Copies	Macclesfield Town Council 2017/18	25.95
08/03/2018	183 7795 54	St George's Day	Macclesfield Town Council 2017/18	52.50
08/03/2018	775 8152 93	Infrastructure lights	Macclesfield Town Council 2017/18	45.00
08/03/2018	431 6359 60	Print	Macclesfield Town Council 2017/18	59.20
08/03/2018	548 2571 25	Ballot survey boxes	Macclesfield Town Council 2017/18	21.01
08/03/2018	199 9266 28	Wifi installation town centre	Macclesfield Town Council 2017/18	2,479.60

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
08/03/2018	971 8374 83	Barriers	Macclesfield Town Council 2017/18	42.00
08/03/2018	536 1533 57	Viking Direct Ltd	Macclesfield Town Council 2017/18	8.67
08/03/2018	178 1914 79	West Park Benches	Macclesfield Town Council 2017/18	696.78
12/03/2018	313 4836 72	Lease	Macclesfield Town Council 2017/18	6.99
15/03/2018	232 5555 75	Materials and screws	Macclesfield Town Council 2017/18	4.16
15/03/2018	536 1533 57	Stationary & Postage	Macclesfield Town Council 2017/18	10.57
15/03/2018		EE	Macclesfield Town Council 2017/18	5.12
22/03/2018	536 1533 57	stationary	Macclesfield Town Council 2017/18	14.37
22/03/2018	158 0936 46	Bench repairs	Macclesfield Town Council 2017/18	63.20
22/03/2018	921 6635 29	Event Toilet Hire	Macclesfield Town Council 2017/18	38.00
23/03/2018	155 8470 44	Bench	Macclesfield Town Council 2017/18	80.88
29/03/2018	865 5633 91	GDPR Gap Analysis	Macclesfield Town Council 2017/18	399.00
29/03/2018	893 0244 19	NDP Feasibility	Macclesfield Town Council 2017/18	1,257.44
29/03/2018	431 6359 60	Event printing	Macclesfield Town Council 2017/18	8.40
29/03/2018	178 1914 79	Banner clearance	Macclesfield Town Council 2017/18	91.72
29/03/2018	536 1533 57	Office equipment	Macclesfield Town Council 2017/18	3.18
29/03/2018	849 1126 21	Reusable bottles	Macclesfield Town Council 2017/18	69.50
29/03/2018	159 2413 07	School physical activity	Macclesfield Town Council 2017/18	43.00
29/03/2018	727 1731 38	Activity & visitor promotion	Macclesfield Town Council 2017/18	2,243.20
29/03/2018	313 4836 72	Copies	Macclesfield Town Council 2017/18	16.49
Total VAT Detail from Cashbook				51,623.73

I
(Full name in BLOCK LETTERS)

am claiming a refund of fifty one thousand, six hundred and twenty three pounds and 73 pence
(Pounds in words pence in figures)

£ 51,623.73

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature Date
(Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

Macclesfield Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2018

<u>Bank Statement Balances</u>		<u>Account Description</u>	<u>Balance</u>
1		Current Bank Account	381,430.72
2		CCLA Deposit	502,993.66
			884,424.38
<u>Unpresented Payments</u>			
1	26/10/2017	100545	50.00
1	08/03/2018	100666	315.00
1	15/03/2018	100677	250.00
1	15/03/2018	100678	250.00
1	15/03/2018	100679	654.00
1	15/03/2018	100680	250.00
1	15/03/2018	100682	50.00
1	15/03/2018	100683	1,686.55
1	15/03/2018	100684	1,984.75
1	15/03/2018	100685	1,800.00
1	15/03/2018	100686	700.00
1	15/03/2018	100688	2,000.00
1	15/03/2018	100690	940.00
1	15/03/2018	100692	1,077.23
1	22/03/2018	100693	108.72
1	22/03/2018	100696	379.18
1	22/03/2018	100697	321.00
1	22/03/2018	100698	6,259.13
1	22/03/2018	100699	479.47
1	23/03/2018	100700	485.29
1	29/03/2018	100701	2,394.00
1	29/03/2018	100702	7,544.64
1	29/03/2018	100703	1,028.57
1	29/03/2018	100704	1,785.12
1	29/03/2018	100705	50.40
1	29/03/2018	100706	550.32
1	29/03/2018	100707	250.00
1	29/03/2018	100708	19.07
1	29/03/2018	100709	17,000.00
1	29/03/2018	100711	150.00
1	29/03/2018	100712	417.00
1	29/03/2018	100715	258.00
1	29/03/2018	100714	13,459.20
1	29/03/2018	100713	61.20
			65,007.84
			819,416.54
<u>Receipts not on Bank Statement</u>			
0	31/03/2018	All Receipts Cleared	0.00
			0.00
Closing Balance			819,416.54

Macclesfield Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2018

<u>All Cash & Bank Accounts</u>	<u>Account Description</u>	<u>Balance</u>
	Current Bank A/c	316,422.88
	CCLA Deposit	502,993.66
	Investment Reserve Account	0.00
	Other Bank & Cash Balances	0.00
	Total Bank & Cash Balances	819,416.54

Macclesfield Town Council

Working Detail for Reserves Reconciliation for ANNUAL RETURN 31 March 2018

	<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
		Total Reserves	729,835.70	869,285.27
2	105	VAT Control A/c	28,721.24	51,543.73
2	110	Prepayments	1,442.59	0.00
		Less Total Debtors	30,163.83	51,543.73
3	510	Accruals	1,600.00	1,675.00
		Plus Total Creditors	1,600.00	1,675.00
		Equals Total Cash and Bank Accounts	701,271.87	819,416.54
5	200	Current Bank A/c	199,672.33	316,422.88
5	201	CCLA Deposit	501,599.54	502,993.66
		Total Cash and Bank Accounts	701,271.87	819,416.54

Date :- 23/04/2018

Time :- 12:47

Macclesfield Town Council
Detailed Balance Sheet (Excluding Stock Movement)
 Month No: 12 31st March 2018

Page

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	<u>Budget</u>	
<u>Current Assets</u>				
105	VAT Control A/c	51,544		
200	Current Bank A/c	316,423	0	
201	CCLA Deposit	502,994	0	
			0	
	Total Current Assets	870,960		0
<u>Current Liabilities</u>				
510	Accruals	1,675	0	
	Total Current Liabilities	1,675		0
	Net Current Assets			
		869,285		
	Total Assets less Current Liabilities	869,285		
<u>Represented By :-</u>				
300	Current Year Fund	14,605		
310	General Reserves	417,106	0	
330	Committed - Capital Asset Fund	5,000	0	
340	Committed - Election Costs	2,000	0	14
350	Committed - Allotments	42,490	0	417,
360	Committed - Public Convs	100,000	0	5,0
370	Committed - Economic Dev	122,180	0	2,0
380	Committed - Street Furniture	15,000	0	42,4
400	Committed - Investment	150,905	0	100,00
			0	122,180
	Total Equity	869,285		15,000
				150,905
				869,285

Date :- 23/04/2018

Time :- 12:47

Macclesfield Town Council
Detailed Balance Sheet (Excluding Stock Movement)
Month No: 12 31st March 2018

P6

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	<u>Budget</u>	
<u>Current Assets</u>				
105	VAT Control A/c	51,544		
200	Current Bank A/c	316,423	0	
201	CCLA Deposit	502,994	0	
			0	
	Total Current Assets	870,960		0
<u>Current Liabilities</u>				
510	Accruals	1,675	0	
	Total Current Liabilities	1,675		0
	Net Current Assets			0
				869,285
	Total Assets less Current Liabilities			869,285
<u>Represented By :-</u>				
300	Current Year Fund	14,605	0	
310	General Reserves	417,106	0	
330	Committed - Capital Asset Fund	5,000	0	
340	Committed - Election Costs	2,000	0	
350	Committed - Allotments	42,490	0	42,490
360	Committed - Public Convs	100,000	0	
370	Committed - Economic Dev	122,180	0	
380	Committed - Street Furniture	15,000	0	15,000
400	Committed - Investment	150,905	0	150,905
	Total Equity	869,285		869,285

23/04/2018

Macclesfield Town Council

Page No: 1

Detailed Balance Sheet (Excluding Stock Movement)

Month No: 12 31st March 2018

<u>Account Description</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Current Assets</u>			
VAT Control A/c	51,544	0	51,544
Current Bank A/c	316,423	0	316,423
CCLA Deposit	502,994	0	502,994
Total Current Assets	870,960	0	870,960
<u>Current Liabilities</u>			
Accruals	1,675	0	1,675
Total Current Liabilities	1,675	0	1,675
Net Current Assets	869,285	0	869,285
Total Assets less Current Liabilities	869,285	0	
<u>Represented By :-</u>			
Current Year Fund	14,605	0	14,605
General Reserves	417,106	0	417,106
Committed - Capital Asset Fund	5,000	0	5,000
Committed - Election Costs	2,000	0	2,000
Committed - Allotments	42,490	0	42,490
Committed - Public Convs	100,000	0	100,000
Committed - Economic Dev	122,180	0	122,180
Committed - Street Furniture	15,000	0	15,000
Committed - Investment	150,905	0	150,905
Total Equity	869,285	0	869,285

Date 23/04/2018
Time: 12:15

Macclesfield Town Council

Page No: 1

Journal Detail

User : PT

Date 31/03/2018 Month No: 12 Current Period

Journal Ref: 33

A/c	Description	Centre	Description	Transaction Detail	Debit	Credit
400	Committed - Investment	0		Ex Grants		12,492.00
400	Committed - Investment	0		Ex Macc Project		2,314.00
350	Committed - Allotments	0		Tfer to reserve		18,030.00
360	Committed - Public Convs	0		Tfer to reserve		25,000.00
400	Committed - Investment	0		Ex Projects and events		53,756.00
400	Committed - Investment	0		Ex Comm delivery		3,700.00
400	Committed - Investment	0		Ex Weston Centre		2,891.00
400	Committed - Investment	0		Ex Xmas lights		6,662.00
5000	Transfers to Committed	0		Ex Xmas lights	124,845.00	

Narrative : Transfers to reserves

Journal Totals 124,845.00 124,845.00

Assets Review

AssetCode	Description	SerialNumber	OriginalCost	CurrentVal	Insurance	ReplacementCost
IT000001	Lenovo PC	ES11195534	500	500	500	500
IT000002	Lenovo PC	ES11196133	500	500	500	500
IT000003	Lenovo PC	ES11160131	700	700	700	700
IT000004	Toshiba Laptop	9E052327P	400	400	400	400
IT000005	Toshiba Laptop	6F112713C	400	400	400	400
IT000006	Epson Light Projector	VATF560753L	350	350	350	350
IT000007	Samsung Printer	ZD12BICFA0002MF	200	200	200	200
IT000008	Cannon Printer		100	100	100	100
IT000009	Philips digital dictaphone		100	100	100	0
FURN000001	5x Corner office desks		0	0	1250	1250
FURN000002	5x officer chairs		0	0	1000	0
FURN000003	Meeting table and 6 chairs		0	0	750	750
FURN000004	2x file cupboards		0	0	600	600
FURN000005	Catering cabinet		150	150	150	200
FURN000006	Crockery glasses kettle and ancillaries		200	200	200	250
CIV000001	Portrait Mayor John Staniforth		0	1	3000	3000
CIV000002	Portrait PJ Eaton Mayor		0	1	3000	3000
CIV000003	Portrait Abraham Bury		0	1	3000	3000
CIV000004	Portrait TH Hambleton Mayor		0	1	3000	3000
CIV000005	Portrait John Birchenough Mayor		0	1	3000	3000
CIV000006	3 oak ceremonial chairs		0	1	2500	2500
CIV000007	Portrait James Kershaw Mayor		0	1	3000	3000
CIV000008	Victorian brass double inkwell		0	1	420	420
CIV000009	Portrait JG Frost Mayor		0	1	3000	3000
CIV000010	Portrait William Pownall mayor		0	1	3000	3000
CIV000011	Portrait Charles Brocklehurst		0	1	3000	3000
CIV000012	Portrait dignitary		0	1	3000	3000
CIV000013	Portrait dignitary with b of Macc decoration		0	1	3000	3000
CIV000014	Cast Iron lion's mask 1890		0	1	3000	3000
CIV000015	Copy section of Bayeux tapestry		0	1	1000	3000
CIV000016	Framed hand written extract from Macc Courier 1823		0	1	1500	1500
CIV000017	Phot portrait mayor 1889-90		0	1	500	500
CIV000018	Victorian tinted photo of civic dignitary		0	1	750	750
CIV000019	Picture F Hill & MTC officials		0	1	400	400
CIV000020	Framed Victorian photo Macc dignitaries etc		0	1	900	900
CIV000021	Assorted engraved card plates		0	1	750	750
CIV000022	32x framed and unframed photographs early 20C		0	1	1000	1000
			0	1	6000	6000

CIV000023 Eckenforde pewter wine jug and goblets 1961
 CIV000024 Macclesfield Borough Charter & QEII seal
 CIV000025 Brass bell Macclesfield - Hasselholm Eckenforde Aug 1963
 CIV000026 George III brass dial Longcase Clock
 CIV000027 Victorian Oak & Brass musical clock
 CIV000028 Civic Wig
 CIV000029 Black Felt Top Hat
 CIV000030 Black top hat
 CIV000031 Mayoral robes
 CIV000032 Deputy Mayor's Robes
 CIV000033 Town Clerk's Robes
 CIV000034 Mayoral bicorn hats x 3
 CIV000035 Top Town Challenge Cup
 CIV000036 Best kept allotment trophy
 CIV000037 Borough of Macc Golf Cup
 CIV000038 Small trophy
 CIV000039 Bowling challenge cup
 CIV000040 Macc Mayor charity dance festival silver trophy
 CIV000041 George II silver loving cup London 1734 memory of William & Joseph Frost
 CIV000042 German plated lidded pedestal cup
 CIV000043 Pair George V silver suace boats
 CIV000044 Plated cocktail shaker
 CIV000045 Modernist EPNS presentation table canelabrum
 CIV000046 4x silver table salts
 CIV000047 Macc Hon Freeman silver gilt & enamelled casket
 CIV000048 Macc & Buxton Bor Coun Bowls Challenge Cup
 CIV000049 Cased set 36 tea spoons
 CIV000050 George Mellor Silver Cup
 CIV000051 Presentation ESPN serving tray 1912
 CIV000052 Pair George III silver sauceboats (donated GH Heath & Co Ltd)
 CIV000053 pair Victorian silver 5 branch candelabra 1894
 CIV000054 B of Macc silver cigar box 1936
 CIV000055 Victorian silver cake basket
 CIV000056 Macclesfield Great Mace
 CIV000057 Silver presentation entree dish and cover
 CIV000058 Fruitbowl 1960
 CIV000059 Junior singing silver cup
 CIV000060 Mcc Closed Tennis Tournament Ladies Singles cup

0	1	500	500
0	1	1000	1000
0	1	750	750
0	1	3500	3500
0	1	8500	8500
0	1	400	400
0	1	350	350
0	1	350	350
0	1	3500	3500
0	1	3000	3000
0	1	2500	2500
0	1	1500	1500
0	1	250	250
0	1	1050	1050
0	1	750	750
0	1	50	50
0	1	800	800
0	1	550	550
0	1	3800	3800
0	1	220	220
0	1	800	800
0	1	240	240
0	1	240	240
0	1	1600	1600
0	1	8500	8500
0	1	540	540
0	1	1000	1000
0	1	450	450
0	1	480	480
0	1	2100	2100
0	1	18000	18000
0	1	1750	1750
0	1	1600	1600
0	1	110000	110000
0	1	2250	2250
0	1	2100	2100
0	1	450	450
0	1	350	350

CIV000061	Macc closed tennis tournament silver plated cup	0	1	120	120
CIV000062	The Commerdes Club (British Legion) commemorative cup	0	1	1750	1750
CIV000063	Good revivalist silver salver	0	1	7500	7500
CIV000064	1610 silver mace James 1 mace	0	1	15000	15000
CIV000065	Macc Corp silver presentation trowl	0	1	1350	1350
CIV000066	B of Macc presentation silver trowel 1911	0	1	800	800
CIV000067	Victorian silver card tray 1878	0	1	1350	1350
CIV000068	Macc & Distr Closed Tennis tournament junior girls trophy	0	1	420	420
CIV000069	Macc Town Hall presentation silver snuff box 1863	0	1	640	640
CIV000070	Macc Bor silver paperknife	0	1	180	180
CIV000071	Chesh Regiment presentation silver rose bowl 1960	0	1	1500	1500
CIV000072	Victorian silver salver 1876	0	1	1800	1800
CIV000073	Oval serving tray 1936	0	1	2200	2200
CIV000074	Ronson silver plated table lighter	0	1	100	100
CIV000075	Bruckmann silver plated german presentation coaster	0	1	100	100
CIV000076	George IV silver tray 1825	0	1	2500	2500
CIV000077	William Frost & Sons Ltd Inter Mill Silver Cup 1931	0	1	220	220
CIV000078	Silver plated presentation tray	0	1	240	240
CIV000079	Comrades Club silver 4 piece tea service 1969	0	1	4200	4200
CIV000080	Harlequin silver 7 peice tea and coffee service	0	1	6500	6500
CIV000081	6 George IV silver fiddle pattern teaspoons	0	1	500	500
CIV000082	Silver plated presentation footed bowl from Macc NC USA	0	1	280	280
CIV000083	Edwardian silver milk jug & sugar basin 1909	0	1	850	850
CIV000084	George II silver coffee pot 1729	0	1	8500	8500
CIV000085	Macc Closed tennis Tournament silverplated cup for junior girls	0	1	100	100
CIV000086	Pair George III silver sauceboats 1763	0	1	2800	2800
CIV000087	Silver plated uninscribed pedestal cup	0	1	100	100
CIV000088	Pair silver ashtrays 1960	0	1	550	550
CIV000089	silver cigarette box 1952	0	1	520	520
CIV000090	silver cigarette box 1959	0	1	640	640
CIV000091	Pair silver candlesticks 1911	0	1	900	900
CIV000092	Macc Mayor's dance festival perpetual silver plated trophy	0	1	280	280
CIV000093	Macc Advertiser silver challenge cup 1931	0	1	900	900
CIV000094	Presentation silver spade 1902	0	1	2800	2800
CIV000095	Presentation silver trowel 1911	0	1	900	900
CIV000096	Silver presentation spade 1886	0	1	2600	2600
CIV000097	Victorian silver and Ivory presentation trowel 1868	0	1	1350	1350
CIV000098	Silver presentation plaque presented to corp of Macc	0	1	210	210

CIV000099 Silver presentation spade 1909
 CIV000100 Silver siphon stand 1951
 CIV000101 Mac & Dist Agricultural Soc Silver plated cp
 CIV000102 Presentation silver table centerpiece 1851
 CIV000103 Macc Borrough gold & enamelled Mayoral chain and badge
 CIV000104 Enamelled & silver gilt Dep Mayor consort badge and sash
 CIV000105 Dep Mayor of Macc BC gilded badge
 CIV000106 Macc BC dep Mayor goilt badge
 CIV000107 Macc BC dep Mayor silver fob & Chain
 CIV000108 Macc 1922 gold & enamelled presentation key
 CIV000109 Macc free library diamond set key 1876
 CIV000110 USA presentation gold key Macc NC USA to Macc England 1970
 RES0001 Peavey PA and peripherals
 CIV000111 Mayor's Cadet Medal
 FAC00001 Weston Community Centre
 RES0002 Barrier planters x 22
 RES0003 20 x Barrier Planters
 RES0004 20 x Post Planters
 RES0005 12 x 3 tier planters
 IT000010 Acer Desk top computer
 RES0006 Tools incl dewalt power tools
 RES0007 heavy duty office equipment incl laminator staplers etc
 RES0008 Generator
 RES0009 Branded Gazebo x 2 plus weights
 RES0010 Town Entry Signs
 CIV000112 Ceremonial Hibbert Sword
 RES0011 Tree Lights

DTSXLEK09054400BB81800

0	1	2800	2800
0	1	950	950
0	1	100	100
0	1	14000	14000
0	1	110000	110000
0	1	680	680
0	1	260	260
0	1	260	260
0	1	1600	1600
0	1	1800	1800
0	1	2100	2100
0	1	650	650
1141.58	1141.58	1200	1200
450	450	500	500
1	1	430000	430000
2500	2500	2500	3000
2272.9	2272.9	2272.9	2350
525.25	525.25	525.25	605.25
3900	3900	3900	3900
670	670	670	670
500	500	500	500
750	750	750	750
549	549	549	549
1800	1800	1800	1800
2608	2608	9000	9000
0	0	10403	10403
47808	47808	50000	50000

69075.73 69185.73 964710.2 965557.3

ADDITION