

Grant summary

Organisation

SUSO

Funding request

In 2021 SUSO moved to larger premises inside Macclesfield Heritage Centre with disabled toilets and a lift so that they could expand the choice of training and activities on offer.

SUSO would like to refurbish the main activity room to meet the needs of their growing number of members and are seeking funding towards this.

Total cost

£2,100

Grant requested

£1,500

The difference between the grant requested and the total cost will be bridged by the organisation's own funds/fundraising.

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	██████████
Position in organisation:	Chief Executive Officer
Organisation:	Speaking Up Speaking Out (SUSO)
Address:	Brocklehurst Room, First Floor, The Heritage Centre, Roe Street, Macclesfield, Cheshire, SK11 6UT
Contact number:	██████████—
E-mail address:	██████████████████
Contact address (if different from above):	
Telephone number:	██████████
Website:	www.MACSUSO.org.uk

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	Brocklehurst Room, First Floor, The Heritage Centre, Roe Street, Macclesfield, Cheshire, SK11 6UT
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chair of Trustees

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes / No
Registration number:	1161691
Voluntary organisation:	Yes / No
Community group:	Yes / No
Company Limited by Guarantee:	Yes / No
Not for profit organisation:	Yes / No
Social enterprise:	Yes / No
Other:	
How long has your organisation been in existence?	2005
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	<p>SUSO (Speaking Up, Speaking Out!)</p> <ul style="list-style-type: none"> • Our vision is for people with learning disabilities to be valued, reach their potential & feel included. • We are 'User-Led'. Members see SUSO as THEIR organisation. • Our goal is to improve the lives of people with learning disabilities by keeping physically, mentally & socially active. <p>(50 words)</p>

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes / No
Hire private land/premises/facilities	Yes / No
Hire local authority land/premises/facilities	Yes/ No
Lease the land/premises/facilities	Yes / No
Please give details of lease expiry date/length of lease	ongoing

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	0
Number of part time paid staff	6
Number of casual paid staff	
Number of full time unpaid staff	
Number of part time unpaid staff	
Number of casual unpaid staff	

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes/No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	1 March 2022
Name of project (maximum 10 words):	Activity room refurbishment in centre for adults with learning disabilities

<p>Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):</p>	<p>Adults with learning disabilities experience increased isolation, poorer health, shorter life expectancy & greater inequality than the general population (NHS Cheshire West & Chester Integrated Strategic Needs Assessment). They can be home alone all day and without a sense of purpose or employment, they lack self-confidence, and are more likely to experience mental health problems.</p> <p>SUSO provides a fun, welcoming, lively place in the heart of Macclesfield for adults with learning disabilities to access courses teaching life skills such as using public transport and money and gather socially; participate in yoga, music, arts and crafts activities.</p> <p>In 2021 we moved to larger premises inside Macclesfield Heritage Centre with disabled toilets and a lift and could expand the choice of training and activities on offer.</p> <p>The main activity room, in particular the floor, needs refurbishing to meet the needs of our growing number of members. <i>(144 words)</i></p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>Refurbishing the activity room will allow SUSO to provide more activities as requested by our learning disabled adult members.</p> <p>We have a strong track record. We see notable improvements in our beneficiaries including increased confidence, new friendships, new skills & improved speech and communication.</p> <p>We collect quantitative and qualitative data to measure impact. Quantitative data collected includes a record of attendance and the number of people who attend drop ins, outings and events. We also gather qualitative feedback from beneficiaries & families. A recurring theme from our beneficiaries has been the barriers they face in everyday life. These include lack of choice and opportunity; support staff issues; few social opportunities; transport;</p>

	<p>lack of money; physical limitations of their disability; the attitude of others.</p> <p>SUSO's project meets MTC value of inclusion and strategy of identifying communities and sub-groups at risk of isolation and lack of inclusion and action of promoting information and groups relating to groups at risk of isolation or persecution. SUSO's active presence on social media can help MTC increase promotion of the community Grants Scheme.</p> <p><i>(177 words)</i></p>
How will your project or service be sustained in the future? Maximum 50 words):	<p>SUSO has been operating since 2005 and is continuing to expand, in 2020 moving to new premises with new staff. We are ambitious for the future and intend to keep attracting new members and expanding the activities and courses will offer learning disabled adults in Macclesfield.</p> <p><i>(46 words)</i></p>
If your application is for an event and you make a profit, please state how this will be used:	n/a

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings	0	
Equipment purchase	0	
Equipment hire	0	
Premises/facility hire	0	
Materials	2100	£15 per m2 vinyl floor tile plus £15 per m2 fitting = £30 per m2. Room is 70 m2
Advertising/marketing/publicity	0	
Workshops/seminars/training	0	
Other		
Total Cost	2100	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)			
Own existing funds/fundraising	600	Yes	Yes
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income	600	n/a	n/a
Amount requested from Macclesfield Town Council	1500	n/a	n/a
Balance outstanding	0	n/a	n/a

Please state exactly what the Town Council funding would pay for:

We will use this funding to put new flooring down in our main activity room. It costs £15 per metre plus £15 per metre fitting = £30 per metre. The room measures 70 square metres so the total cost of flooring is £2100.

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:

We already have £600 allocated towards this cost from our own fundraising. If Macclesfield Town Council award less than the requested amount of £1500, we will make up the shortfall by organising fundraising events.

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes/No

Are the figures from the organisation's latest accounts? Yes/No

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	30/11/2020
Total income for the year:	£149,883
Total expenditure for the year:	£97,714
Surplus or deficit:	52169
Total savings or reserves in the bank at year end:	43989

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Speaking Up Speaking Out
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	70 learning disabled adults in Macclesfield
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Learning disabled adults in the Macclesfield Area
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	All wards in Macclesfield
Does your organisation restrict access on the grounds of age?	Yes /No members are over 18
Does your organisation restrict access on the grounds of disability?	Yes /No
Does your organisation restrict access on the grounds of gender reassignment?	Yes /No
Does your organisation restrict access on the grounds of marriage and civil partnership?	Yes /No
Does your organisation restrict access on the grounds of pregnancy and maternity?	Yes /No

Does your organisation restrict access on the grounds of race?	Yes/No
Does your organisation restrict access on the grounds of religion and belief?	Yes/No
Does your organisation restrict access on the grounds of sex?	Yes/No
Does your organisation restrict access on the grounds of sexual orientation?	Yes/No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes/No
Governing Document	Yes/No
Safeguarding policies	Yes/No
Relevant insurances	Yes/No
Quotes/estimates for equipment	Yes/No
Affiliation to a Governing Body	No
Equalities and Inclusion Policy	Yes
Planning permission	No

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes / No

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes / No

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes / No
Email address Yes / No
Phone Yes / No

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	[REDACTED]
Date:	16/1/2022
Name:	[REDACTED]
Position in group:	CEO

Signed:	[REDACTED]
Date:	16/1/2022
Name:	[REDACTED]
Position in group:	Programme Manager

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.