

Grant summary

Organisation

The Rossendale Trust

Funding request

The trust are applying for funding towards a Queen's Jubilee afternoon tea celebration.

Total cost

£2,000

Grant requested

£1,000

The difference between the total cost and the grant requested will be bridged by the trust's own funds.



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	[REDACTED]
Organisation:	[REDACTED]
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	
Telephone number:	
Website:	www.rossendaletrust.org

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	Rossendale Hall, Hollin Lane, Sutton, Macclesfield, SK11 0HR
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	CEO

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1146771
Voluntary organisation:	No
Community group:	No
Company Limited by Guarantee:	Yes / No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	
How long has your organisation been in existence?	49 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	We provide care and support to adults with learning disabilities across Cheshire East and the High Peak. Through our three distinct services – Supported Living, Oakwood Day Service and WorkTaste - we empower people with learning disabilities to live with choice, control and ownership.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes
Hire private land/premises/facilities	Yes / No
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	Yes

Please give details of lease expiry date/length of lease	
--	--

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	103
Number of part time paid staff	85
Number of casual paid staff	22
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	6

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	Through CVS

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	June 1st
Name of project (maximum 10 words):	Queen's Jubilee Afternoon Tea Celebration
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We are organising an afternoon tea and garden party for the people we support here at The Rossendale Trust, carers and staff. The grant will allow us to host the event but more than that this it will bring together the learning-disabled community locally. The impact of the pandemic, the social isolation this caused and the importance of our services, has never been more apparent than over the past two years.

	<p>Due to the extreme vulnerability of the people we support, our day service, which exists to tackle social isolation, closed its doors. Tenants were isolated from each other, their families, and the wider community as we strived to ensure their safety. Staff worked tirelessly putting their own health at risk and carers were unable to gain much needed respite from our day services.</p> <p>This event will allow everyone connected to the Trust to finally engage and reunite.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>Over the pandemic social isolation was very real for our tenants and service users. Our aim is to bring together the learning-disabled community of Macclesfield and celebrate this momentous occasion.</p> <p>Over 80% of those people expected to attend are from the Macclesfield Town area.</p> <p>This event will enable us to reintegrate the learning-disabled community in a safe and secure environment with the aim to progressing to further integration into the wider local community. Our emergence from lock down must be handled with sensitivity and compassion and this event provides us an opportunity to do this.</p> <p>We hope to see increased social interaction, improved mental health and wider engagement within the community because of this event.</p> <p>Many of our tenants celebrated momentous occasions, such as 75th Anniversary of VE day, in isolation back in 2020 and would relish an opportunity to celebrate the jubilee with friends.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>We do not intend to make a profit from the event</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings	£250	Outdoor tables & chairs
Equipment purchase	£400	Decorations, crockery
Equipment hire		
Premises/facility hire		
Materials	£1000	Cost of food and drink
Advertising/marketing/publicity	£50	
Workshops/seminars/training		
Other	£300	Cost of entertainment
Total Cost	£2000	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		Yes/No	Yes/No
Own existing funds/fundraising	£1000	Yes	Yes
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income		n/a	n/a
Amount requested from Macclesfield Town Council	£1000	n/a	n/a
Balance outstanding	£0	n/a	n/a
Please state exactly what the town council funding will pay for:			
The Council funding will cover the cost of the refreshments.			

Item	Amount	Applied for and expected to hear date	Confirmed
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>The shortfall will be covered by existing fundraising</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes/No

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	31 March 2021
Total income for the year:	£5,129,067
Total expenditure for the year:	£4,924,609
Surplus or deficit:	£204,458
Total savings or reserves in the bank at year end:	£736,873

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	The Rossendale Trust Ltd
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	200
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Learning disabled community and carers will benefit from our event
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield Town
Does your organisation restrict access on the grounds of age?	Our services are available for people aged 18 plus but this event will not have age restrictions
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes

Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	Yes
Equalities and Inclusion Policy	Yes
Planning permission	Yes

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	[REDACTED]	
Date:	[REDACTED]	
Name:	[REDACTED]	
Position in group:	[REDACTED]	

Signed:	[REDACTED]	
Date:	[REDACTED]	
Name:	[REDACTED]	
Position in group:	[REDACTED]	

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.