

## **Grant summary**

Organisation

Macclesfield Armed Forces and Veterans Breakfast Club

Funding request

The group are seeking funding towards a Queen's Platinum Jubilee Celebration.

Total cost

£2778.69

Grant requested

£1806.15

The difference between the total cost and the grant requested will be bridged by in kind contributions.



## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Event Co-ordinator
Organisation:	Macclesfield Armed Forces & Veterans Breakfast Club
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	

### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	
Contact address:	
Telephone number:	
E-mail:	
Position in organisation:	

### Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	No
Registration number:	
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	Part of the National Armed Forces & Veterans Breakfast Clubs established in 2012
How long has your organisation been in existence?	Macclesfield branch was established in 2017
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	The Macclesfield Armed Forces & Veterans Breakfast Club is a meeting place for Veterans and Serving members of the Armed Forces and their families. The Club provides an opportunity to make new friends, with like minded people, support the Military community and facilitate social inclusion

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	Yes – Only for Social Functions
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No

Please give details of lease expiry date/length of lease	Not Applicable
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	0

### Previous funding

Has your organisation received a grant from Macclesfield Town Council before?  
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	Through speaking with town Council employee

### Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	4 <sup>th</sup> June 2022
Name of project (maximum 10 words):	Queens Platinum Jubilee Celebration
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We are applying for a grant to aid the Macclesfield Armed Forces & Veterans Breakfast Club, based at the Masonic Hall in Macclesfield. The Club is looking to provide a once in a lifetime Platinum Jubilee celebration event to the Clubs members and their families. Social events like this are vital for Veterans as it provides a Socially safe and enjoyable environment where they can have fun, chat about old

	<p>times and generally give them a purpose and outlet with like minded people. Importantly it removes social exclusion and leads to community inclusion. Gaining grant funding for this event would allow the Club to not only provide a great experience, but also allow the club to generate income (100% of which will go back into the club, and used to support Veterans and their families). Normally the events are not profitable as costs are covered by ticket sales (we keep the costs to a bare minimum ...just to cover costs). Gaining a grant would help deliver the above event and go some way in removing social exclusion and increase our membership. Bolstering our funding would allow us to provide much need help to Veterans and their families, be it direct help, a free breakfast if money is tight or by simply arranging other trips to help with loneliness and exclusion</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>In the Cheshire East catchment area there is an estimated 3,500 Veterans. Some are isolated and suffer from social exclusion. Most are self-contained but some are in need of social interaction and a focal point for advice, a facility to meet and make new friends with those who have the same sense of humour and understand the service ethos - the Military call it comradeship. The planned event will help the Club attract, advertise and raise its profile in the community as a facility to bring together those who have served and their families. More importantly encourage new members to re-engage with society and Military community as part of the VCFSE.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>Currently we rely on self funding activities such as raffles and donations. We also try and raise funds through socials events (where possible)</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>Any profits from the event will be pumped into Clubs funds. 100% of the funds the Club generates funds a myriad of causes e.g. paying for retired vets breakfast each month at the monthly breakfasts, helping members in need with aid, payments for day trips to help socialise some members, for whom the club is a lifeline that allows</p>

	them to mix and interact with other Veterans in a friendly and safe environment
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## Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	£133.69	<b>Jubilee Decorations</b>
Equipment hire		
Premises/facility hire	£225	<b>Room fee For Jubilee Event</b>
Materials		
Advertising/marketing/publicity		
Workshops/seminars/training		
Other	£2420	<b>Cost of entertainment and money towards covering costs of all meals.</b>
<b>Total Cost</b>	<b>£2778.69</b>	(leave blank)

## Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		No	No
Own existing funds	£0	No	Yes
Projected income from ticket sales etc.	£0 as without a grant we will put ticket cost as low as possible to only recover costs of event, therefore	No	No

Item	Amount	Applied for and expected to hear date	Confirmed
	making no profit.		
Other Local Authority e.g. Borough/Town Parish		No	No
Sponsorship (Please specify)		No	No
Donations (please specify)		No	No
Non-cash or in-kind contributions	£972.54	No	No
Total projected income		n/a	n/a
Amount requested from Macclesfield Town Council	£1806.15	n/a	n/a
Balance outstanding		n/a	n/a

Please state exactly what the town council funding will pay for:

The funding that we are asking for from the council will pay approximately (65%) of the costs to cover the Jubilee event for veterans and their families. The other 35% will be funded from either monies we have or by having a minimum ticket price to cover the additional costs remaining. It is our aim to make the event as cheap as possible to encourage as many veterans along as possible, especially the older veteran's who have limited funds (we have to make sure they can attend...for free if need be).

To demonstrate what the a 65% grant would pay for I have included some costings below based on just the meals it would pay for :-

- 90.31 of the 96 meals on the day

Total of above - £1806.15

Based on a percentage (65%) of all costs incurred the breakdown would be as follows:-

- Decorations = £86.90
- Room Hire = £146.25
- Meals & Entertainment = £1573

Total of above = £1806.15

All the work to set up the event is voluntary by some of the clubs members as ins the running of the club. We really want to do the best by the clubs members and are really hopeful we can put on a fantastic event for this once in a lifetime Jubilee.

**If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:**

If we do not receive the full funding we will have to as mentioned above try to recover the costs with an increase to the cost per ticket. The more we receive from a grant will effect the decision to have an event ticket price or not. If we are successful with a full grant of £1806.15 (65%) contribution, then any tickets sold will be priced to cover the

Item	Amount	Applied for and expected to hear date	Confirmed
shortfall. If the grant is refused ticket costs will be priced to cover the cost of putting on the event which will more than likely result in lower numbers due to affordability.			

### Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:

Table 10 Accounts summary

Account year ending	31 Dec 2021
Total income for the year:	£2401.31
Total expenditure for the year:	£1541.15
Surplus or deficit:	£868.16
Total savings or reserves in the bank at year end:	£3648.74

### Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Macclesfield Armed Forces & Veterans Breakfast Club
Organisations bank account sort code and account number:	[REDACTED]

### Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	96
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Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Local Veterans
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield & Surrounding area as the members of the Veterans breakfast club are based predominantly in Macclesfield, but some are from the surrounding area and travel in when we have breakfasts and social events.
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

### Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes/No
Governing Document	Yes/No
Safeguarding policies	Yes/No
Relevant insurances	Yes/No
Quotes/estimates for equipment	Yes/No
Affiliation to a Governing Body	Yes

Equalities and Inclusion Policy	Yes/No
Planning permission	Yes/No

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	Yes
Email address	Yes
Phone	Yes

## Declaration

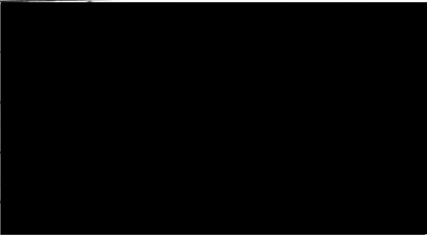
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:		
Date:		
Name:		
Position in group:		

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.