

Grant summary

Organisation

Macclesfield Music Centre

Funding request

Macclesfield Music Centre are seeking funding to provide beginner community music lessons for children and their parents.

Total cost

£4,600

Grant requested

£2,000

The difference between the total cost and the grant requested will be bridged by in kind support, donations and the groups own funds.



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Business Committee Member and Webmaster
Organisation:	Macclesfield Music Centre
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	www.maccmusiccentre.org.uk

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	[REDACTED]

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	Charity No 1068353
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	
How long has your organisation been in existence?	28 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Macclesfield Music Centre offers local people the opportunity to enjoy making music irrespective of age, ability or means. A team of volunteers, including trustees and a business committee, commission professional musicians to teach, coach and conduct ensembles enabling the public to access high quality music tuition and performance opportunities.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No (but rent School (Fallibroome Academy) premises)

Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	N/A

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	
Number of part time paid staff	
Number of casual paid staff	2 p/t admin, 21 p/t music teachers
Number of full time unpaid staff	
Number of part time unpaid staff	
Number of casual unpaid staff	20

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	June 2020 - £1005
How did you hear about the Community Grant Scheme?	Previous application and close links to MTC

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	September 2022
Name of project (maximum 10 words):	Community music classes
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Provide beginner community music lessons for U18s and their parents. These are vital to those who have been cut-off from the opportunity to start making music (with all the well-known mental health and community benefits) during Covid times. Our plans for membership growth (and our existence) also rely on our continued full offering of music tuition across all ability levels.

	<p>We have been successfully offering beginner classes in 2021/22 for violin, flute, ukulele, recorder, saxophone, theory, community choir, music for minors and music for majors - but at a loss.</p> <p>We need funding to continue these valuable lessons that act as a kick-starter for music playing for Macclesfield's youngsters and their parents (who join-in the lessons with them).</p> <p>We are unable to draw from reserves to continue this provision for 2022/23, as we try to regain financial stability post-Covid (reduced membership, loss of coffee shop income, reduced donations).</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>By growing music making at grass-roots level and bringing new musicians into MMC we will maintain and expand our totally inclusive community where individuals can express themselves and grow through music, friendship and collaboration. Through MMC's continued existence we will:</p> <ol style="list-style-type: none"> 1. Deliver 30 Saturday morning classes/ensembles and approx. 12000 teaching contact hours per year 2. Provide volunteering opportunities for adults and under 18s 3. Support our engagement with other community groups and events (Cre8, Barnaby, MTC Events) 4. Support and encourage a community of over 200 members of mixed ages and abilities 5. Provide regular performance opportunities for members 6. Promote 1:1 tuition for a variety of instruments 7. Promote music as a life experience and potential career opportunity across schools 8. Deliver a programme of high quality Summer Music Schools open to the general public 9. Provide employment for 21 p/t freelance musicians.
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>With the boost to new membership provided by our beginner groups we anticipate returning to our pre-covid solvency. An increase in members will yield greater income from membership fees, coffee shop profits and event donations. This will allow us to fund beginner courses.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>N/A</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase		
Equipment hire	Free to students	Love Music Trust have agreed to offer us free instrument loan for each participant worth £72 per annum. If 8 attendees per class borrow an instrument, then this would be a contribution to the value of £2304 over the four groups.
Premises/facility hire	£200	Room rental (rolled-into our general rental of Fallibroome Academy)
Materials	£200	Music purchase (copyright materials)
Advertising/marketing/publicity		
Workshops/seminars/training		
Other	£4200	Professional Tutor costs - £1050 p.a. (3 terms of 10 weeks) for each of 4 Beginner Groups. Total £4200
Total Cost	£4600	

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)			
Own existing funds/fundraising	£2600 – ring fenced from	Yes	Yes

Item	Amount	Applied for and expected to hear date	Confirmed
	membership fees		
Projected income from ticket sales etc.		No	
Other Local Authority e.g. Borough/Town Parish		No	
Sponsorship (Please specify)		No	
Donations (please specify)	Ad-hoc donations – not quantified	No	No
Non-cash or in-kind contributions	Love Music Trust have agreed to offer us free instrument loan for each participant worth £72 per annum. Volunteer input – 120 hrs – free	Yes	Yes
Total projected income	£2600	n/a	n/a
Amount requested from Macclesfield Town Council	£2000	n/a	n/a
Balance outstanding	Nil	n/a	n/a
<p>Please state exactly what the town council funding will pay for:</p> <p>Specifically: Music purchase copyright material) (£200) Room hire (£200) Professional Music Tutor fees for preparation and delivery of lessons (£1600)</p> <p>This will enable re-opening of opportunity for new community music learning for those who have had these opportunities taken away during Covid restrictions. Delivered as shared funding for beginner music groups led by professional music teachers each term-time Saturday.</p>			
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>We will face the difficult choice of not-running the beginner session. If there is a shortfall we will work with our members and our Trustees to see if we can raise additional special funds. However, this will limit the amount of fundraising we can expect from our members to cover other items such as bursary places, concerts etc.</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	31 August 2021
Total income for the year:	£17063.00
Total expenditure for the year:	£22548.00
Surplus or deficit:	(£5485.00)
Total savings or reserves in the bank at year end:	£15,411.28

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Macclesfield Music Centre
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	Those who benefit from the continued existence of MMC – 200 plus members, adults and children. We anticipate 20% of these will be beginner musicians drawn from the whole population of Macclesfield.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	<ol style="list-style-type: none"> 1. Young people and their parents will be able to experience the huge benefits of making music in a proven supportive framework. 2. School students from age 5. 3. Families on benefits (through Bursary Fund)
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Whole MTC area.

Does your organisation restrict access on the grounds of age?	No – we have members 5 – 80+
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	N/A
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	Yes
Planning permission	N/A

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

Declaration

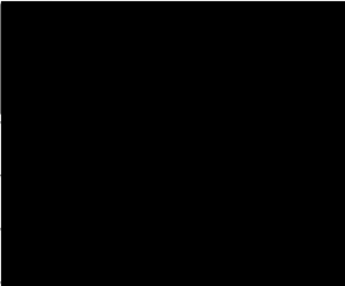
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:	
Date:	
Name:	
Position in group:	

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.