

## Grant summary

Organisation

ROAR (Reach Out and Recover)

Funding request

The charity are seeking funding towards art equipment and materials for the 'Metamorphosis' project.

Total cost

£1,990

Grant requested

£1,990

Although the total cost of the project and the grant requested are the same, ROAR are contributing staffing costs and volunteer support.

## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Operations Manager
Organisation:	Reach Out and Recover
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]g
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	reachoutandrecover.org

### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	<b>Managing Director</b>

## Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	No
Registration number:	
Voluntary organisation:	No
Community group:	No
Company Limited by Guarantee:	Yes
Not for profit organisation:	Yes 9001134
Social enterprise:	No
Other:	
How long has your organisation been in existence?	8 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	We provide <b>24-month residential support</b> for those people who may be lost in addiction, in-life, fighting childhood trauma, homelessness and/or mental health woes. We support people to believe, achieve and succeed. Here's our goal; that by completing our program, you will discover yourself and achieve lasting health, both physically, mentally, emotionally and spiritually. If you own this journey you will be equipped with the best tools to live a fully functioning life.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	Yes
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	Yes

Please give details of lease expiry date/length of lease	<b>Rolling Lease 5 years contracts</b>
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	<b>3</b>
Number of part time paid staff	<b>5</b>
Number of casual paid staff	<b>0</b>
Number of full time unpaid staff	<b>0</b>
Number of part time unpaid staff	<b>2</b>
Number of casual unpaid staff	<b>2</b>

## Previous funding

Has your organisation received a grant from Macclesfield Town Council before?  
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	<b>£300 for Christmas Community Dinner December 2021</b>
How did you hear about the Community Grant Scheme?	<b>on the Town Council website</b>

## Your project/activity/event

Complete table 7 to describe your project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	30th July 2022,
Name of project (maximum 10 words):	<b>Metamorphosis</b>
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	The grant is for enabling us to purchase art equipment and materials. to access the knowledge and expertise of a qualified Art Therapist/ Visual Artist to facilitate the delivery of the core themes for the success of our project. Reach Out and Recover would like to have a street performance of real life portraits, Individuals who have created art work through

	<p>different mediums to give the general public an insight to their personal journey to discover themselves without addiction.</p> <p>Each person will stand throughout Macclesfield Town Centre with their artwork giving the general public the opportunity to ask them questions about their Journey.</p> <p>Using the model of The Human Library, which is where human beings serve as an open book and the readers (general public) have conversations that they would not normally have access to.</p> <p>Each person within the street performance represents part of a group in our society that is and has been subject to prejudice, stigmatization or discrimination because of their addiction past.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The project aim is to challenge the ideas of stigma as defined by the definition :as a mark of disgrace or infamy.Within the context of the Human Library we see each individual as a source of experience ,knowledge and potential.We are aiming to represent and communicate this expertise through exploration of the themes of Representation-stigma-shame-discrimination-cause and effect-rejection-trauma-and transformation.we are in effect questioning the term and looking at applied in context to the work we are focused ,creative ,personal journey of self discovery. Finally we are creating an avenue of discovery for the public to access and insight into the very personal lives of those in the project. Humanising and providing an opportunity for dialogue. Holding the event in the public space removes barriers of private shame and judgement produced by stigma</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>Our project is a one off day event. The equipment purchased will be reused within the weekly art therapy sessions within Reach Out and Recover. with the aim to make this project an annual event.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>There will be no money made from this event.</p>

## Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	£290	Disposable Cameras, Easels, Light box,
Equipment hire		
Premises/facility hire		
Materials	£380	Plywood, paint brushes, varnish, Canvas' Layout pad, tracing pad
Advertising/marketing/publicity	£200	reprinting of artwork, leaflets, maps.
Workshops/seminars/training		
Other	£1120	Qualified Art Therapist/ Visual Artist £160 per day 7 full days workshops.
Total Cost	£1990	(leave blank)

## Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	£411.60 7 hours for 6 volunteers to support individuals on the day.	commitment agreed Volunteer hours	Yes
Own existing funds/£	£1548.80 for staffing costs	Commitment made from directors to	Yes

Item	Amount	Applied for and expected to hear date	Confirmed
	for the whole project.	support the project for staffing costs.	
Projected income from ticket sales etc.		No	Yes/No
Other Local Authority e.g. Borough/Town Parish		No	Yes/No
Sponsorship (Please specify)		No	Yes/No
Donations (please specify)		No	Yes/No
Non-cash or in-kind contributions		No	Yes/No
Total projected income		none	n/a
<b>Amount requested from Macclesfield Town Council</b>	£1,990		n/a
<b>Balance outstanding</b>		n/a	n/a
<b>Please state exactly what the town council funding will pay for:</b>			
The grant is for enabling us to purchase art equipment and materials. to access the knowledge and expertise of a qualified Art Therapist/ Visual Artist to facilitate the delivery of the core themes for the success of our project.			
<b>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</b>			
Any outstanding costs such as support staff will be met by Reach Out and Recover.			

## Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number: No

Table 10 Accounts summary

Account year ending	2020 - 2021
Total income for the year:	£523,000
Total expenditure for the year:	£512,000
Surplus or deficit:	£11,000




Total savings or reserves in the bank at year end:	Reserves £20,000
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## Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Reach Out and Recover
Organisations bank account sort code and account number:	

## Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	150 plus
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Disadvantage and general public
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	whole Parish, Macclesfield Town Centre.
Does your organisation restrict access on the grounds of age?	Yes
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	Yes
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No

Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

## Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes/No
Governing Document	Yes/No
Safeguarding policies	Yes/No
Relevant insurances	Yes/No
Quotes/estimates for equipment	Yes/No
Affiliation to a Governing Body	Yes/No
Equalities and Inclusion Policy	Yes/No
Planning permission	Yes/No

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address      Yes  
 Email address      Yes  
 Phone                Yes

## Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	[REDACTED]
Date:	30/05/22
Name:	[REDACTED]
Position in group:	Operations Manager

Signed:	[REDACTED]
Date:	30/05/22
Name:	[REDACTED]
Position in group:	Managing Director

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.