

Indoor Market Activities Proposal

The market traders are looking to provide more events to bring footfall into the indoor market. Recently an easter trail was successful with 60 families completing the trail.

The aim is to do further events as below:

Kids Crafts and Snack session 28th of May 2022

There will be a variety of kids menus to choose from provided by indoor market providers.

These are the menus:

Angies Den	Stacey menu	Fatimas Kitchen
Ham salad sandwich Crisps Fruit shoot or bottle of water Or veg option Cheese sandwich or with salad Crisps Fruit shoot or bottle of water	Sausage, beans chips and or gravy Chocolate cornflake cake Can of pop or bottle of water Veg option Cheese sandwich Bag of crisps Can of pop or Bottle of water	Houmous Flat bread 2 falafel Bottle of water

The Council is asked to pay for the craft session which will be mug painting – a cost for 30 children is £90.

Queens Jubilee Luncheon Party 1st of June 2022

The costing on this have been done by Angela and Stacey based on 50 people at each and charged at £10 per head.

Angela menu	Stacey menu
Pate and toast Roast Pork/ Beef Roast potatoes and vegetables and gravy Jubilee cake Tea and coffee	Vegetable soup and bread roll Braised steak in gravy Chips or dauphinoise potatoes & petit POIs Vanilla Cheesecake with ice cream Tea and coffee

The decorations and everything else we need for both the jubilee luncheon party and can also be used for the World food Day in July where we also want o plan an event.

This includes all the plates and cutlery and glasses and napkins etc for the luncheon and July

And this is all based on 100 people and we have also included a game of jubilee bingo for both areas as a game for the entertainment besides the piano and it also includes the invite for each person as they book in which will have the menu on the back they choose from and hand back.

The list is as follows and these are from two suppliers

Supplier 1

Item	No of Packs	No of Units	Cost before VAT
Union Jack paper plates 23cm 8pack	28 Packs	224 units	£32.48
Union Jack Lunch Napkins 33cm 16 pack	12 packs	192	£9.00
Union Jack paper cups 250ml 8 pack	24 packs	192	£15.60
Union Jack paper tablecover 1.2 x 1.8m	12 packs	12	£23.16
Union Jack Mini hand waving flags 6 packs	21 Packs	126	£19.32
Red white and blue honeycomb decoration 16cm 3 pack	4 packs	12	£11.48
Day to remember paper plates 23cm 8 pack	28 packs	224	£33.32
Red white and blue tissue confetti 10g	11 packs	11	£10.78
Day to remember crown confetti 10g	11 packs	11	£22.22
Union Jack Cone party hats 17cm 6 pack	21packs	126	£21.63
Red white and blue tassel garland 6m	12 packs	12	£27.36
			226.35 +VAT

Supplier 2

Item	No of Packs	Units	Cost before VAT
300pcs Foogo Green wooden cutlery sets	2 packs	600	£29.98
100pcs Vikenner wooden teaspoons	3 packs	300	£17.58
Pack of 32 Union Jack paper bowls	6 packs	192	£59.70
Matana 40 (pack)	6 packs	240	£137.94

Item	No of Packs	Units	Cost before VAT
premium multi use plastic dinner plates and side plates			
Matana- 49 pack multi use clear plastic wine glasses 180ml	4 packs	196	£71.96
party invitation Platinum Jubilee Party pack of 10	12packs	120	£71.40
Royal Bingo Jubilee Edition game	6 packs	6	£29.94
Unique party 81103 party popper pack of 100	2 packs	200	£23.98
24pcs Glden and silver fringed party blowers	8 packs	192	£71.92
Wooden Dessert spoons pack of 50	5 packs	250	£16.35
			530.75+vat

Total 857.10 + vat

80% of what is bought can be reused again and also used for the July World food day we are holding and for any other event that the market hall may hold to bring public into the hall for events and special days.

Things to consider:

The Town Council is committed to increasing the footfall of the town centre and the visibility of the indoor market and it is the ethos of the Town Centre Recovery Working group. However, the Town Council has also declared a climate emergency and is committed to plastic free events. Therefore we would propose that the committee agree to a fixed amount and the Town Centre Manager will work with the traders to ensure sustainability and best value for the proposed events.