

MACCLESFIELD TOWN COUNCIL

FINANCE COMMITTEE

Minutes for the meeting on 7th June 2021 at 7.00pm at Macclesfield Town Hall.

In attendance: Cllr Chris Wilcock
Cllr Alift Harewood MBE
Cllr Fiona Wilson
Cllr Neil Puttick
Cllr Mike Hutchison
Cllr Sarah Bennett-Wake

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

- Cllr Puttick declared a non-pecuniary interest in item 6.1, as he is involved with Artspace and item 5.2 as a previous Satellite as a child.
- Cllr Wilson declared a non-pecuniary interest in item 8, as a Director of Park Run.
- Cllr Wilcock declared a non-pecuniary interest in item 7, as the Town Councillor for Broken Cross and Upton Priory Ward.

PUBLIC QUESTIONS

The meeting was adjourned to invite comments and questions from the public.

There were no public questions.

The meeting was then reconvened.

3. MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON 26TH APRIL 2021

RESOLVED: That the minutes are approved as a true record of the meeting.

4. MATTERS ARISING FROM THE MINUTES

No matters arising.

5. GRANT APPLICATIONS

5.1 Macc in October

RESOLVED: The application for £880 was approved on the following conditions:

- The event goes ahead in October 2021.
- The Town Clerk to investigate if the requested toilets are environmentally friendly.
- The Chair and Vice Chair can consider and approve if the cost increases to gain environmentally friendly toilets.

5.2 Satellites

RESOLVED: The application for £2000 was approved.

It was also suggested that the Satellites should be informed that they could consider approaching Prestbury Parish council and Bollington Town Council for funding, as their activities are located in these areas.

5.3 CORE

RESOLVED: The application for £2000 was approved.

Further information is requested – although the grant is not dependent on this information:

- To understand how the foodbanks 'buy food' from each other, to aid The Town Council's understanding.
- To investigate if there are continued collections for foodbanks on Broken Cross and Upton Priory ward and confirm if these collections are going to Core.
- CORE identify and promote the types of foods they need to be donated.

5.4 Circus Starr

RESOLVED: The application for £1000 is approved on the following condition:

- The event goes ahead as planned on 3rd August 2021.

Total grants approved with conditions: £5800.

6. GRANT UPDATES

To note the received grant updates.

6.1 Art Space.

The report was noted, and it was commented that the update shows that the project is behind schedule due to Covid, and that there are some changes to the original application. The Town Clerk and Vice Chair, Cllr Wilson, will request a visit with Artspace to review.

6.2 Child Safety Media.
The report was noted.

6.3 Princes Trust.
The report was noted.

7. WARD BUDGET

RESOLVED: The application from Broken Cross and Upton ward was approved for £157.64.

8. HAND SANITISERS

RESOLVED: The purchase of more hand sanitising stations for the town was approved for £1500 and to investigate if Junior Park Run and Park Run can have stands that can go into the ground.

9. SPEND TO DATE

RESOLVED:

9.1 The spend to date (end of APR 21) of £98,039 is approved for recommendation to Full Council on 14th June 2021.

9.2 The following reports were noted:

- Receipts and Payments.
- Bank Reconciliation.
- Income and Expenditure.

10. MEMBER ITEMS

None.

11. DATE, TIME AND PLACE OF NEXT MEETING

The date of the next meeting of the Finance Committee is 7pm 6th September 2021 format/venue to be confirmed subject to C-19 restrictions and related regulations.

Chair: Cllr Neil Puttick.

Clerk: Laura Smith.

Meeting closed: 8:18pm

5. Matters arising from the Minutes Updates

5.1 Update on ArtSpace Grant for £167

Cllr Wilson and the Town Clerk attended the ArtSpace board meeting in June. This meeting was very useful, and ArtSpace confirmed the grant money was still in the bank and would submit to the Clerk and updated timescale on delivery of the project by 25th August 2021.

5.2 Update on Circus Starr Application for £1000

The venue was moved from Macclesfield to Poynton and therefore inline with our policy, it was agreed the grant could no longer be approved.

5.3 Update on CORE Application for £2000

The grant for Core was approved and the following further information was requested:

To understand how the foodbanks 'buy food' from each other, to aid The Town Council's understanding.

REPLY: With regards to purchasing from other foodbanks, groceries and pantries, these three types of food provision have little control over what food items are donated to them and/or, as in our case, what gets delivered from FareShare. In Macclesfield, HOPE in North East Cheshire have set up a HOPE Food Partnership where charity food providers have been able to meet online during the Covid crisis to discuss food needs and provision across the town and share ideas about meeting the need, collaborating where possible and reducing food waste. One option that has been discussed is where one charity food provider has a surplus of a particular item, can this be swapped with another food provider either for an item they are in need of or for a financial contribution to enable the provider giving the food item the ability to purchase items they actually need. I would like to offer reassurance that no charity food provider would make any profit in this arrangement and any financial contributions involved are simply to cover costs. As a group, we also frequently share any surplus we have with each other, for example last weekend I received a huge donation of bread products which was far more than we need for this week and so I WhatsApp'd the group and immediately re-distributed 10 trays of bread.

To investigate if there are continued collections for foodbanks on Broken Cross and Upton Priory ward and confirm if these collections are going to Core.

REPLY: As far as I can tell, and according to information on Facebook, the last "Broken Cross and Upton Foodbank Collection" took place around Upton Priory on Sunday 2nd May 2021. I can confirm with certainty that The Core Pantry (Upton Priory) has not received any donations collected by this group since the beginning of August 2020.

CORE to identify and promote the types of foods they need to be donated.

REPLY: The food items we need donating, or to purchase, are mostly tinned products including tinned vegetables especially sweetcorn, tinned fruit such as peaches and fruit cocktail, tinned meat such as ham, corned beef and fish, and other tinned meals such as baked beans, hot dogs and chilli con carne.

5.4 Update on Macclesfield in October Application for £880.

The Committee requested information on using environmentally friendly toilets. The information is as follows:

We are using Chelford Mobile services who have an environmental policy including recycled toilet paper and waste management. The greenest option for loos is the 'Green loo' company but this would involve digging holes into the church grounds and turning earth to compost directly but this isn't an option at Christ Church. They also did not have a disabled access toilet option either. Based on the space given Chelford mobile services provided the greenest outcome for our toilet needs. And is a company local to Cheshire.

Artspace is looking to recruit a part time coordinator, this is our first paid role and is an exciting opportunity to support a long-standing local charity as we begin to reopen. This role will work with volunteers and trustees to ensure we have a full calendar of activities, a strong financial footing and partner with other community organisations.

Artspace is where Macclesfield comes to explore and share creative ideas. We work together on group projects and we work as individuals to develop our own ideas. Come along. Join in. Have fun. Learn something.

Key responsibilities:

- Fundraising – through both funding applications and events
- Volunteer coordinating – recruiting and support of Artspace volunteers. To be the first point of contact for volunteer queries internally or externally
- Community partnering – connecting with other community organisations and businesses to build relationships and identify opportunities for Artspace
- Activity coordinating – work with the trustees and volunteers to ensure we have a clear calendar of exciting events
- Day to day administration – the role will require a small degree of day to day administrative activity of art space in addition to supporting volunteers with these duties

About you:

- Excellent people and communication skills, ability to work with a wide variety of people with different backgrounds and abilities.
- Experience in a similar role with another organisation or a strong background of community volunteering
- A track record of successful fundraising activity, ideally with experience of funding applications
- You have a connection to Macclesfield, Knowing the town, its people, its geography, its culture and heritage
- A passion for arts and crafts, understanding the benefit of arts to communities

Salary and contract:

- £150 per day on a self employment basis
- 3 days per week
- 6 month initial contract duration with a potential for extension

Artspace actively promotes equality, diversity and inclusion. We match charity needs with skills and experience of candidates, irrespective of age, disability (including hidden disabilities), gender, gender identity or gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, or sexual orientation. We want to do this because we know greater diversity will lead to even greater results for the charities we work with

Grant summary

Organisation

Age UK Cheshire East

Funding request

The funding is requested towards the Keep in Touch telephone befriending project which is an initiative where volunteers make weekly calls to approximately 80 older people who are isolated in their own homes.

Total cost

£31,484

Grant requested

£1,968

The difference between the grant requested and the total cost will be bridged by matched funding and Age UK's own fundraising.

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Large Community Grant Application Form Grants from £250 up to £2,000

1. Contact details

Applicant name:	██████████
Position in organisation:	CEO
Organisation:	Age UK Cheshire East
Address:	New Horizons Centre Henderson Street Macclesfield SK11 6RA
Contact number:	██████████
E-mail address:	████████████████████
Contact address (if different from above):	n/a
Telephone number:	██████████
Website:	www.ageukce.org

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	██████████
Contact address:	c/o Age UK Cheshire East
Telephone number:	██████████
E-mail:	████████████████████
Position in organisation:	Chair of Trustees

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

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CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes/ No

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	Age UK Cheshire East
Location of organisation:	Macclesfield (operating across Cheshire East)

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input checked="" type="checkbox"/>	Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>
Please supply your registration number:	1090161
Company Limited by Guarantee <input checked="" type="checkbox"/>	Not for profit organisation <input type="checkbox"/>
Social enterprise <input type="checkbox"/>	Other <input type="checkbox"/>
If other, please describe:	
How long has your organisation been in existence? 33 years	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words:	
<p>We are a local charity providing a range of tailored support for older people, including a number of services to support them. These include:</p> <ul style="list-style-type: none"> > Information & Advice > Dementia Support > Keep in Touch Telephone Befriending > Help at Home > Men in Sheds > Scams Awareness & Aftercare 	

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Does your organisation:

Own its own land/premises/facilities

☒

Hire private land/premises/facilities

☐

Hire local authority land/premises/facilities

☐

Lease the land/premises/facilities

☒

Please give details of lease expiry date/length of lease:

Our head office is owned by the charity. Our five charity shops are leased from private landlords with a range of expiry dates for the leases. The service for which we are bidding for funding operates from our head office and remotely.

How many staff, paid or otherwise, are involved with your organisation?

Number of paid staff Full time Part time CasualNumber of unpaid staff Full time Part time Casual**4. Previous funding**

Has your organisation received a Grant from Macclesfield Town Council before?

Yes ☒ No ☐

If yes, please tell us when and how much was awarded:

£1,750 for our Men in Sheds project in Macclesfield on 31/01/17

How did you hear about the Community Grant Scheme?

Aware of the Scheme from previous award**5. Your project/activity/event**

Date of activity/event or anticipated start date of project:	Ongoing
Name of project (maximum 10 words):	Keep in Touch telephone befriending
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	
<p>The grant is requested to cover some of the additional costs involved in providing the Keep in Touch service, which are currently covered from the Charity's own (diminishing) reserves. Funding is sought for mobile phone charges; recruitment of volunteers; printing of leaflets; staff travel as well as other project related costs (detailed below)</p> <p>The Keep in Touch service is a vital service, providing much needed contact between our team of volunteers and approximately 80 older people who are isolated and lonely in their homes</p>	

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If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

The Keep in Touch service provides much needed weekly calls from our team of volunteers to older people in their homes, providing friendship and companionship for people feeling very isolated. As well as the calls, we help support our clients with any issues which they raise during the discussion with their volunteer. This has led to referrals through to our Information and Advice team for benefit checks, scams awareness project for scams advice as well as domestic support through Help at Home and signposting to other agencies.

Currently, 31 of our befriending clients are residents of Macclesfield. The calls help build their resilience and give them the confidence and the tools to enable them to better reintegrate into their local community. We believe that our project sits neatly within the Council's desire to build community cohesion and supporting groups at risk of isolation.

How will your project or service be sustained in the future? Maximum 50 words):

We bid for funding from grant bodies and have had some success. When full cost recovery is not possible, the charity funds the balance of costs while it remains affordable to do so. We currently have other funding bids out for the service with the CCG and Awards for All to cover staff costs.

If your application is for an event and you make a profit, please state how this will be used:

n/a

6. Projected expenditure

Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£	
Furniture/fixtures/fittings (details)	£	
Equipment purchase (details)	£	
Equipment hire (details)	£168*	Mobile Phone
Premises/facility hire (details)	£250*	Contribution to premises costs
Materials (details)	£	
Advertising/marketing/publicity	£200*	Leaflets & publicity
Workshops/seminars/training	£300*	Volunteer training
Other (details)		
Staff (including on costs)	£17,474	
Organisational costs	£8,120	
Finance	£3,922	
Volunteer recruitment (DBS etc)	£300*	
Fees (IT & HR support)	£250*	
Management of Volunteers	£250*	
General office costs	£250*	Photocopying etc

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Total cost of project (21/22)	£31,484
Total cost sought from MTC (*)	£1,968

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost	£31,484		
Matched funding amount (Grants etc.)	£8,080	CCG (01/10/21 to 31/03/22) – late August	
	£10,000	Awards for All – late August	
Own existing funds/fundraising	£11,436	Board approved budget (March 2021)	✓
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)			
Non-cash or in-kind contributions			
Total projected income	£29,516		
Amount requested from Macclesfield Town Council	£1,968		
Balance outstanding	£0		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed:

The shortfall will be covered by the charity until it is unaffordable to continue to do so.

Please provide a summary of your most recent accounts and whether the figures are:

☐ A projection because the organisation has been running less than 15 months

☒ Information from the organisation's latest accounts

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Account Year Ending:	2020/21 (to March 2021)
Total income for the year:	£1,030,307
Total expenditure for the year:	£894,858
Surplus or deficit:	£135,449
Total savings or reserves in the bank at year end:	£386,783

Please state organisation's bank account name (who the cheque should be made payable to):

████████████████████
 ████████████████████
 ████████████████

If your organisation is VAT registered, please supply your VAT number:

764537112

8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility: 80 (of whom 31 are in Macclesfield) – all of these on a weekly basis

Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.):

Older people (70+) who are isolated, many of whom have disabilities and mobility issues

Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation?

Yes ☒ No ☐

If yes, please provide more information about why you restrict access:

We are an older person's charity so the vast majority of our beneficiaries are at least 50 years old. Our articles do allow us to support people below that age, although in reality, the services we provide are specifically designed for people in later life.

Please tell us which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity:

Our service does cover the whole of Cheshire East and is delivered by phone so clients can come from anywhere. Currently, 31 of our clients are from the Macclesfield town area.

9. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure ☒

Copy of your Governing Document (signed) ☒

Planning permission Safeguarding policies ☒

Relevant insurances ☒ Quotes/estimates for equipment

Affiliation to a Governing Body Equalities and Inclusion Policy ☒

10. Data Protection

Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this box ☐

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.

1st Signature: Position in organisation: CEO

Date: 4 August 2021

2nd Signature: Position in organisation: Chair of Trustees

Date: 4 August 2021

Grant summary

Organisation

Cheshire Wildlife Trust

Funding request

The funding is requested towards a 'Wilder Weekend' of activities centred around nature for the whole family.

Total cost

£15,425

Grant requested

£2,000

The difference between the grant requested and the total cost will be bridged by matched funding for which the outcome is awaited.



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Large Community Grant Application Form Grants from £250 up to £2,000

1. Contact details

Applicant name:	[REDACTED]
Position in organisation:	Development Manager
Organisation:	Cheshire Wildlife Trust
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	www.cheshirewildlifetrust.org.uk

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	[REDACTED]
Contact address:	Cheshire Wildlife Trust, Bickley Hall Farm, Bickley Lane, Bickley, Malpas, SY14 8EF
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Director of Funding and Engagement

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes

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of providing guidance to the grant application process and support to applying groups and the Town Council.

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes / No

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	Cheshire Wildlife Trust
Location of organisation:	Malpas

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input checked="" type="checkbox"/>	Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>
Please supply your registration number:	214927
Company Limited by Guarantee <input checked="" type="checkbox"/>	Not for profit organisation <input type="checkbox"/>
Social enterprise <input type="checkbox"/>	Other <input type="checkbox"/>
If other, please describe: <input type="text"/>	
How long has your organisation been in existence? 59 years	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words: CWT is a broad reaching conservation charity working to conserve and create space for local wildlife that is enjoyed and valued by all. We are passionate about the difference nature can make to people's lives and run a number of projects intended to improve the health and wellbeing of participants.	
Does your organisation:	

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Own its own land/premises/facilities Yes

Hire private land/premises/facilities No

Hire local authority land/premises/facilities No

Lease the land/premises/facilities Yes

Please give details of lease expiry date/length of lease: Some of our Nature Reserves are leased but not in relation to this small project/event.

How many staff, paid or otherwise, are involved with your organisation?

Number of paid staff Full time Part time Casual

Number of unpaid staff Full time Part time Casual

4. Previous funding

Has your organisation received a Grant from Macclesfield Town Council before?

Yes No

If yes, please tell us when and how much was awarded:

How did you hear about the Community Grant Scheme?
Macclesfield Town Council Website

5. Your project/activity/event

Date of activity/event or anticipated start date of project:	24 th , 25 th and 26 th September 2021. Preparation is currently underway.
Name of project (maximum 10 words):	Wilder Weekend
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words): Cheshire Wildlife Trust is bringing a weekend of wilder action is coming to Macclesfield. We're asking the local communities of Macclesfield to join us for a weekend of activities for nature that the whole family can enjoy; from skill shares, talks and walks to workshops and art installations the weekend will inspire action to help save wildlife in the area. Through connecting people to nature we want to mobilise them to turn their neighbourhoods into a community-based nature network.	

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Nature is in crisis, we find ourselves in an ecological emergency with 1 in 7 species set for extinction, change is needed now and we need 1 in 4 people to take action across Cheshire to fight for nature's recovery.

Access to nature is more important than ever. The RSPB report, Recovering Together, published in spring 2020, revealed the importance of nature during the Coronavirus crisis in England. The results show that regardless of age, social class or income, adults in England overwhelmingly support protecting and investing in nature and increasing accessible natural greenspace as part of our recovery from Coronavirus.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

We will facilitate the growth of a community networks in Macclesfield, with both community groups we're already working with and new groups. We will identifying local volunteers that we call Wildlife Champions. This will drive action for nature; both over the weekend and afterwards as we will provide take away toolkits and how to guides.

The event will encourage participants to create new green, wildlife friendly spaces for all to enjoy,
such as :-

- a wildflower space in West Park
- a small woodland and wildflower strips at the leisure centre

Also local communities will be informed through wildlife themed talks and workshops. Local schools and businesses will be encouraged to create wildlife friendly spaces to help transform urban areas to create space for nature.

This event will enable Cheshire Wildlife Trust to refine the development of its new community movement to build a new wilder Cheshire. It will also support the launch of our 'Wasted Space' campaign – inspiring people to identify wasted space in their local area and facilitating the transformation of these via community networks. This will result in the creation of green, wildlife friendly spaces across Macclesfield created and maintained by the local community.

How will your project or service be sustained in the future? Maximum 50 words):

The aim of the event is engage with, inform, provide practical 'how to' resources to enable volunteers to take action to create space for wildlife within and with, their local communities. The sustainable part of this is around the goal of mobilising local communities to make their neighbourhoods better for wildlife and as a result better places to be for local people. The communities will have a sense of ownership of their spaces and will want them to be sustained so will work collectively to keep them up.

If your application is for an event and you make a profit, please state how this will be used:

This event will not make a profit, if by any slim chance we experienced financial gain then this would go towards achieving our mission through our strategy.

'Our mission is to bring wildlife back – for everyone, everywhere – and we urgently need your help.'

Strategically we are by 2030, addressing the climate crisis, working towards bringing 30% of land and sea back into good condition for wildlife and realizing that to do this we need 1 in 4 people in Cheshire to be taking action for wildlife by that time.

6. Projected expenditure

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Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£0	
Furniture/fixtures/fittings (details)	£0	
Equipment purchase (details)	£1000	Equipment for making videos
Equipment hire (details)	£0	
Premises/facility hire (details)	£0	
Materials (details)	£5400	Seeds, trees, art materials, publicity resource, toolkit handouts, self-led trail resources.
Advertising/marketing/publicity	£500	
Workshops/seminars/training	£3300	Cost of running walks, talks and workshop over the weekend
Other (details)	£5225	Staff time for planning whole event, setting up event, running talks and workshops, developing trails and other materials.
Total cost	£15425	

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

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	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost	£15425	Applied for	No
Matched funding amount (Grants etc.)	£13425	Applied for	No
Own existing funds/fundraising			
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)			
Non-cash or in-kind contributions			
Total projected income			
Amount requested from Macclesfield Town Council	£2000		
Balance outstanding	£13425		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed:

If this happens we will review the possibility of scaling the event down. We hoped to make it an annual event so it could also possibly be delayed.

Please provide a summary of your most recent accounts and whether the figures are:

☐ A projection because the organisation has been running less than 15 months


☐ Yes Information from the organisations latest accounts



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Account Year Ending:	
Total income for the year:	£ 2369237
Total expenditure for the year:	£ 2304742
Surplus or deficit:	£ 64495
Total savings or reserves in the bank at year end:	£ 825867

Please state organisation's bank account name (who the cheque should be made payable to):

Barclays Bank


If your organisation is VAT registered, please supply your VAT number:
 771662317

8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility:

We aim to

- Engaging 250 people in the community
- 100 school local children

Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.):

The event weekend is aimed at all in Macclesfield. Activities will be free so it is available to those on low incomes, it is being held in the town in public spaces which are accessible as they can be to individuals with mobility problems. We need to reach 1 in 4 people by 2030 so we will strive to engage everyone.

Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation?

Yes ☐ No ☒ NO

If yes, please provide more information about why you restrict access:

MACCLESFIELD TOWN COUNCIL

Please tell us which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity:

The event weekend is aimed at everyone in Macclesfield so no specific geographical area which is why we have brought it to the centre of Macclesfield. .

9. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	<input type="text" value="Yes"/>		
Copy of your Governing Document (signed)	<input type="text" value="Yes"/>		
Planning permission	<input type="text" value="NA"/>	Safeguarding policies	<input type="text" value="Yes"/>
Relevant insurances	<input type="text" value="Yes"/>	Quotes/estimates for equipment	<input type="text" value="NA"/>
Affiliation to a Governing Body	<input type="text" value="NA"/>	Equalities and Inclusion Policy	<input type="text" value="Yes"/>

10. Data Protection

Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.



MACCLESFIELD TOWN COUNCIL

1st Signature:Position in organisation:
Development Manager

Date: 09.08.2021

2nd Signature:Position in organisation:
Chief Executive Officer

Date: 09.08.2021

Grant summary

Organisation

Home Start Cheshire

Funding request

The funding is requested towards the Home Start Cheshire 'Circle group' for peer support. The group is for parents and carers of pre school children.

Total cost

£250

Grant requested

£250

MACCLESFIELD TOWN COUNCIL

Small Community Grant application form

Grants up to £250

1. Contact details

Applicant name:	[REDACTED]
Organisation:	Home-Start Cheshire
Address:	Ashton House, 1a, Gatefield Street, Crewe CW1 2JP
Contact number:	[REDACTED]
E-mail address:	[REDACTED]

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes / No – already a member

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Project details

Organisation:	Home-Start Cheshire
Location of organisation:	Macclesfield, All Saints Church, Brough Street west, Macclesfield -venue for activity

Project name:	CIRCLE group
Short project description:	<p>Funding required towards running a free weekly Circle group in Macclesfield for local parents/carers and their pre-school children, who are already supported by Home-Start Cheshire. A group where they can access peer support and social stimulation in a safe and supportive environment. There will be age related craft activities for children , toys to stimulate sharing and playing together and introduction to healthy eating.</p> <p>Many families referred for support are experiencing mental health issues, depression and anxiety, exacerbated by the COVID-19 pandemic. Children have been home based and had very limited social interaction and it is taking a lot of courage for some families to get back to meeting others.</p> <p>The group is essential to provide cost- effective additional means of practical and emotional support for the locality's most vulnerable families.</p>
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	<p>The social value of the Macclesfield group can be evidenced by the success of an established Congleton group, which has been operational for 2 years. A positive effect on parents/carers has been seen for example; raised self- esteem and confidence, reduced social isolation and improved parenting skills. Similarly, many of the children can be "clingy" at the outset, but learn to enjoy the company of other children and adults, helping to develop their confidence and social skills. Group leaders encourage the use of good manners/hygiene and healthy eating through snack time, involving hand washing, sitting at tables and offering healthy fruit and vegetables. The aim of the group is to encourage early socialisation, to support parent and child mental health and help prepare children with the transition to nursery and school. It is expected that these results will be replicated in the scheme run in Macclesfield.</p>

3. Project cost

MACCLESFIELD TOWN COUNCIL

Total cost of project:	£30 per week - rent of church hall for 2 hours per week at £20, £5 for healthy snacks and £5 for craft materials/new toys.
Amount requested from Macclesfield Town Council:	£250
Amount of any confirmed match funding (this is preferred but not essential)	Non available at present. Money will be sourced later in the year to support CIRCLE groups across the region.
Outstanding balance:	None for the immediate future
If there is a balance outstanding, please tell us how the shortfall will be met:	
The group will be run at All Saints Church, Macclesfield. They have very kindly waived their rental charge for a period of time, while we secure funding.	
Please state organisations bank account name (who the cheque should be made payable to):	
Home - Start Cheshire	

4. Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:
Maximum on a weekly basis – 10 adults, 15 children and 4 Family Mentor Volunteers.
Please tell us which geographical area will benefit most from your project or activity:
Macclesfield Town

5. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.	
Up to date Annual accounts/income and expenditure	yes
Copy of your Governing Document (signed)	yes
Planning permission	n/a
Relevant insurances	yes
Safeguarding policies	yes
Quotes/estimate for equipment	n/a
Affiliation to a Governing Body	n/a
Equalities and Inclusion Policy	yes

6. Data protection

Please ensure that you read this section before submitting your application.
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MACCLESFIELD TOWN COUNCIL

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this ☐ x

7. Declaration

I hereby certify that to the best of my knowledge all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the policy for the Allocation of Community Grants.

Signed:	
Date:	05/08/ 2021
Name:	[REDACTED]
Position in group:	Trustee

Grant summary

Organisation

Just Drop In

Funding request

The funding is requested towards creating a special 'volunteer room' in Just Drop In's new premises.

Total cost

£2,888

Grant requested

£1,468

The difference between the grant requested and the total cost will be bridged by in kind support and Just Drop In's own funds.



MACCLESFIELD TOWN COUNCIL

Large Community Grant Application Form Grants from £250 up to £2,000

1. Contact details

Applicant name:	[REDACTED]
Position in organisation:	Chief Officer
Organisation:	Just Drop-In Youth Info and Advice Ltd
Address:	14 Duke Street Macclesfield SK116UR
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	As above
Telephone number:	A above
Website:	www.justdropin.co.uk

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	[REDACTED]
Contact address:	14 Duke Street Macclesfield SK116UR
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chair of Trustees

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.



CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	Just Drop-In Youth Info and Advice Ltd
Location of organisation:	14 Duke Street Macclesfield SK11 6UR

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input checked="" type="checkbox"/>	Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>
Please supply your registration number:	1081416
Company Limited by Guarantee <input checked="" type="checkbox"/>	Not for profit organisation <input type="checkbox"/>
Social enterprise <input type="checkbox"/>	Other <input type="checkbox"/>
If other, please describe:	
Registered Company Number 3884673	
How long has your organisation been in existence?	
Constituted in 1999 and commenced operations in 2001	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words:	
Just Drop-In provides a range of services to benefit the young people of Macclesfield and surrounding areas. Acting as a one stop shop hosted by community volunteers and supported by paid staff team, Just Drop-In offers free life-skills support, counselling provision, mentoring, well-being groups and parent support groups to help local children and young people to thrive.	



MACCLESFIELD TOWN COUNCIL

Does your organisation:	
Own its own land/premises/facilities	<input type="checkbox"/>
Hire private land/premises/facilities	X
Hire local authority land/premises/facilities	<input type="checkbox"/>
Lease the land/premises/facilities	<input type="checkbox"/>
Please give details of lease expiry date/length of lease: The lease on our new premises is for 5 years.	
How many staff, paid or otherwise, are involved with your organisation?	
Number of paid staff	11 Full time 7 Part time 4 Casual
Number of unpaid staff	<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Casual
We also commission and pay 12 self-employed contractors providing counselling and parenting support.	

4. Previous funding

Has your organisation received a Grant from Macclesfield Town Council before?
Yes X
If yes, please tell us when and how much was awarded:
We received a grant of £1,657.94 to improve our Digital Inclusion work in early 2016.
How did you hear about the Community Grant Scheme?
Social Media and Website.

5. Your project/activity/event

Date of activity/event or anticipated start date of project:	September 2021
Name of project (maximum 10 words):	Volunteer Room
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	
Due to a significant increase in demand for our services, particularly around mental health provision our current premises on Duke Street are no longer big enough for us to	



MACCLESFIELD TOWN COUNCIL

meet local need. We have therefore sought and secured new premises on Brook Street which are double our current footprint.

Our new premises will provide us with additional space, for two additional counselling rooms, a training room for parenting and for the first time a designated space for our amazing team of Volunteers.

We are seeking capital funding from the Town Council to help us create the designated and special room for our volunteers. We have a vision of creating an inspirational and comfortable place where volunteers can go and relax in between volunteering, meet and share experiences with other volunteers and find out about training and other activities that they can access to enhance their volunteering.

Trustees have earmarked a considerable proportion of our reserves (£30,000) towards the wider costs of refurbishments and renovations.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

Just Drop-In is already a great place to volunteer and we have high volunteer retention rates and satisfaction rates. That being said volunteers have been incredibly patient and understanding as we have been so squeezed for space in the last 2 years that it has been difficult to make them feel properly welcome.

Space has also limited the number of volunteers we can recruit and we have decreased our volunteers from around 60 to around 40 in the last 18 months, we want to increase this again without bigger premises as it is practicable.

Volunteering has many mutual benefits. Local young people tell us they value volunteers as they help them to feel rooted into their communities, this is particularly important for the children, young people and parents that we help who are isolated or find it difficult to feel integrated into the life of the town. Volunteering also means we can reach increased numbers of young people, with our volunteers contributing over 4,000 hours a year an amazing amount.

The benefits of volunteering to community members are well documented and at Just Drop-In we work hard to support our volunteers to achieve their goals, whether it is increasing employability or making new friends.

How will your project or service be sustained in the future? Maximum 50 words):

Volunteers are the life-blood of our organisation and will always be a valuable part of our delivery model. We include volunteer costs in any relevant funding applications and will use this to supplement running costs. We also hope to rent out some of our spaces when not being used by the charity and this can also support ongoing running costs. Room rental will be at a nominal rate for local community groups.

If your application is for an event and you make a profit, please state how this will be used:

Not applicable

6. Projected expenditure



MACCLESFIELD TOWN COUNCIL

Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£670.00 £300.00 £300.00	Mini kitchen including plumbing and electrics Painting and decoration Carpeting
Furniture/fixtures/fittings (details)	£268.00 £100.00 £190.00 £120.00 £280.00 £100.00 £100.00 £120.00	Volunteer Lockers Storage Table Wall art Seating Display boards Electrical safety and lighting Fire safety
Equipment purchase (details)	£120.00 £120.00	Kettle, microwave, storage, Utensils etc. Fridge
Equipment hire (details)	£0.00	
Premises/facility hire (details)	£0.00	
Materials (details)	£ 0.00	
Advertising/marketing/publicity	£0.00	
Workshops/seminars/training	£0.00	
Other (details)	£100.00	Contribution to Insurance
Total cost	£2,888	

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost			
Matched funding amount (Grants etc.)			
Own existing funds/fundraising	£920	Indicated in black on the budget	Yes
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)			
Non-cash or in-kind contributions	£500	Confirmed Indicated in blue on the budget	Yes
Total projected income			



MACCLESFIELD TOWN COUNCIL

Amount requested from Macclesfield Town Council	£1468	Indicated in red on the budget	Yes
Balance outstanding	0		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed:

We would seek to fundraise from other sources including a buys a brick scheme which we plan to launch in September. However, we do have a larger refurbishment to fund as well as the Volunteer Room.

Please provide a summary of your most recent accounts and whether the figures are:

- ☐ A projection because the organisation has been running less than 15 months
- ☒ Information from the organisations latest accounts

Account Year Ending: 2019-2020	Our last audited accounts are attached as our accounts for 2020-21 have not yet been finalised – copies can be provided when ready – estimated Sept 2021. I can confirm we have seen an increase in income (Est £411,842) expenditure (Est 375,199) and reserves (Est £334,298) in the last 12 months. Please note £58,000 of our reserves are restricted by funders to this year's expenditure and £30,000 of our reserves are committed to our move. Therefore, free reserves are estimated at £246,298)
Total income for the year:	£ 357,300
Total expenditure for the year:	£ 334,294
Surplus or deficit:	£23,006
Total savings or reserves in the bank at year end:	£275,728
Please state organisation's bank account name (who the cheque should be made payable to):	
Just Drop-In Youth Info and Advice Ltd.	
If your organisation is VAT registered, please supply your VAT number:	

8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility:
60



MACCLESFIELD TOWN COUNCIL

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this ☒

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.

1st Signature:

Date:

[Redacted Signature and Date]

Position in organisation: Chief Officer

2nd Signature:

Date:

[Redacted Signature and Date]

Position in organisation: Trustee



MACCLESFIELD TOWN COUNCIL

Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.):

We anticipate over 60 volunteers a year will benefit from this space. Or volunteers are extremely diverse and represent our wider community in terms of disability, ethnicity, economic background, gender and sexuality. We support more vulnerable volunteer such as those who have made changes through ROAR or the criminal justice system (subject to our risk assessment and safeguarding approaches)

Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation?

Yes ☒ No ☐

If yes, please provide more information about why you restrict access:

Please tell us which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity:

Whole parish

9. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure ☒

Copy of your Governing Document (signed) ☒

Planning permission ☐

Safeguarding policies ☒

Relevant insurances ☐

Quotes/estimates for equipment ☒

Affiliation to a Governing Body ☐

Equalities and Inclusion Policy ☒

10. Data Protection

Please ensure that you read this section before submitting your application.

Grant summary

Organisation

Macclesfield College

Funding request

The funding is requested towards a communal garden to celebrate the college's 110th anniversary and also to promote community cohesion as it will be open to students, staff and the local community.

Total cost

£10,000

Grant requested

£2,000

The difference between the grant requested and the total cost will be bridged by sponsorship. £3,000 of the sponsorship has already been confirmed.

MACCLESFIELD TOWN COUNCIL

Large Community Grant Application Form Grants from £250 up to £2,000

1. Contact details

Applicant name:	[REDACTED]
Position in organisation:	Senior Executive Assistant
Organisation:	Macclesfield College
Address:	Park Lane Macclesfield SK11 8LF
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	
Telephone number:	
Website:	www.macclesfield.ac.uk

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	[REDACTED]
Contact address:	Park Lane Macclesfield SK11 8LF
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Principal and CEO

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support:

Yes

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	Macclesfield College
Location of organisation:	Macclesfield

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input type="checkbox"/> Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>	
Please supply your registration number:	
Company Limited by Guarantee <input type="checkbox"/> Not for profit organisation <input checked="" type="checkbox"/>	
Social enterprise <input type="checkbox"/> Other <input type="checkbox"/>	
If other, please describe:	
How long has your organisation been in existence?	
110 years	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words:	
Our mission statement, 'Empowerment Through Learning', underpins everything we do here at the college. We work closely with businesses in the county to ensure our courses are designed in line with their business needs. This means all of our learners develop the required skills to thrive in their chosen industries. We teach, train and upskill young	

MACCLESFIELD TOWN COUNCIL

people that are school leavers; we train and develop apprentices and retrain and rebuild adult learning for career progression and fresh starts.

Does your organisation:

Own its own land/premises/facilities

☒

Hire private land/premises/facilities

☐

Hire local authority land/premises/facilities

☐

Lease the land/premises/facilities

☐

Please give details of lease expiry date/length of lease:

How many staff, paid or otherwise, are involved with your organisation?

Number of paid staff Full time Part time Casual

Number of unpaid staff Full time Part time Casual

4. Previous funding

Has your organisation received a Grant from Macclesfield Town Council before?

Yes ☐ No ☒

If yes, please tell us when and how much was awarded:

How did you hear about the Community Grant Scheme?

Research on the website

5. Your project/activity/event

Date of activity/event or anticipated start date of project:	August 2021
Name of project (maximum 10 words):	Centennial Anniversary of Macclesfield College (110 years)
<p>Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):</p> <p>As our 110th birthday year approaches and hopefully a return to a normal academic year this September, we wanted to do something really special with our local community. We are looking to develop a large communal garden space for staff, students and the local community to enjoy. We would like to involve local businesses such as Grow Macclesfield and are working with the community rangers for horticultural advice. Our project will reach into our community more than ever before. We want to create a space for our learners, staff and the community to come and reflect and prepare themselves to learn and grow and to take time out in the right environment, relax and be part of our college family. This project will fund the creation of several garden</p>	

MACCLESFIELD TOWN COUNCIL

spaces around the college to create a senses garden and reflection zone and a community project involving a wide range of third sector organisations. We believe that by creating these spaces our direct community of a secondary school, a specialist provision school and nursery will benefit from this space. It will create physiological relaxation and stress alleviation zones. Our community garden will create a space for community cohesion and give our learners and community exposure to fresh air in a safe environment. We believe this will help our learning community return to them achieving their full potential, by supporting them from the earliest stage of transition post pandemic from high school, into an independent learning environment of further and higher education.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

Our project will bring a multiple of green zones to Macclesfield College. It will provide spaces for our students, staff and community to reflect and gain psychological relaxation and stress alleviation, creating a stimulating creative cohesion of spaces around the campus. This will enable our 3000 plus student body to have the space and much needed reflective zones to relax in between learning. We felt it vital to provide this in readiness for the new school leavers intake after the challenging year leading to their college life due to the pandemic.

The gardens will also form part of the College wellbeing strategy for staff to ensure they have a welcoming and reflective environment to both work in and take time out of their day to relax in. We feel this will help to promote positive mental health for all.

We have all seen the research around open spaces and the need for fresh air and community cohesion. This project has been brought to life by the wider community involvement driving solutions and linking up the dots to create an incredible network of volunteers and partners. Over five independent groups will be involved in design, planting, shaping and volunteering in our creation of space. Our college engagement head will create a team of volunteers to collaborate with these partners and our pastoral and wellbeing leads will ensure student engagement as well as awareness of horticultural learning for our students to learn from our vibrant community. The continued creation of spaces will bring a wider community into the college in partnership with Grow Macclesfield, Plant Swap Macclesfield and The Woodland Trust who have already donated 105 trees. We will over the period of the project run several community plant swaps events, again giving the community the ownership and accountability for a dedicated space and garden and creating an all year round space for learning and reflection. Part of the project will include the planting of 110 in numbers designed by the community to recognise the 110 years anniversary of the town's college.

We would also like to be part of the Britain in Bloom applications to achieve the town's aspirations.

How will your project or service be sustained in the future? Maximum 50 words):

As noted above, we will integrate the maintenance of the gardens into our foundation learning timetable and in addition will encourage staff and student working groups to assist our estates team with ongoing maintenance and we will continue to work with Grow Macclesfield as part of our College outreach strategy.

MACCLESFIELD TOWN COUNCIL

If your application is for an event and you make a profit, please state how this will be used:

6. Projected expenditure

Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£	
Furniture/fixtures/fittings (details)	£	
Equipment purchase (details)	£	
Equipment hire (details)	£	
Premises/facility hire (details)	£	
Materials (details)	£2500	Seating
Advertising/marketing/publicity	£500	
Workshops/seminars/training	£	
Other (details)	£7000	Groundworks, plants, trees and horticultural equipment
Total cost	£10,000	

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost	£10,000		
Matched funding amount (Grants etc.)			
Own existing funds/fundraising			
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)	£8000 required	Sponsorship requests have been sent to a number of local businesses	£3000 confirmed as of 30 July 2021
Donations (please specify)			

MACCLESFIELD TOWN COUNCIL

Non-cash or in-kind contributions			
Total projected income			
Amount requested from Macclesfield Town Council	£2000		
Balance outstanding	£5000 as of 30 July 2021		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed:

If full sponsorship funds are not achieved, we will not delay the project start date. We would however review which areas we feel are more vital to landscape and work within our budget for that work. The Council's funds would assist with paying for the initial groundworks and plants. Once the groundworks have been carried out, we will then continue the planting over the next 12 months with the help of students and staff and volunteers from our community at no additional costs. It is vital that we provide our student intake for 2021/22 with the environment that will promote excellent mental health and a space for reflection following a traumatic year due to the pandemic.

Please provide a summary of your most recent accounts and whether the figures are:

☐ A projection because the organisation has been running less than 15 months

☒ Information from the organisations latest accounts

Account Year Ending July 2020:	Please see attached.
Total income for the year:	£9,591,000
Total expenditure for the year:	£9,832,000
Surplus or deficit:	£127,000
Total savings or reserves in the bank at year end:	£1,155,000

Please state organisation's bank account name (who the cheque should be made payable to):

Account name - Macclesfield College
Royal Bank of Scotland

If your organisation is VAT registered, please supply your VAT number:

616127069

8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility:

MACCLESFIELD TOWN COUNCIL

We estimate 5000 people would benefit, which include all staff at the Macclesfield College, all students, Park Lane School, Macclesfield Academy, together with the local community.

Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.):

The communal area will benefit all groups.

Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation?

Yes ☐ No ☒

If yes, please provide more information about why you restrict access:

Please tell us which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity:

Macclesfield (East Cheshire)

9. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure ☐

Copy of your Governing Document (signed) ☐

Planning permission ☐

Safeguarding policies ☒

Relevant insurances ☐

Quotes/estimates for equipment ☐

Affiliation to a Governing Body ☐

Equalities and Inclusion Policy ☐

10. Data Protection

Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.



MACCLESFIELD TOWN COUNCIL

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this ☐

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.

1st Signature:

[Redacted Signature]

Position in organisation: Principal and CEO

Date: 30 July 2021

2nd Signature:

[Redacted Signature]

Position in organisation:

Date:

Grant summary

Organisation

St Peter's Church

Funding request

The funding is requested towards a wildflower promotion project to include the production and distribution of wildflower seeds to local residents.

Total cost

£1,750

Grant requested

£625

The difference between the grant requested and the total cost will be bridged by additional funding and in kind support.

MACCLESFIELD TOWN COUNCILLarge Community Grant Application Form
Grants from £250 up to £2,000**1. Contact details**

Applicant name:	[REDACTED]
Position in organisation:	Community gardens project leader
Organisation:	St. Peters Church
Address:	Windmill Street Macclesfield SK11 7HS
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	www.stpetersmacc.org

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	[REDACTED] Chair of St. Peter's Parish Church Council
Contact address:	c/o St. Peters Church, Windmill Street, Macclesfield SK11 7HS
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chair of St. Peter's Parish Church Council

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

MACCLESFIELD TOWN COUNCIL

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes /

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	St. Peters Community Gardens at St Peter's Church Macclesfield <i>in partnership with</i> Macc Wild Network Trust (MWNT)
Location of organisation:	Windmill Street, Macclesfield

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input checked="" type="checkbox"/>	Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>
Please supply your registration number:	St Peter's is a Church of England church so registered charity but no registration number. Macc Wild Network Trust registration number 1195435
Company Limited by Guarantee <input type="checkbox"/> Not for profit organisation <input type="checkbox"/> Social enterprise <input type="checkbox"/> Other <input type="checkbox"/> If other, please describe:	
How long has your organisation been in existence? 170 years!	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words: St. Peter's Community gardens produces crops, involving local volunteers, including Rossendale Trust Worktaste Scheme. It developed part of the churchyard as a wildflower garden. Gardens are open to the public. Community events engage local people, promoting gardening and biodiversity. We are partnering with Macc Wild Network Trust on this project.	

MACCLESFIELD TOWN COUNCIL

Does your organisation:	
Own its own land/premises/facilities	<input checked="" type="checkbox"/> x
Hire private land/premises/facilities	<input type="checkbox"/>
Hire local authority land/premises/facilities	<input type="checkbox"/>
Lease the land/premises/facilities	<input type="checkbox"/>
Please give details of lease expiry date/length of lease:	
How many staff, paid or otherwise, are involved with your organisation?	
Number of paid staff <input type="text"/>	Full time <input type="text"/> Part time <input type="text"/> Casual
Number of unpaid staff <input type="text"/>	Full time <input type="text"/> 6 Part time <input type="text"/> Casual

4. Previous funding

Has your organisation received a Grant from Macclesfield Town Council before?	
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme? From a colleague at Macc Wild Network Trust	

5. Your project/activity/event

Date of activity/event or anticipated start date of project:	September 2021
Name of project (maximum 10 words):	Wildflowers for Macc! Growing, distributing and promoting wildflower seeds and plants

MACCLESFIELD TOWN COUNCIL

Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):

Biodiversity in the UK is reducing rapidly. The latest traffic lights from JNCC¹ are red for important habitats, important species, farmland and woodland birds and pollinating insects. The consequences of this alarming trend are not only disappearing species but destabilisation of ecosystems affecting agriculture and climate².

'Wildflowers for Macc' is a small scale local project which is nevertheless important as it is only by mobilising local initiatives across the country that we can make a difference. As well as the production and distribution of wildflower seeds and plants the project will give away seeds to homeowners as gardens are an important habitat, and build public support for restoring biodiversity.

The grant is requested to support the following activities:

Production and distribution of wildflower seeds and plants.

Promotion of wildflower seed planting including information panels at the gardens, information leaflets and website.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

Match funding: The community gardens received an unrestricted community grant from the Co-op of £2439.24 (November 2019) and £650 of this fund is available for match funding of this project

St. Peter's is a Macclesfield Town based charity, partnering with Macc Wild Network Trust to benefit the residents of Macclesfield through production and distribution of wildflower seeds and plants to help rewild Macclesfield, and through public awareness activities.

The project progresses the Council's objectives within the MTC Strategy: Generally the Council has recognised a climate emergency and the need to work sustainably. Both theme 4 (Environment) and theme 8 (Street Scene) make references to increasing biodiversity, wilding, and supporting action in the public realm and other spaces to achieve this. The proposed project supports these specific actions (and Macc Wild Network Trust are already collaborating with ANSA on this)

¹ <https://jncc.gov.uk/our-work/ukbi-overview-of-trends-2020/>

² <https://www.cpre.org.uk/news/reversing-biodiversity-loss/>

MACCLESFIELD TOWN COUNCIL

How will your project or service be sustained in the future? Maximum 50 words):

The project is maintained by voluntary effort so only requires funds for materials. We have been successful in the past in securing small grants from Cheshire East, Tesco and the Co-op and will continue to seek small grant support where necessary

If your application is for an event and you make a profit, please state how this will be used:

Not applicable

6. Projected expenditure

Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£	
Furniture/fixtures/fittings (details)	£	
Equipment purchase (details)	£ 175	Irrigation system.
Equipment hire (details)	£	
Premises/facility hire (details)	£	
Materials (details)	£200	Compost, specialist seed, pots, trays, packaging.
Advertising/marketing/publicity	£ 1375	Signage, (£250) Information booklet design and print, (£650) Community flyer ((£175) website development (£300)
Workshops/seminars/training	£	
Other (details)	£	
Total cost	£1750	

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost	£1750		
Matched funding amount (Grants etc.)	£625	(Co-op community fund)	✓
Own existing funds/fundraising			
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)			
Non-cash or in-kind contributions	£500	(website and print design)	✓
Total projected income			
Amount requested from Macclesfield Town Council	£625		
Balance outstanding	£0		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed: *The project will be delayed while seeking other sources of funding*

Please provide a summary of your most recent accounts and whether the figures are:

☐

A projection because the organisation has been running less than 15 months

☒

Information from the organisations latest accounts

MACCLESFIELD TOWN COUNCIL

Account Year Ending:	
Total income for the year:	£34935
Total expenditure for the year:	£33928
Surplus or deficit:	£1007 surplus
Total savings or reserves in the bank at year end:	£19091 (note these are figures for unrestricted funds. There are separate monies in restricted funds)
Please state organisation's bank account name (who the cheque should be made payable to):	
<div style="background-color: black; height: 20px; width: 100%;"></div>	
If your organisation is VAT registered, please supply your VAT number: Not registered for VAT	

8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility: Through local outreach approx. 250 people. The project will have a town-wide impact but the number of people we will access at this level is difficult to quantify
Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.): The general population of the town
Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation? No If yes, please provide more information about why you restrict access:
Please tell us which geographical area (whole parish or ward(s)) will benefit <u>most</u> from your project, event or activity:

9. Supporting documentation



MACCLESFIELD TOWN COUNCIL

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure ☒

Copy of your Governing Document (signed)

Planning permission ☐

Safeguarding policies ☒

Relevant insurances ☒

Quotes/estimates for equipment ☒

Affiliation to a Governing Body ☐

Equalities and Inclusion Policy ☐

10. Data Protection

Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this box

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.

1st Signature: Terry Gibson
leader St. Peter's Church
Date: 10th August 2021

Position in organisation: Project

2nd Signature: Ian Coppac
Committee member MWNT
Date: 10th August 2021

Position in organisation:

Grant summary

Organisation

Disability Information Bureau

Funding request

The funding is requested towards the replacement of an electric wheelchair for Shopmobility.

Total cost

£3,373.09

Grant requested

£1,618.89

The difference between the grant requested and the total cost will be bridged by DIB's own funds and in kind volunteer hours.



MACCLESFIELD TOWN COUNCIL

Large Community Grant Application Form

Grants from £250 up to £2,000

1. Contact details

Applicant name:	
Position in organisation:	Chief Executive Officer
Organisation:	Disability Information Bureau
Address:	Pierce Street Macclesfield Cheshire SK11 6ER
Contact number:	
E-mail address:	
Contact address (if different from above):	N/A
Telephone number:	As Above
Website:	www.dibservices.org.uk

Senior contact name (this must be your chair, secretary, treasurer or a senior member of your committee and different from above):	
Contact address:	DIB – Pierce Street, Macclesfield, Cheshire SK11 6ER
Telephone number:	
E-mail:	
Position in organisation:	Trustee - Treasurer

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.



CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes / No – CVSCE have our details and we are members

By completing this form, you are consenting to Macclesfield Town Council processing your personal data for the sole purpose of processing the grant application.

Your personal data will not be shared with a third party without your consent.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Details

Organisation Name:	Disability Information Bureau (DIB)
Location of organisation:	Macclesfield

3. Organisation profile

How would you describe your organisation? Please tick all boxes that apply	
Registered charity <input checked="" type="checkbox"/>	Voluntary organisation <input type="checkbox"/> Community group <input type="checkbox"/>
Please supply your registration number:	6452443
Company Limited by Guarantee <input type="checkbox"/>	Not for profit organisation <input checked="" type="checkbox"/>
Social enterprise <input type="checkbox"/>	Other <input type="checkbox"/>
If other, please describe: N/A	
How long has your organisation been in existence? 27 Years	
What does your organisation do? (A summary of this information will be used on our website if your application is successful) Maximum of 50 words: DIB provide holistic services specific to the needs of disabled residents of Cheshire East. <ul style="list-style-type: none"> • Information & Welfare Advice • IT & employment qualifications • Shopmobility Services / Access Appraisals • Volunteering opportunities 	



MACCLESFIELD TOWN COUNCIL

Aspiring to the Social Model of Disability encouraging independence by empowering our cohort to take positive changes in their lives.

Does your organisation:

Own its own land/premises/facilities ☐

Hire private land/premises/facilities ☐

Hire local authority land/premises/facilities ☐

Lease the land/premises/facilities ☒

Please give details of lease expiry date/length of lease:

How many staff, paid or otherwise, are involved with your organisation?

Number of paid staff **4** Full time **8** Part time Casual

Number of unpaid staff ☐ Full time ☐ Part time **25** Casual

4. Previous funding

Has your organisation received a Grant from Macclesfield Town Council before?

Yes ☒ No ☐

If yes, please tell us when and how much was awarded:

£1996 – 1st December 2020

How did you hear about the Community Grant Scheme?

Through the Macclesfield Town Council Website & Facebook Notifications & CVS

5. Your project/activity/event

Date of activity/event or anticipated start date of project:	July 2021 onwards
Name of project (maximum 10 words):	Shopmobility – Electric WheelChairs
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	
Since 2012 the DIB took over the contract and running of Shopmobility. Two instalments from Cheshire East covers staffing and repair costs incurred on 50% of the equipment.	



MACCLESFIELD TOWN COUNCIL

The remainder of the repairs and replacements are covered by DIB. We have to ensure we have annual insurance cover plus maintaining/repairing all mobility scooters, electric wheelchairs and manual wheelchairs which can be costly and unpredictable. Unfortunately, several of the mobility scooters and two of our electric wheels chairs are no longer repairable hence needing to gradually replenish them by applying for funding via different routes.

We have several service users who ordinarily only hire our electric wheelchairs, but we no longer have any to hire out and will inevitably lose their custom and support. DIB's aim is to source funding to replace at least one electric wheelchair if purchased new or two if purchased through a reputable second-hand supplier.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):

To purchase a new electric wheelchair will cost in the range of £1,349.00 to £3,000 excluding VAT. An example of one is the Rascal Rio Powerchair £1,618.89 including VAT.

One new electric wheelchair will replace two that are not longer fit for use and will enable more service users to be become independent again, getting out into Macclesfield Town Centre and inevitably putting money back into retail and hospitality which is supporting the local economy all round. We want to promote how the community help each and we can advertise Macclesfield Town Council on the item(s) purchased.

How will your project or service be sustained in the future? Maximum 50 words):

As CEO, it's my responsibility to continue promoting and raising funds to replace these items and ensuring we maintain Shopmobility for many years to come but I am also re-evaluating new ways of working that may support the costs incurred when replacing large items like mobility scooters / electric wheelchairs.

If your application is for an event and you make a profit, please state how this will be used:

The cost of maintaining the equipment is covered by memberships and journeys therefore any monies gained is ploughed back into the service including volunteer's time.

6. Projected expenditure



MACCLESFIELD TOWN COUNCIL

Please estimate your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

New build/refurbishment	£	
Furniture/fixtures/fittings (details)	£	
Equipment purchase (details)	£ 1,618.89	New Rascal Rio Powerchair
Equipment hire (details)	£	
Premises/facility hire (details)	£	
Materials (details)	£	
Advertising/marketing/publicity	£	
Workshops/seminars/training	£	
Other (details)	£ 1,754.20	DIB Reserves covering maintenance & Volunteering Support over 12 months
Total cost	£ 3,373.09	

7. Projected income

Please specify match funding from other sources (external grants, own contribution etc). Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

	Amount	Applied for (✓) and expected to hear date	Confirmed (✓)
Total project cost	£ 3373.09		
Matched funding amount (Grants etc.)			
Own existing funds/fundraising	£ 685.00	DIB Reserves covered 2021 maintenance/repairs for all mobility scooters for next 12 months.	✓
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)			
Non-cash or in-kind contributions	£ 1069.20	120 hours volunteering support based on National Living Wage @ £8.91 per hour	✓
Total projected income			
Amount requested from Macclesfield Town Council	£ 1618.89		
Balance outstanding	£ 0.00		

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, please state how the shortfall will be covered or whether the project will be delayed:



MACCLESFIELD TOWN COUNCIL

Our aim is to build up and maintain the fleet of mobility scooters and electric wheelchairs therefore it is important for the CEO to apply for small grants to help with replacement equipment. Ideally, the DIB would like to get at least one electric wheelchair to enable us to offer this service to the members who used the service prior to the equipment being unsuitable and now lockdown is easing we will have more demand.

We currently have 12 mobility scooters and to enable us to keep them running we need to ensure annual maintenance and ad-hoc repairs when required which is currently covered by our reserves. Volunteers support the running of the service alongside two part-time staff members.

Please provide a summary of your most recent accounts and whether the figures are:

☐

A projection because the organisation has been running less than 15 months

☒

Information from the organisations latest accounts

Account Year Ending: March 2021	31 st March 2021
Total income for the year:	£ 300,853.95
Total expenditure for the year:	£ 297,432.31
Surplus or deficit:	£ 3,421.66
Total savings or reserves in the bank at year end:	£ 168,886.00
Please state organisation's bank account name (who the cheque should be made payable to): Disability Information Bureau	
If your organisation is VAT registered, please supply your VAT number: N/A	



8. Project beneficiaries

Please tell us the total number of people you expect to access your event, activity or facility:

We have 108 Shopmobility members registered who potentially utilise Shopmobility in Macclesfield for retail and hospitality establishments in the town centre.

Please tell us which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.):

Anyone from the age 18 upwards who can pass the relevant health & safety checks for insurance purposes and need support with mobility independently – these will cover individuals with a physical disability and elderly/frail.

Does your organisation restrict access on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation?

Yes ☐ No ☒

If yes, please provide more information about why you restrict access:

N/A

Please tell us which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity:

9. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure ☒

Copy of your Governing Document (signed) ☒

Planning permission ☐

Safeguarding policies ☒

Relevant insurances ☒

Quotes/estimates for equipment ☒

Affiliation to a Governing Body ☐

Equalities and Inclusion Policy ☒



Please ensure that you read this section before submitting your application.

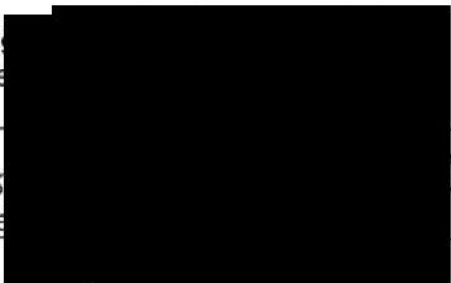
Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this ☐

11. Declaration

I hereby certify that to the best of my knowledge, all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of the grant as set out in the Policy for the Allocation of Community Grants.

1st Signatory
Date



Position in organisation: CEO

2nd Signatory
Date

Position in organisation: Trustee, Treasurer

Grant summary

Organisation

The Eye Society

Funding request

The funding is requested to pay for flowers and plants for one of the 3 tiered planters in the town centre, that the Rangers currently maintain. The Eye Society staff and volunteers will maintain the planters. They will choose planters and flowers to stimulate the senses.

Total cost

£250

Grant requested

£250

MACCLESFIELD TOWN COUNCIL

Small Community Grant application form

Grants up to £250

1. Contact details

Applicant name:	
Organisation :	Macclesfield Society for the Blind – Trading as East Cheshire Eye Society
Address:	11 Market Place, Macclesfield, Cheshire SK10 1EB
Contact number:	
E-mail address:	

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

No

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

2. Project details

Organisation:	East Cheshire Eye Society
Location of organisation:	11 Market Place, Macclesfield.

Project name:	Sensory Garden Planter
Short project description:	<p>We wish to plant up a Town Centre 3 tier planter with sensory plants for the visually impaired in particular (though to be enjoyed by everyone and to support the Town's approach to Britain In Bloom).</p> <p>We will then maintain the planter to ensure it continues to look nice and to ensure the plants are kept looking good (and replaced where necessary) with the support of visually impaired people and Eye Society volunteers. Maintenance will be on an at least once a week basis – but we will monitor and asses the need to increase if necessary.</p> <p>The grant requested is to pay for the purchase of appropriate plants and compost. Having taken advice and had discussions about this, we plan these to be:</p> <ul style="list-style-type: none"> 3 x Santolina. 3 x Fescue Rubra Blue Grass. 3 x Nepetia. 4 x Lavender. 4 x Senicio Angels Wings. 4 x Chosia Tenarta Mexican Orange. 3 x Astelina Mixture of Various Bulbs and Bedding. 8 x 60 Litre Of Compost.
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	<p>It will allow us to include visually impaired people in a community activity, it will raise awareness of sight loss, it will raise awareness of our charity and it will demonstrate the working relationship between our charity and Macclesfield Town Council.</p>

3. Project cost

Total cost of project:	£250
Amount requested from Macclesfield Town Council:	£250
Amount of any confirmed match funding (this is preferred but not essential)	The Eye Society will provide management time and volunteer time to support this project.
Outstanding balance:	0
If there is a balance outstanding, please tell us how the shortfall will be met: N/A	
Please state organisations bank account name (who the cheque should be made payable to): Payable to East Cheshire Eye Society	

4. Project beneficiaries

<p>Please tell us how many people you expect to benefit if you were successful with your community grant application: This is difficult to estimate as it will be a question of how many people pass by the planter. However, the Eye Society will publicise the project in our newsletter that goes out to all of our registered service users (around 650 across all areas), we will promote it through the Macclesfield Talking Newspaper and we will promote it on all our social media platforms.</p> <p>There will also be people passing who are not from the VI community, and we hope they will also enjoy it.</p> <p>Over the length of time of the project we would assume that hundreds of people will see the planter, hopefully enjoy the sight and would therefore benefit from it.</p>
<p>Please tell us which geographical area will benefit most from your project or activity: The main area will be Macclesfield, but people from other areas coming into Macclesfield will also benefit.</p>

5. Supporting documentation

Please tick if you have the following documents. You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.	
Up to date Annual accounts/income and expenditure	<input checked="" type="checkbox"/>
Copy of your Governing Document (signed)	<input checked="" type="checkbox"/>
Planning permission	N/A

MACCLESFIELD TOWN COUNCIL

Relevant insurances	<input checked="" type="checkbox"/>
Safeguarding policies	<input checked="" type="checkbox"/>
Quotes/estimate for equipment	<input checked="" type="checkbox"/>
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	<input checked="" type="checkbox"/>

6. Data protection



Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of grant applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring grants. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

For transparency purposes, information about grant applications will be added to our website and made available to the local press. The press may request contact details of someone able to provide additional information. If you would object to your name and contact details being passed on for this purpose, please tick this ☒

7. Declaration

I hereby certify that to the best of my knowledge all the information contained within this application is correct. I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the policy for the Allocation of Community Grants.

Signed:	
Date:	18/08/21
Name:	
Position in group:	Charity Manager

Grant feedback report

1. SPARKALLOT

Date issued: 27th April 2020
Grant issued for: Allotment site improvements
Amount issued: £876.35

We used the money to build some more deep beds on the bank, an area unsuitable for allotments. This increased our capacity allowing us to reduce our waiting list.

It also allowed increased flexibility, some people find that a deep bed is sufficient and they don't have the time to cultivate a plot. Others have found their circumstances changed and the asked to move from a plot to a deep bed.

The allotments and deep beds are appreciated by people in normal times but proved especially valuable during lockdown, helping people with their mental health while staying safe.

2. Aftermath 100

Date issued: 8th July 2019
Grant issued for: Printing of commemorative materials
Amount issued: £558

The grant was a massive help. Without it, the Poppy Display commemorating the fallen Macclesfield soldiers of WW2, would not have taken place. The grant was essential.

As with the Poppy Display for the WW1 soldiers, it was well received by many people across the town, and indeed, from further afield too.

3. Calvary Church

Date issued: 30th November 2020

Issued for: Meals for vulnerable

Amount issued: £1,000

We made 800 meals and over 200 deserts with this grant. This effort was subsidised by top ups of vegetables by Streetwise.

The meals were welcomed and some clients wanted to know how to make them. This is just what was needed to move from support to enabling folk to do their own. So far we have with the support of Tesco ran 4 cookery classes with 2 more in the pipeline.

The Grant has not only helped us to feed the vulnerable members of our society but also stirred a desire in a few to start helping themselves.

So a BIG thank you to the Council as without the grant none of the above would have been possible.

4. Macclesfield Library

Date issued: 16th September 2019

Issued for: Reader engagement event

Amount issued: £250

We used the £250 grant from Macclesfield Town Council to help us host a reader development event in conjunction with 'Histories Wardrobe'.

The cost of putting on the event was over £750.

This is the second event we have hosted with them, and with assistance from yourselves, the first one you kindly granted us the full amount and we were able to provide that show for free as part of the commemoration of the centenary of WW1 in Oct 2018. Which was a complete sell out and success.

We wanted to see if the appetite for these shows (at a cost) would be of interest to the people of Macclesfield, and we are happy to report they most certainly are. 'Bad Girls In Bonnets' was presented to 80 people (Which is our capacity) on 1st February at a cost of £10 a ticket £7 concessions (About ½ the tickets were sold at concessionary rates)

Feedback from customers:

'An absolute treat to see a performance of this quality in the day time, in my home town, it makes 'The Arts' so much more accessible when it can be seen conveniently and without the expense and faff of having to travel or organise babysitters'

'That was the most I've laughed in months...Thank you'

'Genuinely entertaining whilst being educational....where's your classics section?'

We had an upturn in visitor numbers and in book loans on the day of the event, and strongly suspect we helped contribute to visitor economy in the town on that day as several had travelled from outside Macclesfield to see the show and were heard discussing lunch plans etc

We were hoping to make it a yearly event and to run it without requiring funding, but at cost to customers as an enrichment activity.

At the moment however this is on hold, and our income has been severely impacted due to the pandemic, so we have no 'fall back' which makes it a much riskier venture moving forward, as the landscape has changed so much, and we really only had been dipping our toe into providing live, high quality, cultural events at our venue (We had run several successful events with Cheshire Rural Touring Arts, but had some unsuccessful ones too, which we were able to take a hit on as they were co funded with CRTA.)

So unfortunately, it remains to be seen if we will be able to provide something similar in the near future.

Regarding this event, we decreed it an absolute success, with lessons to be learnt about marketing and costing and hosting. We are very grateful for the assistance

from Macclesfield Town Council (And to yourself Helena for organising it....very much appreciated.)

5. Refugees welcome

Date issued: 8th July 2019

Issued for: Refugee respite trip

Amount issued: £375

The grant enabled us, Refugees Welcome, to take 5 families to Blackpool for the day. The families only had to pay £5 per head. This was the third time a grant from the Town Council enabled us to do this. I am extremely grateful for your support. Thank you.

6. Swifts Over Macclesfield

Date issued: 16th September 2019

Issued for: Swift nest boxes project

Amount issued: £250

The grant we received in 2019 was put towards the purchase of 10 swift boxes which were installed at various locations in the town including a very important 'swift street' location - Brookfield Lane. With an existing colony of birds it is important that nest sites at this location are preserved both to accommodate any potential increase in the colony and to mitigate against future renovation work to properties that might render existing nest sites inaccessible. The grant contributed very significantly to our second phase of box installation and we have been heartened to discover that the very process of installing boxes allowed interaction with the Macclesfield public and often resulting in homeowners investigating their own options for helping swifts.

Unfortunately, last year the first lockdown due to the global pandemic meant that we were unable to complete the monitoring and survey work we had planned for last year as it coincided with the breeding season. Results this year, however, are very promising. Although swift box use is not expected in the first years of installation we have seen evidence that young non-breeding birds are investigating boxes that we have installed.

Our engagement work has resulted in members of the public contributing sightings to the group (which is also added to a national swift conservation database) and - we now run a dedicated Facebook page and Facebook group. In 2019 we ran special

events as part of UKSAW (UK Swift Awareness Week) and did so again virtually in 2020.

In the coming years we hope that the continued provision of new nesting opportunities for these site-faithful migrant birds will help to maintain these iconic birds as an important part of the biodiversity of our town. Going forward we will be developing our project further to keep swifts flying over Macclesfield.

7. Tytherington Juniors FC

Date issued: 8th June 2020

Issued for: The purchase of defibrillators

Amount issued: £1,668

Tytherington Juniors FC are so grateful to the amazing support received from Macc Town Council which meant that 2 x defib's were able to be purchased. Thankfully, they have yet to be used but are always with the team manager and at training.

8. Macclesfield Royal British Legion

Date issued: 8th July 2019

Issued for: A new standard flag

Amount issued: £800

Macclesfield Royal British Legion received a very generous grant of £800 from Macclesfield Town Council. We used the money towards a new Standard for the Branch. The Standard was dedicated at a service at St Michaels in October 2019. It's been used at various ceremonies, commemorations and funerals.

9. Macclesfield Community Artspace

Date issued: 16th September 2019

Issued for: Spooky café Halloween event

Amount issued: £250

Our aim with staging Spooky Café is to raise awareness of Art Space.

With our premises being on the outskirts of the town centre, having a grant gives us the opportunity to hire a van and let people know what we have to offer. This gives them a chance to do some craft and also see what we have achieved in the past and what we can offer to all in the future.

Without the grant to hire the van and make the staging, this would not be possible.



10. Macclesfield Male Voice Choir

Date issued: 8th July 2019

Issued for: Uniforms for choir

Amount issued: £2,000

The below information sets out our "plan" for completing the purchase of new uniforms.

In March 2020 we had reached the position of just having to decide on accessories (ties/pocket squares) and shirt colours with an outline expectation that we would commence procurement in May 2020, if not before.

We still have to complete that action which we have held over whilst suppliers have been in and out of lockdown. I would hope that given favourable news in the next fortnight that we will resurrect and complete that action by August latest.

The real sticking point is making arrangements for measuring and that in turn relies on us knowing who is returning to the Choir post-pandemic. We have recently

returned to limited rehearsals so shortly should have a good idea of the Choir members by end July but for the measuring exercise we are wholly reliant on Slaters (our suit supplier of choice). During July, or post-lockdown restrictions, I intend to discuss with Slaters our options for measuring and producing the suits.

All of the above points to a "uniform purchased date" of end September but that is what we said in March 2020, July 2020 and February 2021 so it is still fingers crossed and wait and see. Meanwhile, the funds remain ring-fenced for that time.

11. Roenaissance

Date issued: 27th April 2020

Issued for: Event equipment

Amount issued: £250

We spent the grant money on two stand-alone LED work lights for use upstairs to shine out and up to the ceiling as well as two sets of string lights to hang around the gallery in the church. The lights were essential to supplement the poor quality existing lighting in the church and generally to add some additional atmosphere in areas. Unfortunately due to the Covid-19 lockdowns and subsequent closure for most of the year, we haven't had the chance to make use of these for events. However, they have been used by our volunteers to conduct work inside the church as well as by practicing musicians and we hope they will come in useful for the coming year of events.

12. East Cheshire Hospice Christmas Tree Collection

Date issued: 30th November 2020

Issued for: The Christmas tree collection

Amount issued: £2,000

In November 2020 the Christmas Tree Collection was scheduled to take place as usual in January. We were keeping a watchful eye on the Government regulations and advice on Covid, knowing that should any change in circumstances land us with extra costs, we had the Town Council grant to assist us. Just five days before the event, the National Lockdown was announced, and we took the decision to postpone. We offered refunds to anyone who wanted a return of their donation; we managed to cancel any bookings of vans etc with minimal cost; we were able to print 'postponed' stickers and generally alert the community of our decision.

In April following Step 3 of the Government's Roadmap, we re-organised the collection. About 1100 households responded that they still had a Christmas tree to collect. We mobilised a team of volunteers to operate in a Covid-secure manner and

we set up the recycling process again. Over one week we completed the job of collecting the trees (most of them rather dead, brown and brittle!) and we recycled them.

The response of the community through our volunteers, the public with their trees and the Town Council grant was absolutely amazing in support of our local Hospice. This year's collection raised £150,000 at a time when no other major fundraising events could be held for the Hospice. In the twenty-one years we have been running this collection, this was our most successful year.

13. Parkside Bowling Club

Date issued: 8th June 2020

Issued for: Replacement toilets

Amount issued: £3,500

We took delivery a few days after the grant was approved and the installation was completed within two weeks

You will see from my photo, we now have modern, clean toilet facilities instead of an old shed which was basically an unhygienic, uncivilised health hazard

It was not user friendly.

All our visiting teams have commented that it is a vast improvement

As our club has over 80 members and twelve teams competing in various divisions of two leagues I cannot even try to calculate how many people use this new facility over a Bowling season

This is definitely Council Grant money well spent.



14. Macc Seals

Date issued: 9th March 2020

Issued for: Promotion

Amount issued: £250

Thank you for the grant from Macclesfield Town Council.

We had polo shirts made for the committee members of Macclesfield Seals Swimming Club.

They were printed at Solutions Workwear in Macclesfield and we wore them at the presentation of the Mayor's generous cheque from her fundraising fund.

I attach a photo of the committee and others with the committee wearing their club shirts.



15. **St Michael's Church**

Date issued: 26th April 2021

Issued for: Virtual meeting equipment

Amount issued: £2,000

We now have all the permissions needed from the CofE to install the equipment in our Grade2* listed building, and the installation is scheduled for the week beginning 26th July. So therefore by the date of your meeting, all being well, we should have used it for our worship on 1st August, and it will be available for community events thereafter.

FURTHER UPDATE: Unfortunately since sending you that update I have heard that there has been a problem with a component of the screen which due to factory holidays can't be resolved in time. So the screen and projector now won't be installed until September. The audio and streaming equipment will be installed at the end of July as my previous message.

It's disappointing but won't affect any community users (just St Michael's church – who can carry on using our old, domestic-standard kit)

16. **Cygnets**

Date issued: 9th March 2020

Issued for: Youth performance

Amount issued: £250

Cygnets were delighted to receive the £250 towards a Musical Theatre Workshop which was to take place in April 2020. Due to lockdown and, later on, rules regarding the amount of space and numbers of attendees that indoor events required we were unable to hold the event as planned. Not to mention the fact that Cygnets were unable to meet in person during this time too.

However, there is every intention to hold the event once everything fully opens and we can re-book both the venue and the Tutor"

17. Macclesfield Parish Scouts

Date issued: 26th April 2021

Issued for: Building refurbishment

Amount issued: £2,000

We have completed the external cladding work and accessible fire exit works at the rear of the building (see pictures) and have very recently installed the secure shed along with a mains power feed.

The next part of the project involves relocating camping gear from the "quiet room" inside the hall into the shed, and then completing the refurbishment of that room to create the "quiet space" for those children who need a space to escape the noise of the main hall.

With the help of this funding from MTC we have also been able to complete a safety review to ensure the building is at the required standard for a community space. Last week we held our first section meeting with young people inside the building.





18. Macclesfield Pioneering Women
Date issued: 8th July 2019
Issued for: Event
Amount issued: £1,000

We had a well attended and successful event which took place in September 2019. Our well received speakers included a former Councillor & Mayor, a young environmentalist, a local author, Chair of the Rossendale Trust, the Macclesfield Deputy Mayor and a Poet. The grant provided helped cover the cost of:

- Invitations & leaflets - designed and printed
- Stamps
- Caterers
- Transport expenses for speakers
- Tablecloths
- Flowers for tables

· Photography

Unfortunately our aim of holding an ongoing annual event has been interrupted by the Covid pandemic and early discussions for subsequent 2020 & 2021 events have been put on hold. However we are hoping that we will be able to hold another event, building on previous successful events, next year.

19. **Cre8**

Date issued: 31st March 2020 and 4th June 2020

Issued for: Covid emergency grants

Amount issued: £4,000

For the 19 weeks of lockdown 1 - from March to July 2020 we delivered 1591 food hampers to households across Macclesfield, with a volunteer team of 5 people collecting food, sorting and packing hampers and then delivering to households. That's around 422 different households, 30% were single person households and 58% had one or more children in the household. We had no restrictions on eligibility, people requested food from a variety of different backgrounds and areas and for different reasons, including no income due to loss of job / lockdown, supporting another household so resources were stretched, isolation, health / shielding / felt unable to go out, no friends or family to support etc.

Our food collection in lockdown was around 2 - 2.5 tonnes of food per week. Lots of waste food from the hospitality industry, or offices/canteens being closed at short notice. We were also in receipt of emergency food through Defra and Fareshare.

We also helped to delivery homemade meals cooked by the Hope Centre to the Hotel where Cheshire East Council were providing temporary housing for those who were homeless during first lockdown. We went every evening 7 days a week from March to end of May 2020.

We provided weekly food hampers to residents in Hostels run by partner agencies Emerging Futures. We took referrals from partner organisations such as Cheshire East Council People Helping People, Probation, CGL, Hope Centre, HTH Church, The Core on the Upton, Ash Grove school etc and provided food hampers, as well as referring to Silklife Foodbank for those in crisis.

We helped to set up the Food Partners Network weekly meeting with the Hope in NE Cheshire, to ensure we were all covering the gaps and not duplicating work in terms of charitable food. This is still continuing.

The Grocery itself re-opened for people to come and collect surplus food from us from the beginning of May 2020 (we closed mid-March 2020 and did home delivery).

Since we re-opened in May 2020, up to the end of March 2021, we have opened the Grocery 119 times and provided 6,641 household food collections (each household collects 3 bags of food, so that's 19,923 bags of food we've packed!)

In November 2020 we opened a pop-version of the Grocery in partnership with the Green in the Corner Cafe at Hurdsfield.

Our average number of visitors at each opening of the Grocery (currently open 3 times per week, once at Hurdsfield and twice at St Barnabas) is around 70 people. Each receives around £20 of 'surplus' food - donated from shops / restaurants / supermarkets / schools / charities etc that is 'surplus' to requirements and would likely have been thrown. We collect around 1.8 tonnes of food a week from various places across Macclesfield and also collect from Fareshare in Manchester.

We now have around 10 volunteers at each opening plus other supporting collecting food and sorting throughout the week

20. Tytherington Juniors Football Club

Date issued: 26th April 2021

Issued for: Free football sessions for children

Amount issued: £2,000

Tytherington Juniors are so grateful and proud of the help that they have been given by Macclesfield Town Council, this has meant around 40 extra little footballers have been able to join our free grassroots football academy - we hope to increase this by another 20 as of September. Players have also all received their free football kits from the club. Giving the young children of Macclesfield the opportunity to play grassroots football for free - would not have been possible without the amazing support of Macclesfield Town Council and the grant that we received.

21. Green in the Corner

Date issued: 31st March 2020 and 4th June 2020

Issued for: Covid support to the community

Amount issued: £4,000 in total

During the beginning of the pandemic the Green in the Corner set up a meal delivery service to provide hot meals at lunchtime for those who were isolated at home and would struggle to make or pay for meals themselves. The meals were sent out 3 times a week. They were prepared fresh each morning and delivered to the door of

vulnerable people by volunteer cooks and drivers. Some people were able to make a contribution to these meals, but this did not cover the cost of preparing and cooking the meals, so the covid emergency grant funding was essential in helping us provide this service. We were able to resume the delivery service during the second lockdown all the way through to May, again thanks to the extra funding we received from grants.

The Green in the Corner also played an important role at the start of the Cheshire East People Helping People initiative. We worked with volunteers, spoke to those who needed help, and matched appropriate people together. The covid emergency grant funding helped to pay for the time of our member of staff to do this work.

When Covid hit, The Green in the Corner played an important role at the start of the Cheshire East People Helping People initiative. We worked with volunteers, spoke to those who needed help, and matched appropriate people together. This was possible as we were able to carry on employing our part-time staff throughout the crisis with the help of the Covid emergency grant money.

Now that we are hopefully coming out of the other end of the Covid Crisis, we are in a good position to continue our work with the Hurdsfield community and this is in no small part due to the grant funding that we have received, for which we are most grateful.

22. Circus Starr

Date issued: 8th July 2019

Issued for: Inlusice circus event

Amount issued: £680

The autumn tour was a challenge in 2019 with bad weather forcing several last minute changes of venue due to flooding. The show though, as they say, must go on which, thankfully, they all did. The two Macclesfield shows were a huge success with both performances completely packed.

Your generous donation gave 40 vulnerable and underprivileged children and families the chance to spend quality time together and experience all the thrills and excitement that live performance has to offer

The grant received from Macclesfield Town Council helped make our tour possible and guaranteed that isolated children and families can access this life-enhancing, confidence building experience, and so on behalf of the children and everyone here at Circus Starr, thank you once again for your support.

23. Cheshire and Warrington Carers Trust**Date issued: 8th July 2019****Issued for: Carers Lunch Club****Amount issued: £780**

The lunch clubs provided unpaid carers with a regular monthly break away from their caring role for a 2 hour period to meet with other carers and enjoy some social time with people in similar situations. They were able to enjoy a hot cooked lunch together which they said was a real treat not having to cook it themselves which also gave them a break. It also allowed them time to eat a proper meal as some days they are so busy looking after the person they care for they do not have time to make food for themselves, or if they do they may not have time to sit down and enjoy it.

One carer said "it is such a treat to enjoy a meal with other people who understand the situation I am going through." The Lunch clubs helped to form friendships and some of the carers who had never met before continued to see each other between lunch clubs. This proved extremely important during Lockdown that these carers had established a support network and were able to contact their friends even though we couldn't meet. The project was able to run from when it was funded until we went into Lockdown in March 2020, and then any funding not spent was continued as we were able to meet again in October 2020 (pictured) and then again since April 2021. The group has varied in number of attendees averaging about 9 per month, sometimes as many as 15. The group does not always support the same carers and new carers to the service have been invited to come along.

24. Macclesfield Princes Trust**Date issued: 30th November 2020****Issued for: Community project****Amount issued: £250**

Thank you so much for your recent grant of £250 towards our Community Project and Team Challenge elements of our programme. The Garden Project at Ash Grove Primary School, Macclesfield was a great success and the team worked really hard to help the school. We could not have completed the project without your valuable support, the School was really appreciative of the work the Young People on the programme put in to the project which benefits the whole local community as well as the Pupils and Staff at the School.

The Team have also completed a Final Team challenge at Rossendale Trust which Involved Clearing paths and raised beds working alongside the residents and service users. This has helped the Team to work on their communication skills and again make a difference to the Service users.

Total spend on the project and Team challenge was £120.48 leaving £129.52 available for future projects if that is acceptable.



25. Water street residents

Date issued: 9th March 2020

Issued for: Planters project

Amount issued: £250

The planters are a real success on Water Street, it's a great community project. It has also encouraged some residents to place window boxes and hanging baskets to the front of their houses too.

Many residents and visitors have commented on how the planters have enhanced and brightened up the area and how lovely it is to see beautiful colourful plants in the town centre.

It brings a smile to your day.

26. Hurdsfield Scouts

Date issued: 9th March 2020

Issued for: Camping equipment

Amount issued: £2,000

The £2,000 grant was received in 2020 but unfortunately due to Covid restrictions that have been in place over the previous 16 months, we were unable to spend the money on all the planned camping equipment as we had initially planned.

What we have managed to spend has been on the camping and camping activity equipment which has included:

4 x 4 man tents

2 x archery sets

1 x slack line

3 x hammocks

Hoodies with 1st Hurdsfield Scout Group embroidered on

Camp safety equipment/kitchen equipment including whittling knives, safety gloves, chopping boards, cooking utensils, lights and fire blanket.

One item we could not fund to our members has been to subsidise a county scout camp in 2020 called CUBE which was cancelled due to Covid. We did however use the new tents by lending them out to our cub scouts to use at home during the covid restrictions so they could still participate as a group in an officially organised event (Camp at Home). We would like to use the funding to subsidise a camp I'm organising for October and a large county camp next year, 2022 called Chamboree which will be up to 7 nights away. Being able to subsidise this camp would go a long way to supporting the high number of low income families we have attending the group.

Due to covid, the other item we have struggled to source is a large mess tent. We have instead decided to opt for 3 large event shelters. These will give us more flexibility in their use whilst being utilised for the same purpose. They are currently out of stock but we are expecting them in September.

We have also utilised the equipment as a group when we have been able to meet face to face, practice erecting tents, archery sessions and camping skills etc. This equipment has set us up to be able to offer more opportunities to the increasing number of young people that are joining our group for many years to come. Something we are very grateful to you for.

27. Macclesfield Pride

Date issued: 26th April 2021

Issued for: Reimagined Pride event

Amount issued: £1,500

The Committee of Macclesfield Pride are delighted to have planned and been able to execute a Covid safe and responsible Pride event in our town recently.

The advice and support we received from both the previous and current Mayor, Councillors and Town Hall staff, was invaluable.

The Community Grant we were given was put to very good use, as we resourced our reimagined event for these unusual times.

Firstly we were able to purchase items needed to enable us to set up the first ever Pride Hub in the Grosvenor Centre, which became the visible presence of our organisation and our work, for three weeks leading up to the event. We bought tables, display boards and cases, signage, a wireless speaker and hardware. We also needed to buy public liability insurance, a music licence and a licence to run a raffle.

We had raffle tickets printed and entry forms for our various challenges to promote engagement.

We were also able to get some pull up banners made, which were used not only in the Hub, but at our various events across town such as the Art and Photography Exhibition and the Film Night. We have already been able to use them again at the Barnaby event at Mash last weekend and we are so pleased that we have these to instantly transform any space into a clearly visible Pride space.

We had posters and programmes printed for the Out & About event, and were also able to outlay some of the grant money on merchandise, which we have then sold on at a profit, thus increasing the value of the grant to us.

We have also provided Macclesfield Pride window stickers free to supportive businesses across town, to identify them as safe and friendly spaces for the LGBTQ community, and we look forward to continuing to build links in this way.

I hope this gives you all a flavour of some of the ways we used the grant given, and also our intentions as we work in our community, aiming to promote equality and celebrate diversity.

Again, please accept my thanks on behalf of the Trustees and Committee for your continued support.



28. CORE food pantry**Date issued: 7th June 2021****Issued for: The purchase of ambient food****Amount issued: £2,000**

The recent grant from Macclesfield Town Council has enabled The Core Pantry to ensure a supply of mainly tinned products are available to Pantry members as these products are not currently available from FareShare, our main food supplier. We have purchased these tins from Aldi Macclesfield who have been extremely helpful and supportive. To date, we have made two purchases, one in June and one in July, which have totalled just under £680. We will be making monthly purchases of approximately the same value and so expect to be using the grant in August, September, October and possibly into November. The types of items we have purchased include tins of fruit, tins of vegetables, tins of meals, pasta sauces and UHT milk. Thank you once again for Macclesfield Town Council's support of The Core Pantry.

29. The Hope Centre**Date issued: 25th November 2019 and 30th November 2020****Issued for: Listening service and kitchen refurbishment****Amount issued: £250 and £2,000****Introduction**

The following report provides a summary of the benefits of the grants received from Macclesfield Council.

Listening Service-£250

The Grant received in November 2019 was fully utilised and assisted the Hope Centre in providing Training to a new group of Listeners. The total cost was £600 so the grant contributed almost 50%, the remaining money coming from Hope Centre funds.

During COVID the listening services changed from face to face to a telephone listening service and during this period over 800 calls were received.

“ I found the Listening Service a lifeline during the first and second lockdown, knowing I could pick up the phone and talk to someone meant I felt less alone”

Kitchen Project -£2,000

During the Pandemic it was necessary to close the Retail premises of the Hope Centre in Park Green, however it became clear that there was a need to provide cooked meals to those in need in the Community. In order for this service to be achieved the kitchen of St Peter's Church was utilised.

During this period it became clear that the kitchen facilities at the Hope Centre would not be able to support the future needs of providing a full cooked meals service at the Hope Centre following return to opening.

The total estimate for putting in place a Commercial kitchen was £ 17,500. Quotations for each item of kitchen equipment were obtained. The very generous grant received from Macclesfield Council was used to purchase The Hot Pass which enabled us complete the project. The balances of funds were received from East Cheshire and personal gifts from supporters of the Hope Centre.

West and Ivy Ward Budget Update

Project

Weston Community Garden (Warwick Rd).

Grant Funding Approved

£438

Total Spent so far

£359

Update

The project was to create the Weston Community garden on the green opposite Warwick road, putting in 4 raised beds so residents will have the opportunity to become involved with the community garden, helping plant, maintain and produce fruits, vegetables and edible flowers and then enjoy cooking and eating the produce.

The raised beds have been created for old railway tracks and planted up and many of the residents are now enjoying the garden, helping out and growing and sharing food.

Pictures of the garden and volunteers:





Macclesfield Town Council Micro Grants Application (Up to £100)

By applying for this grant I consent to sharing this application with Council for Voluntary Services Cheshire East (CVSCE) a registered charity who support the voluntary sector. We have a data sharing agreement in place and CVSCE will only be involved for the purposes of providing guidance to the grant application process and support to applying groups and the Town Council.

CVSCE can offer further support if you would so like.

I would like my contact details passed to CVSCE for further support

Yes / No

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

Name or Group name	Repair Café Macclesfield (An unincorporated community group being supported by Scoop and Scales)		
Address:	The Old Sunday School (Heritage Centre), Roe Street, SK11 6UT		
Phone:	[REDACTED]		
Email:	[REDACTED]		
I am an Individual <input type="checkbox"/>		We are an Informal Group <input checked="" type="checkbox"/>	
Which of our themes does your project relate to? Environment			
Where will the activities take place? Central			



Tell us about the project?

Our aim is to bring together a group of skilled and like minded individuals, who can assist members of the community in repairing their much loved items rather than discarding them. Our plan is to hold a monthly 'Repair Cafe', where members of the community can come and have their items repaired by a skilled volunteer, while themselves also being taught vital repairing skills. We are looking for initial funding to help us start, then we hope that we can continue with the help of visitors through donations.

Why do you want to do this?

The majority of our waste continues to go to landfill, regardless of the increase in recycling achieved, it is still not enough to offset the way people consume and therefore pollute. We hope that we are able to make an impact, no matter how small, and show that items which would normally be disposed of and replaced, need only be repaired to be able to enjoy many more years with them.

This project will not only benefit the environment, but our community at a grassroots level. By bringing people together and helping them learn new skills we hope to create a vibrant community hub, where individuals can grow in confidence and capability - all while helping to put an end to the 'toss it away' culture.

Who will help you do this?

We already have a team of enthusiastic volunteers with a wide array of skills who are eager to help other members of the community. Scoop and Scales are kindly assisting us with various activities and helping to inform people of the project.

What difference do you hope this project will make?

Our key aim is to reduce the waste that is sent to landfill and reduce the continuous unnecessary overuse of resources. In doing this we hope that people begin to feel a new appreciation and value for their possessions, realising that often all they need is a simple repair so they can be enjoyed and used for much longer. Bringing a sense of community to the project is also a big aim for us, where people can meet and socialise once the current climate has settled, including if we manage to have refreshments available, also for our repairers who love to share their knowledge and skills with others.



How will you show us what you have achieved?

We will document the repairs which are undertaken along with feedback from our visitors. This will also help, with the permission of the visitors, showcase what the Repair Café is capable of and hopefully help us to reach more people through various marketing points.

How much will it cost?

There are several outlays for the project, including a PAT testing course (£36), room hire (£200) and insurance (approximately £150). We would kindly request a grant of £100, which will be used in part payment towards the price of the insurance which we need to acquire.

Signature:

Date: 16/08/2021

Date: 17/08/2021

Macclesfield Town Council**Page: 145**

Time: 12:08

Cashbook 1**User: PT****Current Bank A/c****For Month No: 4****Receipts for Month 4****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		500,288.20					500,288.20	
RENT Banked: 01/06/2021		11.14						
RENT [REDACTED]		11.14			1000	103	11.14	Allotment Rent
Rent Banked: 01/06/2021		-11.14						
Rent [REDACTED]		-11.14			1000	103	-11.14	
TECNIKK Banked: 29/07/2021		998.00						
TECNIKK Technikk Computers		998.00		166.33	4019	101	831.67	Laptop refund
Total Receipts for Month		998.00	0.00	166.33			831.67	
Cashbook Totals		<u>501,286.20</u>	<u>0.00</u>	<u>166.33</u>			<u>501,119.87</u>	

Continued on Page 146

Date: 17/08/2021

Macclesfield Town Council

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Time: 12:08

Cashbook 1

User: PT

Current Bank A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/07/2021	Microsoft Ireland Ops Ltd	101870	132.32		22.05	4016	101	110.27	Subscription
01/07/2021	Laura Smith	101863A	0.03			4016	101	0.03	Adobe Sub balance
05/07/2021	Barclays	DDR	30.57			4028	101	30.57	Charges
07/07/2021	Tessa Harriet Worrell	101871A	297.00		49.50	4014	101	247.50	Training Ability Net
07/07/2021	Tessa Harriet Worrell	101871B	180.00		30.00	4013	102	150.00	Expenses
07/07/2021	Tessa Harriet Worrell	101871C	9.99		1.66	4026	101	8.33	Tessa Harriet Worrell
07/07/2021	Richard Delaney (2005) Ltd	101872	41.85		6.98	4061	107	34.87	41.85
07/07/2021	Rialtas	101873	142.80		23.80	4016	101	119.00	Rialtas
07/07/2021	Painters Supply Ltd	101874	7.20		1.20	4061	107	6.00	Ranger Supplies
07/07/2021	Hub Express	101875	302.40		50.40	4014	101	252.00	Hub Express
07/07/2021	Savage and Grey	101876	1,920.00		320.00	4018	101	1,600.00	Website
07/07/2021	L&J Print Partnership	101877	50.40		8.40	4018	101	42.00	Banner
07/07/2021	Mcc in OCT (GRANT)	101878	880.00			4068	112	880.00	GRANT
07/07/2021	Chelford Farm Supplies	101879	167.88		27.98	4061	107	139.90	Ranger Supplies
07/07/2021	Work Wear Express	101880	291.58		48.60	4061	107	242.98	Work Wear Express
07/07/2021	Viking Direct Ltd	101881	307.52		37.09	4026	101	270.43	Stationery
07/07/2021	Gill Ainley	101882	66.98			4011	101	66.98	Expenses
07/07/2021	P R Jones	101883	15.60		2.60	4013	102	13.00	Boxes
08/07/2021	SM Web Design	DDR	50.00			4018	101	50.00	Website
12/07/2021	BNP Paribas	DDR	34.80		5.80	4010	101	29.00	Lease
20/07/2021	L&J Print Partnership	ONLINE6571	86.40		14.40	4018	101	72.00	Leaflets
20/07/2021	L&J Print Partnership	ONLINE6572	237.60		39.60	4018	101	198.00	Annual Reports
20/07/2021	L&J Print Partnership	ONLINE6573	48.00		8.00	4018	101	40.00	Bikeathon Flyers
20/07/2021	L&J Print Partnership	ONLINE6590	470.40		78.40	4018	101	392.00	Macc Updates
20/07/2021	Cheshire East Council	ONLINE6941	431.40			4029	101	431.40	Room Hire
20/07/2021	Microsoft Ireland Ops Ltd	ONLINE8UXX	1,661.76		276.96	4016	101	1,384.80	Annual Subscription
20/07/2021	Four Oaks Nurseries Ltd	ONLINEFO1	858.63		143.10	4061	107	715.53	Ranger Supplies
30/07/2021	BNP Paribas	DDR	114.43		19.07	4010	101	95.36	Copies
30/07/2021	O2	DDR	159.12		26.52	4018	101	132.60	Mobiles
30/07/2021	Proximity Futures Ltd	DDR	724.20		120.70	4081	107	603.50	Wifi
Total Payments for Month			9,720.86	0.00	1,362.81			8,358.05	
Balance Carried Fwd			491,565.34						
Cashbook Totals			501,286.20	0.00	1,362.81			499,923.39	

Date: 17/08/2021

Macclesfield Town Council

Page 1

Time: 11:56

Bank Reconciliation Statement as at 31/07/2021
for Cashbook 1 - Current Bank A/c

User: PT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	31/07/2021	3	497,817.86
			<u>497,817.86</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
04/05/2021 101671 Tudor Environmental		151.03	
05/06/2021 101839 The Hope Centre		1,581.97	
23/06/2021 101856 L&J Print Partnership		75.60	
23/06/2021 101861 Kenyon Fraser Ltd		132.00	
30/06/2021 101865 Cherry Blossom		686.00	
07/07/2021 101873 Rialtas		142.80	
07/07/2021 101874 Painters Supply Ltd		7.20	
07/07/2021 101875 Hub Express		302.40	
07/07/2021 101876 Savage and Grey		1,920.00	
07/07/2021 101877 L&J Print Partnership		50.40	
07/07/2021 101878 Mcc in OCT (GRANT)		880.00	
07/07/2021 101881 Viking Direct Ltd		307.52	
07/07/2021 101883 P R Jones		15.60	
			<u>6,252.52</u>
			491,565.34
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			491,565.34
		Balance per Cash Book is :-	491,565.34
		Difference is :-	0.00

17/08/2021

Macclesfield Town Council

Page 1

12:08

Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Administration</u>							
1007 Income - Interest	1,611	92	1,000	908			9.2%
1176 Precept	911,883	476,459	952,918	476,459			50.0%
4003 Kickstart Funding	0	0	15,000	15,000			0.0%
Administration :- Income	913,494	476,551	968,918	492,367			49.2%
4000 Wages & Salaries	162,753	95,812	201,368	105,556		105,556	47.6%
4005 Rent & Utilities	12,000	12,000	12,000	0		0	100.0%
4010 Photocopier	1,791	508	2,500	1,992		1,992	20.3%
4011 Travel/Expenses	332	321	750	429		429	42.8%
4014 Training	3,048	1,300	4,300	3,001		3,001	30.2%
4015 Postage	556	85	1,000	915		915	8.5%
4016 IT	4,110	2,157	3,000	843		843	71.9%
4017 Advertising	1,720	0	1,000	1,000		1,000	0.0%
4018 Communications	4,451	4,895	8,000	3,105		3,105	61.2%
4019 Equipment	1,479	1,287	2,000	713		713	64.4%
4020 Audit Fee	2,707	389	2,500	2,112		2,112	15.5%
4021 Accountancy Support	2,674	0	2,500	2,500		2,500	0.0%
4022 Legal & Professional	4,406	1,984	5,000	3,016		3,016	39.7%
4023 HR & H&S Support	1,600	0	1,800	1,800		1,800	0.0%
4024 Subscriptions	1,560	55	2,500	2,445		2,445	2.2%
4025 Insurance	3,985	4,592	4,400	(192)		(192)	104.4%
4026 Stationary	1,314	664	2,000	1,336		1,336	33.2%
4027 Catering	0	0	500	500		500	0.0%
4028 Bank Charges	248	94	500	406		406	18.8%
4029 Room Hire	792	691	5,000	4,309		4,309	13.8%
4031 Other Expenses	86	161	0	(161)		(161)	0.0%
4080 Election Costs	0	0	10,000	10,000		10,000	0.0%
Administration :- Indirect Expenditure	211,610	126,994	272,618	145,624	0	145,624	46.6%
Net Income over Expenditure	701,884	349,557	696,300	346,743			
<u>102 Civic</u>							
4012 Mayors Allowance	3,244	3,312	3,000	(312)		(312)	110.4%
4013 Civic Events	1,419	3,096	11,000	7,904		7,904	28.1%
Civic :- Indirect Expenditure	4,663	6,408	14,000	7,592	0	7,592	45.8%
Net Expenditure	(4,663)	(6,408)	(14,000)	(7,592)			
<u>103 Allotments</u>							
1000 Income - Allotments	988	527	700	173			75.3%
Allotments :- Income	988	527	700	173			75.3%

17/08/2021

Macclesfield Town Council

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Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4032 Allotment Expenditure	18,663	365	18,000	17,636		17,636	2.0%
Allotments :- Indirect Expenditure	18,663	365	18,000	17,636	0	17,636	2.0%
Net Income over Expenditure	(17,675)	162	(17,300)	(17,462)			
6000 plus Transfer from EMR	17,675	0					
Movement to/(from) Gen Reserve	0	162					
<u>104 Weston Community Centre</u>							
1001 Income - Bookings	5,000	0	5,000	5,000			0.0%
Weston Community Centre :- Income	5,000	0	5,000	5,000			0.0%
4031 Other Expenses	12,500	205	3,000	2,795		2,795	6.8%
Weston Community Centre :- Indirect Expenditure	12,500	205	3,000	2,795	0	2,795	6.8%
Net Income over Expenditure	(7,500)	(205)	2,000	2,205			
6000 plus Transfer from EMR	5,000	0					
Movement to/(from) Gen Reserve	(2,500)	(205)					
<u>105 Public Conveniences</u>							
4031 Other Expenses	425	0	10,000	10,000		10,000	0.0%
Public Conveniences :- Indirect Expenditure	425	0	10,000	10,000	0	10,000	0.0%
Net Expenditure	(425)	0	(10,000)	(10,000)			
<u>107 Projects & Events</u>							
4053 CCTV	32,887	0	33,000	33,000		33,000	0.0%
4058 Remembrance	431	0	9,000	9,000		9,000	0.0%
4061 Public Realm	35,237	8,017	50,000	41,983		41,983	16.0%
4062 Floral Displays	39,972	0	40,000	40,000		40,000	0.0%
4063 Youth Street Activity	5,148	708	20,000	19,292		19,292	3.5%
4064 Play Equipment	55,000	0	100,000	100,000		100,000	0.0%
4065 Projects & Events	25,623	1,520	50,000	48,480		48,480	3.0%
4066 Community Policing/Enforcement	0	0	10,000	10,000		10,000	0.0%
4071 Town Ranger	81,446	25,236	130,000	104,764		104,764	19.4%
4072 Macclesfield Promotion	0	0	15,000	15,000		15,000	0.0%
4073 COVID Recovery Fund	0	1,490	20,000	18,510		18,510	7.5%
4078 Visitor Information Centre	25,000	30,000	25,000	(5,000)		(5,000)	120.0%
4079 Tourism Promotion	1,500	0	0	0		0	0.0%
4081 Town Centre Wifi	7,242	2,414	7,000	4,586		4,586	34.5%
Projects & Events :- Indirect Expenditure	309,486	69,385	509,000	439,615	0	439,615	13.6%
Net Expenditure	(309,486)	(69,385)	(509,000)	(439,615)			
6000 plus Transfer from EMR	7,000	0					
6001 less Transfer to EMR	52,000	0					

17/08/2021

Macclesfield Town Council

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Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>(354,486)</u>	<u>(69,385)</u>					
<u>108 Community Delivery</u>							
4054 Ward Budgets	0	517	14,000	13,483		13,483	3.7%
4057 Community Delivery	21,400	14,350	20,000	5,650		5,650	71.8%
4059 Citizens Advice Bureau	40,000	25,000	50,000	25,000		25,000	50.0%
4060 Barnaby Festival	10,000	10,000	10,000	0		0	100.0%
4069 Move More Macclesfield	7,567	280	10,000	9,720		9,720	2.8%
4070 Town Crier	0	0	1,000	1,000		1,000	0.0%
4074 Voluntary Sector SLA	0	0	10,000	10,000		10,000	0.0%
4083 Community Bus	0	0	100,000	100,000		100,000	0.0%
Community Delivery :- Indirect Expenditure	<u>78,967</u>	<u>50,147</u>	<u>215,000</u>	<u>164,853</u>	<u>0</u>	<u>164,853</u>	<u>23.3%</u>
Net Expenditure	<u>(78,967)</u>	<u>(50,147)</u>	<u>(215,000)</u>	<u>(164,853)</u>			
6001 less Transfer to EMR	100,000	0					
Movement to/(from) Gen Reserve	<u>(178,967)</u>	<u>(50,147)</u>					
<u>112 Grants & Donations</u>							
4068 Other Grants & Donations	38,545	15,712	42,000	26,288		26,288	37.4%
Grants & Donations :- Indirect Expenditure	<u>38,545</u>	<u>15,712</u>	<u>42,000</u>	<u>26,288</u>	<u>0</u>	<u>26,288</u>	<u>37.4%</u>
Net Expenditure	<u>(38,545)</u>	<u>(15,712)</u>	<u>(42,000)</u>	<u>(26,288)</u>			
<u>113 Planning Committee</u>							
4033 Planning Committee	1,819	0	8,000	8,000		8,000	0.0%
4034 Planning Policy	8,266	8,167	40,000	31,833		31,833	20.4%
Planning Committee :- Indirect Expenditure	<u>10,085</u>	<u>8,167</u>	<u>48,000</u>	<u>39,833</u>	<u>0</u>	<u>39,833</u>	<u>17.0%</u>
Net Expenditure	<u>(10,085)</u>	<u>(8,167)</u>	<u>(48,000)</u>	<u>(39,833)</u>			
6001 less Transfer to EMR	31,834	0					
Movement to/(from) Gen Reserve	<u>(41,919)</u>	<u>(8,167)</u>					
<u>114 Other Operational Costs</u>							
4075 Macclesfield Project Investmen	7,748	0	20,000	20,000		20,000	0.0%
Other Operational Costs :- Indirect Expenditure	<u>7,748</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>0.0%</u>
Net Expenditure	<u>(7,748)</u>	<u>0</u>	<u>(20,000)</u>	<u>(20,000)</u>			
6000 plus Transfer from EMR	7,748	0					
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					

17/08/2021

Macclesfield Town Council

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12:08

Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>115 Christmas Lights</u>							
4050 Christmas Lights Installation	37,668	6,488	30,000	23,512		23,512	21.6%
4052 Christmas Lights Switch On	0	0	7,000	7,000		7,000	0.0%
Christmas Lights :- Indirect Expenditure	37,668	6,488	37,000	30,512	0	30,512	17.5%
Net Expenditure	<u>(37,668)</u>	<u>(6,488)</u>	<u>(37,000)</u>	<u>(30,512)</u>			
Grand Totals:- Income	919,482	477,078	974,618	497,540			49.0%
Expenditure	730,360	283,871	1,188,618	904,747	0	904,747	23.9%
Net Income over Expenditure	<u>189,122</u>	<u>193,207</u>	<u>(214,000)</u>	<u>(407,207)</u>			
plus Transfer from EMR	37,423	0					
less Transfer to EMR	183,834	0					
Movement to/(from) Gen Reserve	<u>42,711</u>	<u>193,207</u>					

Date: 17/08/2021

Macclesfield Town Council

Page 1

Time: 11:37

Bank Reconciliation Statement as at 31/07/2021
for Cashbook 2 - CCLA Deposit

User: PT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit	31/07/2021	54	814,969.45
			<u>814,969.45</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			814,969.45
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			814,969.45
		Balance per Cash Book is :-	814,969.45
		Difference is :-	0.00

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

Macclesfield Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		Yes means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.		✓	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

17/05/21

and recorded as minute reference:

Agenda item 12

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

David Edwards

Clerk

Laura Smith

www.macclesfield-tc.gov.uk

Section 2 – Accounting Statements 2020/21 for

Macclesfield Town Council

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	893,447	934,793	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records. Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	749,548	911,883	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	10,949	7,599	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs LS 19/8/21 DLS 19/08/21	144,631 141,631	165,997 162,753	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments LS 19/8/21 DLS 19/08/21	574,520 577,520	564,363 567,607	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	934,793	1,123,915	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	876,171	1,053,912	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	198,026	214,888	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
N/A			N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Laura Smith

Date 07/05/21

Laura Smith 19/8/21
David Edwards 19/08/21

I confirm that these Accounting Statements were approved by this authority on this date:

17/05/21

as recorded in minute reference:

Item 12

Signed by Chairman of the meeting where the Accounting Statements were approved

David Edwards

Section 3 – External Auditor Report and Certificate 2020/21

In respect of **MACCLESFIELD TOWN COUNCIL – CH0231**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance assertion in Section 1, Box 4, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. The internal auditor has drawn attention to the same matter in the completion of the Annual Internal Audit Report.

The AGAR was not accurately completed before submission for review. The AGAR had to be sent back for amendment.

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

21/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Report Statement

Report Purpose:

Consider Amending the Grants and Donations Policy and Grants over £2000 Policies.

Author: Town Clerk and Events and Communities Manager.

Background

At present our grants policies state that the Town council will not fund staff costs for organisations that make applications. Feedback from organisations and charities is that this is restrictive, particularly in light of the pandemic when fundraising has become increasingly difficult and competitive.

Recommendations

To consider changing the grant policies to state the Town Council can fund reasonable staff costs associated with projects and recommend this to full council 20th September 2021.