

MACCLESFIELD TOWN COUNCIL

Meeting of Full Council

Minutes of the meeting held on Tuesday 10th November 2015 at 7.00pm at Macclesfield Town Hall.

In attendance: Cllr Liz Durham (Mayor)
Cllr Alift Harewood (Deputy Mayor)
Cllr Chris Andrew
Cllr Ainsley Arnold
Cllr Gareth Jones
Cllr Adam Schofield
Cllr Beverley Dooley
Cllr Philip Bolton
Cllr Janet Jackson
Cllr Neil Puttick

Also in attendance was the Town Clerk, Pete Turner, and the Civic Administration Officer, Harriet Worrell.

The meeting was opened in prayer led by Cllr Harewood. The Mayor opened the meeting reflecting on the Remembrance and Armistice Services.

1. APOLOGIES FOR ABSENCE

Cllr Martin Hardy
Cllr Matthew Sharrocks

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

- i. Cllr Jackson declared a non-pecuniary interest in item 7, having previously worked with the applicant in the community in a volunteer capacity.
- ii. Cllr Puttick declared a non-pecuniary interest in item 7, having previously worked with the applicant in the community in a volunteer capacity.
- iii. Cllr Dooley declared a non-pecuniary interest in item 7, having previously worked with the applicant in the community in a volunteer capacity.
- iv. Cllr Jones declared a non-pecuniary interest in any discussions relating to allotments, being that he is an allotment holder in the town.

The Mayor adjourned the meeting to invite questions and comments from members of the public.

a. Mr David Whalley

With regard to communicating with the public, has the council considered digital communications and social media?

Members responded that the Website and Communications Strategy Working Group have been working on the digital aspect of communications. It was highlighted the rigour of assessing applications for a .gov.uk web address meant that the website took some time to secure, but the interim website is now in place a detailed and more comprehensive website is under construction.

It was also put to the public and the meeting that the development of the website would welcome input from members of the public, community groups and members. Members also highlighted the need to have links to as many community group sites as possible. It was also clarified the council has Twitter, Instagram and Facebook accounts, which will become more and more active as the council gains greater capacity. For example, this meeting was shared on both Twitter and facebook.

b. Mr Keith Williams

The council was informed that Mr Williams had attended the recent Local Plan hearings and sought to find out when Macclesfield Town Council might commence work on a Neighbourhood Development Plan (NDP).

It was clarified that the Planning committee had resolved at its meeting of 9/11/15 to defer the decision to commence a NDP until June 2016 as there was currently no capacity to deliver or drive such a project within the council and it would also allow the details of the Cheshire East Local Plan to become clearer.

c. Mr Alec Johnston

Mr Johnston offered to take part in the council's work on developing a vision for the Town Council and the tow. Mr Johnston also sought to clarify if the council will be looking for sponsors for the Town Entry Signs.

Mr Johnston was asked to write to the council (via the Town Clerk) to enable it to consider his suggestions more thoroughly.

The meeting was re-convened.

3. MINUTES OF THE MEETING OF FULL COUNCIL 6TH OCTOBER 2015

RESOLVED: That the minutes are accepted as a true record of the meeting

4. MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE 19TH OCTOBER 2015

RESOLVED: The Minutes were noted.

5. MINUTES OF THE MEETINGS OF THE SERVICES COMMITTEE 20TH OCTOBER 2015

RESOLVED: The Minutes were noted.

6. MINUTES OF THE MEETINGS OF THE FINANCE COMMITTEE 27TH OCTOBER 2015

RESOLVED: The Minutes were noted.

7. GRANT APPLICATION

Cllr Andrew clarified that, following Full Council resolution to defer the application to the Finance Committee, the Finance Committee had considered the application and were returning to Full Council with the recommendation to approve the grant.

RESOLVED: That a grant of £10,000 is awarded to the Macclesfield Barnaby Festival 2016

8. CONSTITUTIONAL DOCUMENTATION

8.1 Staff Handbook (recommended for approval by the Personnel committee)

RESOLVED: That the policy is adopted

8.2 Quality Policy

RESOLVED: That the policy is adopted

8.3 Environmental Policy

RESOLVED: That the policy is adopted

8.4 ICT Policy

RESOLVED: That the policy is adopted

8.5 Information and Data Handling Policy

8.6 Procurement Policy

RESOLVED: That the policy is adopted

8.7 Financial Risk Assessment

RESOLVED: That the policy is adopted

9. WEBSITE & COMMUNICATIONS STRATEGY WORKING GROUP UPDATE

9.1 Town Entry Signs

Cllr Schofield gave a brief introduction to the council with regard to the designs circulated and proposed that Design 1 is progressed as the design format to progress to final project delivery stage for Town Entry Signs. It was clarified that, due to the varying restrictions of locations of the proposed signs, the signage shapes will be varied to enable installation, but the basic design of the logo and wording will be consistent.

RESOLVED: That Design 1 is progressed to final a final project delivery stage, with a detailed report for installation to be considered by Full Council at the earliest opportunity.

10. PROVISION OF COUNCIL RESERVES ACCOUNT

Cllr Andrew clarified that the Finance committee had considered the need for appropriate reserves account provision and recommended to Full Council that CCLA Public Sector Deposit Fund is applied for to facilitate this.

RESOLVED: That Macclesfield Town Council makes use of the CCLA Public Sector Deposit Fund for funds on deposit with Barclays Bank over £150,000.

11. DATE, TIME AND PLACE OF NEXT MEETING

The date of the next meeting of Macclesfield Town Council is 7pm, 12th January 2016, at Macclesfield Town Hall.

Meeting closed at 7.29pm

Chair – Cllr Liz Durham

Clerk – Pete Turner