

# MACCLESFIELD TOWN COUNCIL

## FINANCE COMMITTEE

Minutes for the meeting to be held on Tuesday, 29<sup>th</sup> June 2015 at 7.00pm at Macclesfield Town Hall.

In attendance: Cllr Chris Andrew  
Cllr Liz Durham  
Cllr Gareth Jones  
Cllr Beverley Dooley  
Cllr Martin Hardy

Also in attendance was Cllr Adam Schofield (who joined the meeting following co-option) and the Town Clerk, Mr Pete Turner.

### 1. APOLOGIES FOR ABSENCE

Cllr Alift Harewood

### 2. DECLARATIONS OF INTEREST

None

### 3. CHAIRMAN AND VICE-CHAIRMAN

#### 3.1 Elect the Chairman of the Finance Committee

**Resolved:** Cllr Chris Andrew is elected as Chairman of the Finance Committee

**NOTE: The Committee agreed to consider Item 4 on the agenda prior to Item 3.2**

#### 3.2 Elect the Vice Chairman of the Finance Committee

**Resolved:** Cllr Adam Schofield is elected as Vice Chairman of the Finance Committee

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There being no members of the public present, the Chairman had no need to adjourn the meeting to invite members of the public to address the committee with any comments or questions they may have.

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#### **4. CO-OPTION**

**Resolved:** That Cllr Adam Schofield be co-opted as a member of the Finance Committee.

#### **5. FINANCIAL REGULATIONS**

The Town Clerk reminded the committee that the Financial Regulations were adopted by full council on 21/5/15 and that any substantive amendments to the document would require Full Council ratification. Some typographical amendments were highlighted by councillors.

**Resolved:** That the typographical amendments be made and the document be reviewed in 6 months to ensure it remains relevant to the operation of the council.

#### **6. INTERNAL AUDITORS**

The Town Clerk made the committee aware of some Macclesfield-based auditors and updated members with the responses so far. Members identified that there was little interest from the local firms.

**Resolved:** That JDH Business Solutions Ltd is appointed as the internal auditors for the Town Council.

#### **7. CHRISTMAS LIGHTS**

Members were asked to note the budgeted figure for Christmas Lights. Members discussed the means of provision of Christmas Lights, past work of Make it Macclesfield and the short timescale available to make a significant impact. Members were supportive of the Christmas lights and commented on the hard work of those who had ensured the Town Centre had a Christmas Lights display in previous years.

It was noted that the Town Council did not own any Christmas Lights and these assets were held by Make it Macclesfield.

**Resolved:** That the management of the Christmas Lights budgetary spend be delegated to the Services Committee

#### **8. MEMBER ITEMS**

##### **8.1 Remembrance Sunday Parade**

Cllr Hardy circulated a report relating to this item and highlighted the value of the event and its support within the town, along with the costs associated with the provision of the event.

**Resolved:** That a budget of £3,500 is made available for the event from the "Contingency" budget line.

## **8.2 Remeberance Day Service**

Cllr Hardy circulated a report relating to this item and highlighted the value of the event and its support within the town, along with the costs associated with the provision of the event.

**Resolved:** That a budget of £750 is made available for the event from the "Contingecy" budget line.

## **9. OFFICE ACCOMMODATION AND INFRASTRUCTURE**

The members took the opportunity to view the Tatton Room within the Town Hall, which has been muted as the available office space that Cheshire East Council will make available for an annual rent of £8,500. Members discussed the benefits of the location, space available and accessibility of the Town Hall and the Tatton Room.

**Resolved:** That the Town Clerk is delegated to continue negotiating the provision of office accommodation within the Town Hall and to bring draft heads of terms for consideration to this committee for approval.

## **10. DATE, TIME AND PLACE OF NEXT MEETING**

The date of the next meeting of the Finance Committee is 7pm, 1<sup>st</sup> September 2015, at Macclesfield Town Hall.

Meeting Closed at 7.56pm

Chair: Cllr C Andrew

Clerk: P Turner