

# MACCLESFIELD TOWN COUNCIL

## SERVICES COMMITTEE

Agenda for the meeting to be held on Monday, 5<sup>th</sup> December 2016 at 7pm at **Macclesfield Town Hall**.

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

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### **PUBLIC QUESTIONS**

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the meeting.

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- 3. MINUTES OF THE SERVICES COMMITTEE MEETING HELD ON 26<sup>TH</sup> SEPTEMBER 2016**

Lead: Chairman

*[Supporting Documentation: Draft minutes circulated with meeting agenda]*

Action: To approve the minutes as a true record of the meeting.

- 4. COMMUNITY ENGAGEMENT UPDATE**

Lead: Community Engagement Officer

Action: To receive a verbal update from the Community Engagement officer

- 5. EVENTS UPDATE**

Lead: Community Engagement Officer

Action: To receive circulated reports relating to proposed events and consider any associated recommendations

- 6. CHRISTMAS LIGHTS**

Lead: Cllr B Dooley / Town Clerk

Action: To receive a verbal update on the Christmas Lights & Switch on event for 2016

**7. AUTOMATIC EXTERNAL DEFIBRILLATORS (AED)**

Lead: Community Engagement Officer

Action: To consider the circulated report and its recommendations

**8. WEBSITE & COMMUNICATIONS STRATEGY WORKING GROUP (WCSWG)**

Lead: Cllr N Puttick

Action: To receive an update on the work of the group.

**9. ASSET & SERVICE PROVISION**

**9.1 Notice Board Upton Priory**

Lead: Community Engagement Officer

Action: To consider the submitted request for a notice board.

**9.2 Street Furniture**

Lead: Cllr M Hardy

Action: To consider the committee's strategic approach to the provision of street furniture with consideration for the approved budget for 2016/17

**10. ASSET AND SERVICE DEVOLUTION – ALLOTMENTS & WESTON COMMUNITY CENTRE**

Lead: Town Clerk

Action: To receive an update report

**11. MEMBER ITEMS**

**12. BUDGETARY CONSIDERATION**

To note the draft budget for 2017/18

**13. CORRESPONDENCE**

**13.1 Visitor Information centre**

To consider the attached communication.

**14. DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting of the Services Committee will be held on 13<sup>th</sup> February 2017 at **Macclesfield Library**.