

Report Statement

Report Purpose:

Florals ITT

Author:

Town Clerk

Background

At Full Council on 25th July 2022 the ITT report for the floral contract in the town was approved, to appoint a contractor to plant, transport, water (as needed) and maintain (including dead-heading, weeding and removing litter) the floral displays in Macclesfield Town Centre, currently consisting of:

- 104 half circle pole mounted baskets;
- 72 barrier planters;
- 21 3-tiered planters;
- 10 large static square planters.

To be planted for summer and planted for winter.

It will be for years 2023 and 2024 with the possibility of a one year extension.

Update

The tender dates were as follows:

Activity	Date / time
Issue of Contract Notice / availability of ITT documents	27/07/22 Midday
Deadline for clarification questions (Clarification Deadline)	19/08/22 Midday
Deadline for submission of ITT responses by potential suppliers (Tender Response Deadline)	02/09/22 Midday
Panel meet to submit scores and make decision	16/09/22

2 responses were received. A panel of Councillors and the Town Clerk met on 20/09/22 to discuss the responses.

Both providers are within budget and capable of fulfilling the contract, however the panel asked for some further information. Therefore, a verbal update will be given at the meeting.