

Grant summary

Organisation

Friends of West Park

Funding request

The group are requesting funding towards West Park activity days

Total cost

£300

Grant requested

£250

The difference between the total cost and the grant requested will be bridged by additional funding.

Macclesfield Town Council Small Community Grant application form

Grants up to £250

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Organisation:	Friends of West Park
Address:	West Park Café, West Park, Prestbury Road, Macclesfield, SK10 3BJ
Contact number:	[REDACTED]
E-mail address:	[REDACTED]

Project details

Please complete table 2.

Table 2 Project details

Organisation:	Friends of West Park
Location of organisation:	West Park Café, West Park, Prestbury Road, Macclesfield, SK10 3BJ
Project name:	West Park Activity Days
Short project description:	<p>The Friends of West Park are a group of local residents with a passion for maintaining their local park and encouraging the use of the park by other Macclesfield residents.</p> <p>The group aim to deliver activity days on the park for families with young children. These activities will take place once per month and will follow a different theme each month.</p> <p>As well as providing the children with scavenger hunts, small gifts, fruit and vegetables, we will also provide recycling information for parents in an attempt to improve the local environment.</p> <p>The outdoor activities will teach children about nature and the importance of protecting the environment.</p> <p>We delivered 3 successful pilot activity days in 2022 funded by the members of the group and donations from attendees. In order to make the activity days sustainable, we will request permission to accept donations (as we have previously). We have been given permission from Ansa to use the Rangers Hut as a base.</p>
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	This grant will ensure that the group can deliver 12 activity days throughout 2023. We believe that through donations from attendees throughout the year, this will provide us with enough funding to then deliver activity days during 2024.

Project cost

Please complete table 3.

Table 3 Project cost

Total cost of project:	£300 (based on the 3 pilot sessions we have delivered, each session has cost £25 on average for printing, food and gifts for children).
Amount requested from Macclesfield Town Council:	£250
Amount of any confirmed match funding (this is preferred but not essential)	The Co-op £50
Outstanding balance:	£0
If there is a balance outstanding, please tell us how the shortfall will be met:	
Please state organisations bank account name (who the cheque should be made payable to):	Friends of West Park Macclesfield

Project beneficiaries

Please complete table 4.

Table 4 Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:	Based on the 3 pilot activity sessions we delivered at the end of 2022, we envisage that each session will engage and benefit 30-40 families. Over 12 sessions, we expect to engage and benefit 100-150 families.
Please tell us which geographical area will benefit most from your project or activity:	Macclesfield Town Centre and the areas surrounding West Park.

Supporting documentation

Please complete table 5 to indicate if you have the supporting documents.

You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.

Table 5 Supporting documentation

Up to date Annual accounts/income and expenditure	X
Copy of your Governing Document (signed)	X
Planning permission	
Relevant insurances	X
Safeguarding policies	X
Quotes/estimate for equipment	
Affiliation to a Governing Body	
Equalities and Inclusion Policy	X

Data protection and consent

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	No
Email address	Yes
Phone	No

Declaration

Please complete table 6.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 6 Declaration

Signed:	
Date:	
Name:	
Position in group:	

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.