

Grant summary

Organisation

Holy Trinity Church Hurdsfield

Funding request

The group are applying for funding to expand their community engagement work.

Total cost

£9,620

Grant requested

£1,940

The difference between the total cost and the grant requested will be bridged by matched funding and the groups own fundraising.



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	
Position in organisation:	Vicar
Organisation:	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Hurdsfield
Address:	
Contact number:	
E-mail address:	
Contact address (if different from above):	
Telephone number:	
Website:	www.hthmacc.com

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	
Contact address:	
Telephone number:	
E-mail:	
Position in organisation:	Churchwarden

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1140055
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	Yes
Other:	Church
How long has your organisation been in existence?	Since 1838 on the current site
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	<p>We're a busy, diverse church serving God and the people of Hurdsfield through ongoing regular activities for:</p> <ul style="list-style-type: none"> • tots and their carers • kids and youth, and • the young at heart. <p>We work with:</p> <ul style="list-style-type: none"> • Hurdsfield Primary School • The Green on the Corner • Hurdsfield Community Grocery • Hurdsfield Neighbourhood Partnership, and • Harry Lawson Court.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes
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Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	N/A

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	3
Number of part time paid staff	3
Number of casual paid staff	0
Number of full time unpaid staff	0
Number of part time unpaid staff	0 but dozens of part-time volunteers
Number of casual unpaid staff	0

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	Website

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	September 2022
Name of project (maximum 10 words):	HTH Community Engagement Programme
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	<p>We want to expand our community engagement programme by establishing lasting relationships with Hurdsfield residents by:</p> <ul style="list-style-type: none"> meeting their needs in practical ways like DIY or shopping

	<ul style="list-style-type: none"> • providing much-needed befriending (lots of people are lonely), and • connecting them with appropriate services and other support. <p>Our resources to do this are limited. So we're taking on a community intern (at least one, but preferably two) to work alongside our staff and volunteers as we seek to support the residents of Hurdsfield. The interns will be volunteers who we will provide with housing, food, work expenses and a small allowance.</p> <p>We'll give our interns comprehensive training because we want them to become very good at engaging with different people throughout our community.</p> <p>Hurdsfield is presently one of the most deprived areas in Macclesfield. We know there are lots of people in Hurdsfield who are isolated, have poor mental and/or physical health, or who struggle to care for their children or with their addiction to alcohol and/or drugs.</p> <p>Our community engagement programme is all about putting resources into meeting people, sitting down and listening to them and building relationships and trust so we can understand the difficulties they might be having, and support them as they work to resolve these.</p> <p>This might involve connecting them with others who are isolated, helping them to fill in a form, to improve their garden, or helping them connect with the right government or professional service.</p> <p>We've already tested a community meal to which we've invited those we're getting to know. It's proved successful in helping sometimes lonely people to share their stories and their needs. We're now keen to run it once a month.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your</p>	<p>Our programme takes an asset-based approach to helping Hurdsfield build itself as a resilient, sustainable and cohesive community.</p>

<p>organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants</p> <p>Note see here: <u>Grants and Donations Policy here.</u></p> <p>(maximum 150 words):</p>	<p>We're working with the NHS's Macclesfield Care Community Project which has identified Hurdsfield as a priority, due to its high levels of need, mental health and social isolation.</p> <p>We'll spend more time with more people:</p> <ul style="list-style-type: none"> • supporting them in practical ways • earning their trust • listening to their stories, and • understanding their needs. <p>We'll invite people to join social and practical group activities, such as:</p> <ul style="list-style-type: none"> • eating with us • walking with us, and • litter-picking with us. <p>This will help more Hurdsfield residents to get better at:</p> <ul style="list-style-type: none"> • helping themselves and others, and • accessing support from government services and other voluntary groups. <p>These will help to more people to:</p> <ul style="list-style-type: none"> • be less lonely • have better mental health, and • have better general wellbeing.
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<ul style="list-style-type: none"> • A private trust is kindly providing some of the funds we need to run the programme for three years. • We're applying to other grant-making trusts. • We're looking for funding from different sources, including from ourselves, to make the programme sustainable over the long term, until it's no longer needed.
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>N/A</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment	0	N/A
Furniture/fixtures/fittings	0	N/A
Equipment purchase	£500	To buy a laptop we can use to help people we meet to fill in forms, access services, etc.
Equipment hire	0	N/A
Premises/facility hire	0	N/A – we will not charge the programme when we use our church facilities, for example for our community meal
Materials	£840	Food for the community meals for one year
Advertising/marketing/publicity	0	We will cover this cost from within our church budget
Workshops/seminars/training	£1,200	Weekly ½ day training session in community engagement work for one year.
Other	£7,080	Recruitment and accommodation costs, and living and work expenses, for one (unpaid) trainee community worker for one year.
Total Cost	£9,620	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	£3,000	Yes	Yes
Own existing funds/fundraising	£4,680	Yes	Yes
Projected income from ticket sales etc.		No	No

Item	Amount	Applied for and expected to hear date	Confirmed
Other Local Authority e.g. Borough/Town Parish		No	No
Sponsorship (Please specify)		No	No
Donations (please specify)	0	No	No
Non-cash or in-kind contributions	0	No	No
Total projected income	£9,620	N/A	N/A
Amount requested from Macclesfield Town Council	£1,940	This application.	N/A
Balance outstanding	0	N/A	N/A
Please state exactly what the town council funding will pay for: The Town Council will pay for: <ul style="list-style-type: none"> • food for the community meal • a laptop to use out in the community to help people fill in forms, access services, etc, and • half the costs of hiring training professionals to deliver training sessions in community engagement work to our two trainees once a month (we will also open this training to other local voluntary organisations (including Cre8 who work on the Moss Estate) 			
If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed: If we are not awarded the full amount, we will seek further funds from other donors and members of the church to support the project.			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:

Table 10 Accounts summary

Account year ending	December 2021
Total income for the year:	£413,890
Total expenditure for the year:	£196,071

Surplus or deficit:	£217,819
Total savings or reserves in the bank at year end:	£511,804 <i>NOTE: Our reserves at the end of 2021 were very high as they included £387K we raised for a new office and community building on our site which is currently under construction. When it is finished and paid for, our reserves will be approximately £112,000.</i>

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	HTH Church
Organisations bank account sort code and account number:	<div style="background-color: black; width: 100px; height: 1.2em; display: inline-block;"></div> <div style="background-color: black; width: 150px; height: 1.2em; display: inline-block;"></div>

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	360 people
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Our community programme is available to all Hurdsfield residents. We will particularly aim to help the most disadvantaged and isolated.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Hurdsfield parish, especially the Hurdsfield Estate
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No

Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	No. We don't have a Governing Document specific to us. We (like all Parochial Church Councils) are governed by the Church of England Representation Rules 2020: https://www.churchofengland.org/more/policy-and-thinking/church-representation-rules
Safeguarding policies	Yes. We have adopted and follow the Church of England safeguarding policy: http://www.hthmacc.com/safeguarding.html https://www.churchofengland.org/safeguarding/policy-and-practice-guidance
Relevant insurances	Yes
Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	Yes We're part of the Church of England
Equalities and Inclusion Policy	Yes
Planning permission	No – not applicable

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	No
Email address	Yes
Phone	Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	
Date:	21/07/22
Name:	
Position in group:	Vicar of Holy Trinity Church and Chair of Parochial Church Council

Signed:	
Date:	21/07/22
Name:	
Position in group:	Churchwarden of Holy Trinity Church

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.