

## **Grant summary**

Organisation

Refugees Welcome

Funding request

The group are requesting funding towards the cost of the Refugees Welcome café.

Total cost

£585

Grant requested

£240

The difference between the total cost and the grant requested will be bridged by the groups own fundraising.

## Macclesfield Town Council Small Community Grant application form

Grants up to £250

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	
Organisation:	Refugees Welcome
Address:	Macclesfield Methodist Church Westminster Road Macclesfield SK10 1BX
Contact number:	
E-mail address:	ukraineconversationcafe@gmail.com

### Project details

Please complete table 2.

Table 2 Project details

Organisation:	Refugees Welcome
Location of organisation:	Macclesfield/ Cheshire East
Project name:	Ukraine Conversation Cafe
Short project description:	The weekly Café held at St Michael's Church is a central point of contact for hosts, new Ukrainian families arriving in the wider Macclesfield area under the Families and HfU schemes and as a help point for hosts /families already here, where queries or difficulties arise.
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	It will enable RW to continue to provide the Café each week, for the next 4 months, so that our volunteers can support Ukrainian Evacuees, until other sources of funding are found.

### Project cost

Please complete table 3.

Table 3 Project cost

Total cost of project:	£585 until July 2023
Amount requested from Macclesfield Town Council:	£240
Amount of any confirmed match funding (this is preferred but not essential)	£255 has already been spent to fund 17 weeks at £15/wk. from Fundraising £240 from Macclesfield Town Council will fund another 16 weeks.
Outstanding balance:	£345
If there is a balance outstanding, please tell us how the shortfall will be met:	Fundraising and /or Cheshire East council funding going forward.
Please state organisations bank account name (who the cheque should be made payable to):	'The Members T/A Refugees Welcome'

### Project beneficiaries

Please complete table 4.

Table 4 Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:	Weekly attendance at the Café is 20-30 Ukrainian people/ UK hosts.
Please tell us which geographical area will benefit most from your project or activity:	Macclesfield, also Prestbury, Bollington and other areas nearby.

### Supporting documentation

Please complete table 5 to indicate if you have the supporting documents.

You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.

Table 5 Supporting documentation

Up to date Annual accounts/income and expenditure	Yes
Copy of your Governing Document (signed)	Yes
Planning permission	N/A
Relevant insurances	Yes
Safeguarding policies	Yes
Quotes/estimate for equipment	N/A
Affiliation to a Governing Body	No
Equalities and Inclusion Policy	Yes

### Data protection and consent

Please ensure that you read this section before submitting your application.

#### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	Yes
Email address	Yes
Phone	Yes


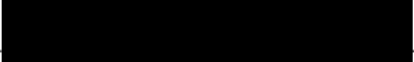

### Declaration

Please complete table 6.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 6 Declaration

Signed:	
Date:	
Name:	
Position in group:	Refugees Welcome Trustee

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.