

## **Grant summary**

### **Organisation**

**Macclesfield Pride**

### **Funding request**

Funding is requested towards this years Macc Pride event to be held on 15<sup>th</sup> July 2023.

### **Total cost**

**£5,336**

### **Grant requested**

**£2,000**

The difference between the total cost and the grant requested will be bridged by sponsorship and funding from reserves.



## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Treasurer and Trustee
Organisation:	Macclesfield Pride
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	
Telephone number:	
Website:	

### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	<b>Lead Trustee and Chair</b>

## Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1182231
Voluntary organisation:	No
Community group:	No
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	
How long has your organisation been in existence?	Four and a half years, four as a charity.
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Macclesfield Pride is a charitable organisation working to support LGBTQ+ people living in Macclesfield and surrounding area. We work closely with friends, family and allies to promote understanding, demand equality and celebrate diversity. We achieve this through community events, networking, LGBTQ+ history and heritage activities, volunteering activities and community integration projects.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No

Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	0

## Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	2018 : £1257.20 2019 : £1373.88 2021 : £1500.00 2022 : £1995.00
How did you hear about the Community Grant Scheme?	From Helena Gowler and the Town Council website

## Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	15 <sup>th</sup> July 2023
Name of project (maximum 10 words):	<b>MaccPride 2023</b>
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Grant is needed to pay for the essentials in order for the event to take place. It would cover necessary expenses to run a successful, safe and effective public event. This includes but is not limited too:

	<p>Hire of Town Hall facilities (electricity supply, Town Square space, etc). Hire of stage, PA Equipment and Sound engineer; Performing Artist expenses and fees; fee for First Aid staff to attend; insurance cover; costs for hire or purchase of other equipment and resources ( for example : promotional materials such as banners, stationery and hardware; covered accommodation for team members managing the event; etc. ).</p> <p>It would also cover fringe events around the town including activities for schools and children (including readings by an author in the Library), an art and photography exhibition, poetry recital at Paradise mill, a town trail and a drop in hub space.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>This year's event will continue to raise awareness of the LGBTQ+ community in the Macclesfield area and drive progressive change towards a local climate where equality is guaranteed, diversity is celebrated and inclusivity is assured. It provides a safe environment for LGBTQ+ people to express themselves openly against a background of a public show of support for the LGBTQ+ community. The impact of the last 3 year's events in increasing knowledge and acceptance is clearly felt in the form of a tangible progressive change in the wider community's attitude and behaviour towards LGBTQ+ people in the town and a greater recognition of the issues affecting them. We firmly believe that by increasing visibility we will and can decrease negativity.</p> <p>In addition the event draws attention to and promotes local business by including them, wherever possible, in the events during the build-up, and on the day.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>Macclesfield Pride has a formal committee structure, established banking facilities and have obtained Registered Charity status. There is a governing body of Trustees and a working committee allowing us to plan and execute numerous social, local networking and fundraising events throughout the year</p>

If your application is for an event and you make a profit, please state how this will be used:	Any surplus funds will be used to support an Equality Education Project working with local schools, to run workshops and training sessions for the local community, and to be able to plan and commit resources further ahead for next year's main and other events. We hope to further develop support groups for each of the main LGBTQ+ umbrellas'. We will update and improve our list of resources within both the Macclesfield and East Cheshire areas
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## Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase		
Equipment hire	3250	Stage, PA system and engineer
Premises/facility hire		
Materials	300	Materials to set up Hub premises. General small items for events.
Advertising/marketing/publicity	550	Posters, flyers, banners, programmes
Workshops/seminars/training		
Other	£190 £15 £35 £96 £900	First Aid Radios refreshments for 50 volunteers Public liability insurance Entertainers, radio
Total Cost		(leave blank)

## Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		Yes/No	Yes/No
Own existing funds/fundraising	1086	From Reserves	Yes
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)	1500 750	(Superbowl UK) (Atra Zenica)	Yes Yes
Donations (please specify)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income	0	n/a	n/a
<b>Amount requested from Macclesfield Town Council</b>	2000	n/a	n/a
<b>Balance outstanding</b>	0	n/a	n/a
<b>Please state exactly what the town council funding will pay for:</b> £1000 of the stage hire (which is the excess above sponsorship already obtained). The cost of 3 performers (300+150+100=) £550. £250 for production of Programmes and Advertising and publicity £200.			
<b>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</b>  It would be covered by our reserves but this would limit what we might be able to achieve for the remainder of this, and subsequent years because, unlike in previous years, we aim to offer year round events and activities rather than a one off event.			

## Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number: N/A


Table 10 Accounts summary

Account year ending	August 2022
Total income for the year:	7293
Total expenditure for the year:	7802
Surplus or (deficit):	(509)
Total savings or reserves in the bank at year end:	8199

## Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Macclesfield Pride
Organisations bank account sort code and account number:	

## Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	At least 18000 plus. Based on camera count last year.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	The whole community of the town for all ages and diversity. Especially, those who struggle to identify as LGBTQ+.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield borough specifically, but also the wider Cheshire East area.
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No



Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

## Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents.

You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	Yes/No
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	Yes/No
Planning permission	N/A

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address      Yes  
Email address      Yes  
Phone                Yes

## Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	
Date:	30-05-22
Name:	
Position in group:	Treasurer

Signed:	
Date:	30-05-22
Name:	
Position in group:	Chair

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.