

Grant summary

Organisation

Mersey Rivers Trust

Funding request

Funding is requested for a free community nature education event to engage children and families and the wider community in protecting and restoring nature.

Total cost

£2,301

Grant requested

£715

The difference between the total cost and the grant requested will be bridged by existing funds and in kind contributions.

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Project Manager
Organisation:	Mersey Rivers Trust
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	https://merseyrivers.org/

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED] [REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Executive Co-Director

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1196777
Voluntary organisation:	No
Community group:	No
Company Limited by Guarantee:	No
Not for profit organisation:	Yes – Registered Charitable Incorporated Organisation
Social enterprise:	No
Other:	N/A
How long has your organisation been in existence?	<p>Since 1998 we have operated under the same Charitable Objectives but our name has formally changed three times. Initially, we were known as the Healthy Waterways Trust when established in 1998. In 2016, we changed our name to Healthy Rivers Trust on joining the national Rivers Trust movement.</p> <p>In 2017, we changed our name again to the Mersey Rivers Trust. All of the above had the same registered charity number.</p> <p>Our registered charity number was changed on 25th November 2021 when we changed our charity status from an Unincorporated Charity to a Charitable Incorporated Organisation (CIO).</p>
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	The Mersey Rivers Trust is a charity working in partnership with all those interested in improving our local rivers and waterways. We work to promote and encourage the preservation, restoration and development of healthy and accessible waterways through education and engagement with the public and local communities.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No

Please give details of lease expiry date/length of lease	N/A
--	-----

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	10
Number of part time paid staff	5
Number of casual paid staff	2
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	0

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	N/A
How did you hear about the Community Grant Scheme?	Partner organisation

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	12 th August 2023
Name of project (maximum 10 words):	River Bollin "Bioblitz" family education event
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We are requesting this grant to enable us to deliver a community nature education event on the banks of the river Bollin, at Riverside Park in Macclesfield. The purpose of this free event is to engage the community with the river, their local green spaces and the diverse wildlife that they support. The event will feature a variety of nature engagement activities throughout the day, including pond dipping, river safari, moth trapping, arts and crafts, guided nature walks, butterfly surveys, and self-led activities within the

	<p>park. This grant is required to pay for external experts to run guided walks, printing, advertising, refreshments and stationary supplies. This kind of free, open to all event is needed to engage children, families and the wider community in the health of our rivers, ecosystems, wildlife, and the services that they provide. Education is key to protecting and restoring nature in our communities.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>This outdoor, summer holiday event will provide entertainment, learning and wellbeing benefits to the community. The Bioblitz will allow us to build on the momentum we have gained in the area through our recent programmes of volunteer working parties and educational workshops in local schools and scout groups. We also ran a well-attended Bioblitz last year, engaging 170 people. Having run similar events in the past we are confident we will engage a large number of local people in nature education activities. Participants will learn about ecology, biological recording, food chains, water quality, pollution, citizen science, invasive species and other threats to river and terrestrial ecosystems. These kinds of activities inspire participants and encourage them to connect with and care for the health of their local rivers and green spaces. Education of this kind fosters a connection between nature and community, which helps to drive positive community led action.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>Mersey Rivers Trust is in the process of applying for HLF funding to support future nature and river education, and community engagement events across the Bollin catchment. If successful this funding will be used to continue to host working parties and education events in the Macclesfield area, including Bioblitz events.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>This will be a free event so no profit will be made.</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment	N/A	N/A
Furniture/fixtures/fittings	N/A	N/A
Equipment purchase	£100	Pond dipping equipment
Equipment hire	£50	Gazebo hire
Premises/facility hire	£450	Venue – Riverside Park
Materials	£220	Refreshments and tea tent supplies. Stationery (markers, pens etc.) + printing (record sheets, signs etc.).
Advertising/marketing/publicity	£40	Printing/ laminating posters and fliers.
Workshops/seminars/training	£455	Vendor costs, 2 x guided walk leaders, 1 x arts and crafts activity leader.
Other	£986.30	Staff time
Total Cost	£2,301.30	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	N/A	N/A	N/A
Own existing funds/fundraising	£1086.30	Yes	Yes
Projected income from ticket sales etc.	N/A	N/A	N/A
Other Local Authority e.g. Borough/Town Parish	N/A	N/A	N/A
Sponsorship (Please specify)	N/A	N/A	N/A
Donations (please specify)	N/A	N/A	N/A
Non-cash or in-kind contributions	£500	Yes	Yes
Total projected income	£1,586.30	n/a	n/a
Amount requested from Macclesfield Town Council	£715	n/a	n/a
Balance outstanding	£0	n/a	n/a
Please state exactly what the town council funding will pay for:			

Item	Amount	Applied for and expected to hear date	Confirmed
Funding from the town council will cover the cost of hiring guided nature walk and activity leaders, arts and crafts activity leader and supplies and refreshments.			
If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed: If there is a shortfall in the funding received the activity programme for the bioblitz will be scaled back, reducing the number of educational activities available on the day of the event and thus the cost of running the event.			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number: N/A


Table 10 Accounts summary

Account year ending	2022/23
Total income for the year:	£936,662
Total expenditure for the year:	£1,130,897
Surplus or deficit:	Deficit - £194,235
Total savings or reserves in the bank at year end:	Reserves to cover running costs for 2023/24- £165,270

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Mersey Rivers Trust
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	150-250
---	---------

	A previous Bioblitz event at the same location was accessed by 170 people, we hope to surpass this number this year.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	The Bioblitz will be a free event, open to all ages, backgrounds, nationalities and abilities. The location is accessible and a variety of activities will be on offer to suit anyone interested in learning more about nature and rivers, including young people, families, senior citizens, and those from disadvantaged backgrounds.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	The Bioblitz will mainly benefit Macclesfield residents, with potential to attract attendees from other nearby towns and villages in the wider area.
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes

Relevant insurances	Yes
Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	No
Equalities and Inclusion Policy	Yes – page 22 of Staff Handbook
Planning permission	No

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	No
Email address	Yes
Phone	No

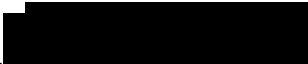
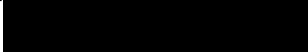
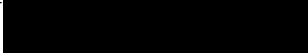
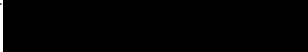
Declaration

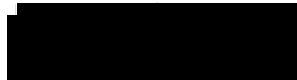
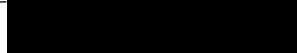
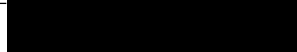
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	
Date:	
Name:	
Position in group:	

Signed:	
Date:	
Name:	
Position in group:	Executive Co-Director, authorised to sign on behalf of the Trustees

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.

