

Grant summary

Organisation

Moss Rose Scouts

Funding request

Funding is requested towards storage for the Scout group

Total cost

£3,000

Funding request

£2,000

The difference between the total cost of the grant and the amount requested will be bridged by existing funds and in kind donations.



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Treasurer
Organisation:	1 st Moss Rose Scout Group
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	N/A

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chairman

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Part of Macclesfield & Congleton Scout District.
Registration number:	Scout Charity Number 306101
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	Yes
Other:	
How long has your organisation been in existence?	10 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	1st Moss Rose Scout Group develops young people living on the Moss Estate aged 6 to 14 through weekly Scout meetings, camping, hiking and other adventurous activities. The Group also engages parents as leaders and helpers. We also take part in community events such as the Remembrance Parade.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	Yes -Christ the King School
Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	10

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	£2000
How did you hear about the Community Grant Scheme?	Have applied before. Initially from local councillor.

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	1Q2024
Name of project (maximum 10 words):	1 st Moss Rose Storage Shed Project
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We require secure on-site storage to keep materials and equipment used during meetings (eg. Balls, ropes, flagpole etc.) We currently share a cupboard within the school or take the equipment home which is inconvenient. The Group has grown and is more active, so the current storage is no longer adequate. We have permission to erect a secure shed in the school grounds.
If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):	This project falls under the theme 'Improve community spirit and community activities'. Last year our Scout Group attracted an average attendance of 24 young people per week together with a number of adult helpers. Demand is increasing and the Group provides regular activities for young people on the Moss Estate. It also enhances the school's commitment to the local community. This project will enable leaders to operate more effectively and thus improve our offering to the Moss Estate community.
How will your project or service be sustained in the future? Maximum 50 words):	We are a well-established Group supported by the local Scout District and Christ the King School. There is demand for Scouting in the local community and experience shows that as Scouts and Parent Helpers leave, they are replaced by a new generation.
If your application is for an event and you make a profit, please state how this will be used:	N/A

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	£2300	Asgard – School storage Pack
Equipment hire		
Premises/facility hire		
Materials	£200	To level site
Advertising/marketing/publicity		
Workshops/seminars/training		
Other	£500	Labour (part volunteers)
Total Cost	£3000	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)			
Own existing funds/fundraising	£600	Yes (end April 2024)	Yes
Projected income from ticket sales etc.			
Other Local Authority e.g. Borough/Town Parish			
Sponsorship (Please specify)			
Donations (please specify)	£100 (from supporters)	No	No
Non-cash or in-kind contributions	£300 (labour to level site)	Yes (end March 2024)	Yes
Total projected income	£1000	n/a	n/a
Amount requested from Macclesfield Town Council	£2000	n/a	n/a
Balance outstanding	Nil	n/a	n/a
Please state exactly what the town council funding will pay for:			

Item	Amount	Applied for and expected to hear date	Confirmed
The Town Council will pay for the bulk of the storage shed purchased from Asgard. The group will fund/enable the levelling of the site and installation.			
If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:			
<p>If no Grant is forthcoming, some of the shortfall will be taken from our reserve and some by further fundraising. We have a reserve which has been built up through donations to cover operational losses rather than capital projects (In 2023 we made an operational loss of £500 and elected to fund this from the reserve rather than increase subscriptions. We are likely to do this again in 2024). The project might be delayed some months while we raise more funds.</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number: N/A


Table 10 Accounts summary

Account year ending	31 st December 2023
Total income for the year:	£4357.88
Total expenditure for the year:	£4876.17
Surplus or deficit:	(-£518.29)
Total savings or reserves in the bank at year end:	£6543.34

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	1 st Moss Rose Scouts
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	We have 20-30 Scouts across three sections plus 10 leaders and parent helpers
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Age 6-14 years, some with disabilities from Moss Estate which is within the 4 th most deprived area in Cheshire East.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Moss Estate, Macclesfield
Does your organisation restrict access on the grounds of age?	Yes, for the Scouts (6-14years) No for volunteer helpers.
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents.

You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	Yes
Equalities and Inclusion Policy	Yes
Planning permission	N/A

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	
Date:	
Name:	
Position in group:	Treasurer

Signed:	
Date:	
Name:	
Position in group:	Chairman

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.