

Grant summary

Organisation

Friends of West Park

Funding request

Funding is requested towards family activities each month in West Park.

Total cost

£250

Funding request

£250



**Macclesfield Town Council
Small Community Grant application form**

Grants up to £250

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council’s grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council’s Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Organisation:	Friends Of West Park
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]

Project details

Please complete table 2.


Table 2 Project details

Organisation:	Friends Of West Park
Location of organisation:	West Park – Macclesfield
Project name:	Year of Events
Short project description:	FOWP plan to arrange a scavenger hunt, or children’s gardening/planting, or arts and crafts activity every month and provide fruit and juice for the people joining the activities.
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	This grant will mean we are self-sufficient, and we will be able to provide more fruit, juice and activities (provision of craft materials or small plants/seeds for the children) for people in and around the West Park area. We want to encourage families to enjoy and learn about the nature in the park.

Project cost

Please complete table 3.

Table 3 Project cost

Total cost of project:	£250.00 <ul style="list-style-type: none"> • Craft materials (paper, paint, pens, stickers, printing, Christmas materials) - £60 • Juice/fruit/snacks for events - £40 • Additional outdoor games for summer activities - £65 • Printing posters, laminating, maps - £35 • Seeds/plants for children’s planting activity - £50
Amount requested from Macclesfield Town Council:	£250.00
Amount of any confirmed match funding (this is preferred but not essential)	0
Outstanding balance:	-
If there is a balance outstanding, please tell us how the shortfall will be met:	-
Please state organisations bank account name (who the cheque should be made payable to):	

Project beneficiaries

Please complete table 4.

Table 4 Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:	We have been running monthly events now for the last few years. On average we get around 50-70 children at our events, plus their parents/guardians.
Please tell us which geographical area will benefit most from your project or activity:	Any area around West Park – Tytherington, Broken Cross and Upton and Macclesfield Central

Supporting documentation

Please complete table 5 to indicate if you have the supporting documents.

You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.

Table 5 Supporting documentation

Up to date Annual accounts/income and expenditure	
Copy of your Governing Document (signed)	NA
Planning permission	NA
Relevant insurances	Y
Safeguarding policies	Y
Quotes/estimate for equipment	NA
Affiliation to a Governing Body	NA
Equalities and Inclusion Policy	Y

Data protection and consent

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes - preferred
 Phone Yes

Declaration

Please complete table 6.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 6 Declaration

Signed:	[REDACTED]
Date:	13/03/2024
Name:	[REDACTED]
Position in group:	[REDACTED]

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.