

Grant summary

Organisation

Rossendale Trust

Funding request

Funding is requested towards the 'Shine a Light festival' – a festival organised by the Rossendale Trust and Space 4 Autism in Victoria Park to raise awareness of their charities.

Total cost

£4,000

Funding request

£2,000

The difference between the total cost and the amount requested will be bridged by sponsorship.

END OF REPORT

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	
Position in organisation:	P.R & Fundraising Officer
Organisation:	The Rossendale Trust
Address:	Rossendale Hall, Hollin Road, Sutton, Macclesfield SK11 0HR
Contact number:	
E-mail address:	
Contact address (if different from above):	
Telephone number:	
Website:	www.rossendaletrust.org

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	
Contact address:	Rossendale Hall, Hollin Lane, Sutton SK11 0HR
Telephone number:	
E-mail:	
Position in organisation:	Head of P.R. & Fundraising

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1146771
Voluntary organisation:	Yes/ No
Community group:	Yes / No
Company Limited by Guarantee:	Yes / No
Not for profit organisation:	Yes / No
Social enterprise:	Yes / No
Other:	
How long has your organisation been in existence?	1974
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	The Rossendale Trust empowers adults In Macclesfield with learning disabilities to live independent, fulfilling lives through supported living, meaningful work placements, and social learning activities . Through our range of services, the Trust provides opportunities for growth, confidence, and connection, enabling the people we support to thrive in a supportive and inclusive environment.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No

Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff/volunteers

Number of full time paid staff	92
Number of part time paid staff	92
Number of casual paid staff	23
Number of volunteers	10

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	In 2022 we received £1000
How did you hear about the Community Grant Scheme?	Previous applicant

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	July 12 th 2025
Name of project (maximum 10 words):	Shine A Light Festival
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We are seeking support for our Shine A Light Festival, a vibrant community event hosted in partnership with Space 4 Autism. Held in Victoria Park, Macclesfield, this family-friendly festival aims to celebrate and raise awareness of our fantastic charities. The day will feature live performances from local choirs and dance troupes, delicious offerings from food vendors, and a showcase of talented local crafters. Children can enjoy a range of activities,

	<p>including sports sessions run by Macclesfield Community Sports Trust. This grant will help cover essential running costs, ensuring that more of the proceeds go directly to supporting our charities, enabling them to continue their vital work.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The Shine A Light Festival will bring the community of Macclesfield town together in a celebration of inclusion, support, and local talent. By showcasing the work of Rossendale Trust and Space 4 Autism, the event will raise awareness and vital funds, helping both charities continue their essential services.</p> <p>It will provide opportunities for local businesses, performers, and volunteers to engage with the community, fostering connections and collaboration.</p> <p>Families will enjoy a day of entertainment, activities, and sports, promoting wellbeing and social inclusion.</p> <p>This grant will enable us to cover key event costs, ensuring accessibility for all and maximizing the impact of funds raised. By strengthening community ties and increasing awareness of charitable services, the festival will enhance local engagement, support community development, and create an inclusive space for everyone to come together.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>We hope that the success of this year's event will enable us to make Shine A Light a regular event in the Macclesfield event calendar</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>Profit will be split between the two organising charities Rossendale Trust and Space 4 Autism. The funds raised will go to support the vital work and essential services that both these charities provide for our local community.</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase		
Equipment hire	£1000	Public toilets, generators & PA systems, waste disposal
Premises/facility hire	£150	Hire of Victoria Park & Pavilion
Materials	£850	Programme printing costs, decorative materials
Advertising/marketing/publicity	£1000	Banners, social media advertising, radio and press advertising
Workshops/seminars/training		
Other	£1000	Circus skills workshop/inflatables/children's activities/entertainment
Total Cost	£4000	

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		No	Yes/No
Own existing funds/fundraising		No	No
Projected income from ticket sales etc.		No	Yes/No
Other Local Authority e.g. Borough/Town Parish		No	Yes/No

Item	Amount	Applied for and expected to hear date	Confirmed
Sponsorship (Please specify)	£2000	Yes	No – we are approaching local businesses for sponsorship
Donations (please specify) Collected on the day (estimated)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income	£2000		
Amount requested from Macclesfield Town Council	£2000		
Balance outstanding	£0		
<p>Please state exactly what the town council funding will pay for:</p> <p>We would like to use the town council grant to purchase more services and entertainment for the event. The additional attractions will add to the success of the event and help to make it a regular date in the event calendar. Any surplus would assist in covering our marketing costs.</p>			
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>Donations and sponsorship</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:

Table 10 Accounts summary


Account year ending	31 st March 2024
Total income for the year:	£5,819,655

Total expenditure for the year:	£6,140,740
Surplus or deficit:	Deficit
Total savings or reserves in the bank at year end:	£306,464

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Rossendale Trust Ltd
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	500
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Charitable organisations, local families, people with learning disabilities and difficulties and local businesses
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield town and surrounding villages
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No

Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	Yes
Equalities and Inclusion Policy	Yes
Planning permission	N/A

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

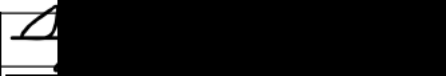
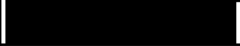
Declaration


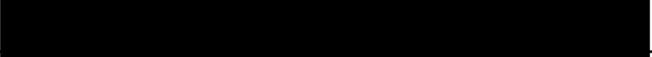
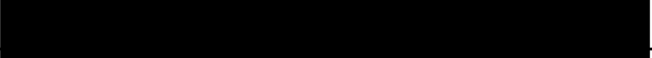
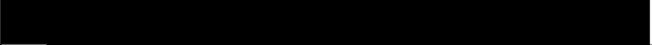
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

	
	
	Susanne Tidswell
Position in group:	PR & Fundraising Officer

Signed:	
Date:	
Name:	
Position in group:	

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.