

Grant summary

Organisation

Space 4 Autism

Funding request

Funding is requested towards a Fun Friday social club for children age 10-13 with Autistic Spectrum Disorder.

Total cost

£20,505

Funding request

£2,000

The difference between the total cost and the amount requested will be bridged by match funding, fundraising and donations.

END OF REPORT

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	
Position in organisation:	Chief Officer
Organisation:	Space4Autism
Address:	15-17 Mill Lane Macclesfield, Cheshire, SK11 7NN
Contact number:	
E-mail address:	
Contact address (if different from above):	
Telephone number:	
Website:	www.space4autism.com

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	
Contact address:	
E-mail:	
Position in organisation:	Chair of Trustees

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	1189689
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	Our S4A café runs as a social enterprise
Other:	
How long has your organisation been in existence?	Since 2005
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	We are an independent charity that provides a range of valuable clubs, activities and services for children, young people, and adults with Autism Spectrum Condition (ASC) and their families. We offer people opportunities to try new things, learn new skills and develop relationships and friendships.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	Yes

Please give details of lease expiry date/length of lease	In talks with landlord to renew to lease
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	7
Number of part time paid staff	19
Number of casual paid staff	
Number of full time unpaid staff	
Number of part time unpaid staff	65 volunteers and 5 trustees
Number of casual unpaid staff	

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes
If yes, please tell us when and how much was awarded:	May 2017 - £3,000, Jan 2018 - £1,870, July 2023 - £1,740.
How did you hear about the Community Grant Scheme?	Word of mouth

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	1 st July 2025
Name of project (maximum 10 words):	Fun Friday
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Fun Friday is our social club for children aged from 10 to 13. All attendees are children with ASC. The club is non-gender specific. As ASC is a spectrum condition the individual support and supervision needs of attendees will vary. The club runs fortnightly (6.30pm–8.30pm) at our centre in Macclesfield. It has a 'youth club' vibe and provides 'chill time' at the end of the week, whilst offering valuable socialising

	<p>opportunities. Activities are many and varied - they include art, pottery, pool, air hockey, table tennis, music making and movie nights.</p> <p>Children, regardless of their abilities, should be able to access play and leisure facilities. A lack of facilities causes isolation not just for the child with ASC, but the whole family. Fun Friday provides access to a host of activities that support independent development, provide opportunities for friendship and enable children to develop life skills for the future.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>In the 12 months from 1/4/25 Fun Friday will be attended by 30 children. It will provide opportunities for those taking part to try new things, learn new skills, discover hidden talents, and develop relationships and friendships in a safe, fun environment without worry or prejudice. The club will reduce social isolation and improve health and well-being. Children will develop resilience and coping mechanisms, increase life skills, and better prepare people for the future.</p> <p>As part of our wider social club activities Fun Friday will extend/develop community activity by offering opportunities that children with ASC are so often denied.</p> <p>Meeting grant criteria: We are Macclesfield based charity that serves the needs of local people that care for a specific disabled section of our community.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>We will sustain the project in the future by raising funds from a combination of:</p> <ul style="list-style-type: none"> • Grants from existing and new trust and foundation partners • Local public and health sector grants and contracts • Fundraising events • Session fees • Trading (S4A café) • Corporate support • Public donations • Renting office and activity space.

If your application is for an event and you make a profit, please state how this will be used:	N/A
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Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase		
Equipment hire		
Premises/facility hire	£2,250	Running costs (room hire/utilities/IT, stationery)
Materials	£900	Consumables (art, sport and pottery & equipment)
Advertising/marketing/publicity		
Workshops/seminars/training		
Other	£17,355	Staffing costs: Club Manager, Activities Co-ordinator, Booking Co-ordinator, Accounts Admin, Club Administrator, 2 x senior support staff, 6 x support staff.
Total Cost	£20,505	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	£8,740	Yes	Yes
Own existing funds/fundraising	£6,593		Yes

Item	Amount	Applied for and expected to hear date	Confirmed
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify) – Parent contributions/activity subs	£3,172	Yes	No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income		n/a	n/a
Amount requested from Macclesfield Town Council	£2,000	n/a	n/a
Balance outstanding	£0	n/a	n/a
Please state exactly what the town council funding will pay for: Your funding would contribute towards the running costs (excluding staff costs) of Fun Friday for the 12 months from 1 st April 2025.			
If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed: We would seek to raise the shortfall from other sources, meaning that the project could be delayed.			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes/No

Are the figures from the organisation's latest accounts? Yes/No

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	31 st March 2024
Total income for the year:	£585,413
Total expenditure for the year:	£579,478
Surplus or deficit:	£5,935
Total savings or reserves in the bank at year end:	£141,336

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Space4Autism
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	30
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Fun Friday is our social club for children aged from 10 to 13. All attendees are children with ASC. We are open to all irrespective of ethnicity, disadvantage etc.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	N/A
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	Yes
Planning permission	N/A

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes / No

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes / No

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:		
Date:		
Name:		
Position in group:		

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.