

Grant summary

Organisation

St John's School PTA

Funding request

Funding is requested towards equipment for the school's gardening club.

Total cost

£250

Funding request

£250

END OF REPORT

Macclesfield Town Council Small Community Grant application form

Grants up to £250

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	
Organisation:	Saint John the Evangelist School PTA - on behalf of St John The Evangelist Church of England Primary School
Address:	Ivy Road, Macclesfield
Contact number:	
E-mail address:	

Project details

Please complete table 2.

Table 2 Project details

Organisation:	Saint John the Evangelist School
Location of organisation:	Ivy Road, Macclesfield
Project name:	Gardening Club
Short project description:	School gardening club for KS2 students, with vegetable and flower plots. Run at lunchtime for those with an interest in gardening and produce production.
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	The club is totally self-funded through the lead member of staff, who has organised plant and seed sales, as well as other fundraisers – any money made always goes back into supporting the club. A grant like this would enable them to purchase some much needed equipment, which may not be possible to buy through current funds, such as wheelbarrows, storage units, bug units to encourage wildlife, seeds and tools. The children that use the club are becoming experienced gardeners, so this would enable them to progress even further. It's also a sanctuary for many children at lunchtime, with a huge sense of pride in their achievements.

Project cost

Please complete table 3.

Table 3 Project cost

Total cost of project:	£250, as this will be used across various purchases																
	<table> <tr> <td>Junior gardening gloves x 10 pairs</td><td>55</td></tr> <tr> <td>Wooden bird box</td><td>28</td></tr> <tr> <td>Bat Box</td><td>15</td></tr> <tr> <td>Compost</td><td>24</td></tr> <tr> <td>Prunus tree</td><td>90</td></tr> <tr> <td>12l metal watering can</td><td>18</td></tr> <tr> <td>Apron for carrying sharp tools around school</td><td>20</td></tr> <tr> <td></td><td>250</td></tr> </table>	Junior gardening gloves x 10 pairs	55	Wooden bird box	28	Bat Box	15	Compost	24	Prunus tree	90	12l metal watering can	18	Apron for carrying sharp tools around school	20		250
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Prunus tree	90																
12l metal watering can	18																
Apron for carrying sharp tools around school	20																
	250																
Amount requested from Macclesfield Town Council:	£250																
Amount of any confirmed match funding (this is preferred but not essential)	n/a the club self-funds all year round																
Outstanding balance:	n/a																
If there is a balance outstanding, please tell us how the shortfall will be met:																	
Please state organisations bank account name (who the cheque should be made payable to):	St John The Evangelist Church of England Primary School																

Project beneficiaries

Please complete table 4.

Table 4 Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:	<p>30 students are active members of the gardening club, although it is open to the whole of KS2 at St John the Evangelist School.</p> <p>Some of the produce has recently been donated and sold as part of a fundraising activity organised by children within the school, providing a donation to GreenPeace from the sales.</p>
Please tell us which geographical area will benefit most from your project or activity:	St John The Evangelist Church of England Primary School

Supporting documentation

Please complete table 5 to indicate if you have the supporting documents.

You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.

Table 5 Supporting documentation

Up to date Annual accounts/income and expenditure	
Copy of your Governing Document (signed)	Attached
Planning permission	
Relevant insurances	
Safeguarding policies	Attached
Quotes/estimate for equipment	
Affiliation to a Governing Body	
Equalities and Inclusion Policy	

Data protection and consent

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes /
 Email address Yes /
 Phone Yes /



Declaration

Please complete table 6.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 6 Declaration

Signed:	
Date:	04/04/2025
Name:	
Position in group:	Co-chair of the PTA

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.