

Report Purpose:

Public Realm Steward

Author

Town Clerk

Proposal

The proposal is to employ a Public Realm Steward for a pilot period of one year, to keep the town centre clean and tidy. The job description is attached.

Town cleanliness was raised at the consultation event and would have the following impacts:

1. Cleaner and More Attractive Public Spaces

- Regular monitoring and quick response to litter, graffiti, and vandalism.
- Support in maintaining flower beds, benches, signage, and general tidiness.
- Encourages civic pride and boosts the town's image for residents and visitors.

2. Increased Safety and Reassurance

- Provides a visible, friendly presence that deters anti-social behaviour.
- Acts as a point of contact for the public, offering assistance and guidance.
- Can liaise with police and community safety teams if issues arise.

3. Stronger Community Engagement

- Builds relationships with local businesses, market traders, and residents.
- Helps identify and report ongoing concerns from the community.
- Supports public events and town centre initiatives, increasing local participation.

4. Enhanced Visitor Experience

- Offers wayfinding, local information, and a warm welcome to tourists and shoppers.
- Improves the first impression for new visitors, boosting tourism and retail footfall.

5. Quick Reporting and Resolution of Issues

- Acts as the "eyes and ears" on the ground, identifying issues before they escalate.
- Coordinates with council services to ensure prompt repairs and maintenance.

7. Supports Economic Development

- A clean, safe, and well-managed public realm attracts businesses and shoppers.
- Improves the overall vitality of the town centre.

The cost would be as follows:

- Salary £ 15788
- Employers NIC approx. £1000
- Pension Contribution £ 1000
- Equipment and Uniform (branded MTC)– Approx £2000
- Possible 3% increase for 25/26 - £534

Total £20322

This can come from public realm and special projects budget.

JOB DESCRIPTION

Public Realm Steward

Main Function of Position

The primary responsibility is to ensure that public spaces are clean and free of debris and tidy. We are seeking a responsible and dedicated Litter Picker to ensure that public areas, parks, and streets are clean and attractive. The Litter Picker will be responsible for collecting and disposing of small pieces of waste properly. A successful candidate will demonstrate a strong commitment to public service and environmental preservation. You should be physically fit, reliable, able to work outdoors in any weather and able to work independently

GRADE

SCP 4 (£24,404)
Part time 11am – 3pm Mon – Sat
24 Hours per week
Open to job share

Responsible To:

Assistant Town Clerk

1.

Responsibilities:

1. Walk around public areas to collect litter and waste.
2. Dispose of collected waste in the proper manner.
3. Report any larger waste items or potentially hazardous materials to the appropriate authorities.
4. Report maintenance needs and issues before they escalate to the appropriate bodies
5. Can liaise with the local police on Anti Social Behaviour.
6. Maintain accurate records of litter collection activities.
7. Work on projects with the Rangers when necessary.
8. Light weeding of town centre plants if necessary.
9. Use tools, such as a long-handled litter picker, to assist in litter collection.
10. Perform minor maintenance tasks on tools and equipment.
11. On occasion painting the street furniture
12. Adhere to all health and safety regulations in relation to waste disposal and use of equipment.
13. Promote environmental awareness and litter prevention in the community.
14. Assist with Britain in Bloom entries
15. Work as a town ambassador, helping visitors and residents with directions etc.
16. Any other duties as and when required by the council that are reasonably within the capabilities of the person and are aimed at achieving the council's objectives and goals.

Person Specification

17. Previous experience in a similar role is beneficial.

- 18.2. Physical fitness and ability to perform physically demanding tasks.
19. Excellent team worker
20. Reliable and able to work independently.
21. Strong commitment to public service and environmental preservation.
22. Ability to adhere to health and safety regulations.
23. Basic knowledge of waste disposal procedures.
24. Good communication skills.
25. Work with litter picking volunteers to arrange collection of equipment etc
26. Positive, outgoing attitude.
27. Confident and experience in dealing with the public.