

Grant summary**Organisation**

Friends of Park Lane Special School

Funding request

Funding is requested towards a hydrotherapy pool cover.

Total cost

£3,200

Funding request

£1,678

The difference between the total cost and the funding requested will be bridged by fundraising.

END OF REPORT



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	██████████
Position in organisation:	Secretary
Organisation:	Friends of Park Lane Special School
Address:	Park Lane, Macclesfield. SK11 8JR
Contact number:	██████████
E-mail address:	██████████
Contact address (if different from above):	
Telephone number:	██████████
Website:	www.parklaneschool.co.uk

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	Park Lane School, Macclesfield. SK11 8JR
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chair

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes /
Registration number:	1006563
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	
How long has your organisation been in existence?	Since 1997, amended 1992
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	FOPLSS is the charitable organisation supporting Park Lane Special School in Macclesfield, run by a small group of volunteers. Every penny raised by FOPLSS pays for equipment or experiences for our children and young people age 4-19 with severe learning disabilities.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff/volunteers

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of volunteers	10

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	None of the current Trustees or school staff are aware of previous MTC funding, so if there has been a previous award it will have been some time ago
How did you hear about the Community Grant Scheme?	At a Macclesfield Town Council event

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	TBC
Name of project (maximum 10 words):	Hydrotherapy pool cover
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Our hydrotherapy pool is used across all classes in school, for fun but also for essential physiotherapy for our most profoundly physically disabled pupils. The pool is also used outside the school community by the NHS physiotherapy team, who support babies and pre-school children who need physiotherapy. The pool cover is currently broken, which means heat loss, water evaporation and increased risk of contamination. All of this leads to increased operational costs and reduced energy efficiency. We have just raised £1,522 towards a new pool cover from a fundraising swimming challenge but

	we're £1,678 short of the overall target. We wondered if the Town Council would consider match funding what we have raised so we can get the pool cover fixed as soon as possible?
If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):	<p>If we are successful with our application, we will be able to replace the cover on our much-loved and much-used hydrotherapy pool. This will help reduce our heating and water bills as well as meaning the risk of pool contamination is reduced. Utilisation of the pool can be affected by problems with pool temperature and contamination and the risk of these is currently higher due to the broken pool cover which means the pool is closed more often than it should be. The hydrotherapy pool supports our pupils with the following:</p> <ul style="list-style-type: none"> • Pain relief and relaxation • Muscle strengthening • Improved mobility • Sensory regulation • Confidence and independence • Reduced anxiety and stress • Fun and teamwork • Inclusion for pupils with even the most complex disabilities <p>The pool is also used by local paediatric physiotherapists for pre-school therapy sessions in the pool. The warm water is very effective for babies and toddlers who need some support with developing their motor skills, muscle tone etc</p>
How will your project or service be sustained in the future? Maximum 50 words):	Inevitably, equipment breaks and needs repairing or replacing and this pool cover will be no different. We will look to engage further capital funders who can support maintenance of the pool equipment going forward.
If your application is for an event and you make a profit, please state how this will be used:	N/A

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	£3,200	Call the Cover Pool experts quotation for 9m x 5m pool cover 8mm foam including delivery and installation
Equipment hire		
Premises/facility hire		
Materials		
Advertising/marketing/publicity		
Workshops/seminars/training		
Other		
Total Cost	£3,200	

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		Yes/No	Yes/No
Own existing funds/fundraising	£1,522	Already raised through fundraising efforts and ringfenced	Yes
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income	£1,522		
Amount requested from Macclesfield Town Council	£1,678		
Balance outstanding	£0.00		

Please state exactly what the town council funding will pay for: An 8mm foam pool cover for the hydrotherapy pool at Park Lane Special School in Macclesfield

Item	Amount	Applied for and expected to hear date	Confirmed
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>We will keep fundraising for this specific item – perhaps running another sponsored swim or similar</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	31 st January 2025
Total income for the year:	45,090.17 receipts plus £83,184.20 carried forward
Total expenditure for the year:	123,359.66
Surplus or deficit:	4,914.71
Total savings or reserves in the bank at year end:	4,914.71

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Friends of Park Lane Special School
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	At least 100 children and young people weekly
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Disability and disadvantaged
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Park Lane school population on Park Lane learning campus
Does your organisation restrict access on the grounds of age?	Yes – the facilities are for school age and pre-school children; however, anyone can join the organisation’s committee
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No
Does your organisation restrict access on the grounds of sexual orientation?	No
Does your organisation restrict access on the grounds of political activity?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	Yes
Affiliation to a Governing Body	Yes (Parentkind PTA)
Equalities and Inclusion Policy	Yes
Planning permission	No (N/A)

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	[REDACTED]
Date:	15/12/25
Name:	[REDACTED]
Position in group:	Secretary and Trustee

Signed:	[REDACTED]
Date:	15/12/25
Name:	[REDACTED]
Position in group:	Chair and Trustee

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.