

Grant summary

Organisation

Macclesfield Parish Scout and Guide Group

Funding request

Funding is requested towards the purchase of a secure equipment storage unit.

Total cost

£1,765

Funding request

£1,265

The difference between the total project cost and the grant requested will be bridged by fundraising/the groups own funds.

END OF REPORT



**Macclesfield Town Council
Large Community Grant application form**

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council’s grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council’s Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	[REDACTED]
Organisation:	Macclesfield Parish Church Scout and Guide Group (6th Macclesfield Scouts and 2nd Macclesfield Guides)
Address:	Macclesfield Parish Church Scout and Guide Hut, Station Street, Macclesfield, SK10 2AW
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	As above
Website:	https://www.scouts.org.uk/groups/10012083?loc=sk10%203sj&slug=6th-Macclesfield-%28Parish-Church%29

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
[REDACTED]	[REDACTED], [REDACTED]
Telephone number:	[REDACTED]
[REDACTED]	[REDACTED]
Position in organisation:	Treasurer

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	<u>Yes</u> / No
Registration number:	520226
Voluntary organisation:	<u>Yes</u> / No
Community group:	<u>Yes</u> / No
Company Limited by Guarantee:	Yes / <u>No</u>
Not for profit organisation:	Yes / <u>No</u>
Social enterprise:	Yes / <u>No</u>
Other:	
How long has your organisation been in existence?	62 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Activities for young people run under the auspices of The Scout Association and The Guide Association. Providing young people in Macclesfield with skills and experiences through outdoor adventure, community work, and teamwork.

Please complete table 4 on your organisation’s land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes / <u>No</u>
Hire private land/premises/facilities	Yes / <u>No</u>

Hire local authority land/premises/facilities	Yes / <u>No</u>
Lease the land/premises/facilities	<u>Yes</u> / No
Please give details of lease expiry date/length of lease	Open-ended, six months notice at any time. Leased from British Rail.

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff/volunteers

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of volunteers	Approximately 25

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes/ <u>No</u>
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	Word of mouth

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	
Name of project (maximum 10 words):	Purchase of a secure equipment storage unit.
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	We are a Scout and Guide group based in Macclesfield, raising money for a new, secure storage unit to house our equipment. We urgently need a safe, secure and weatherproof unit to store the kit and equipment used when we take young people on adventures ranging from a Rainbow sleepover to a week-long International Scout camp.

<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The unit will enable us to store outdoor equipment used regularly by members of our group. This equipment is essential to the provision of a wide range of activities and experiences that greatly benefit around 80 children and young people at any one time.</p> <p>Currently, much of our kit is stored in a wooden shed (which offers protection from neither weather nor theft) or inside our building on Station Street (which reduces the space available for weekly meetings).</p> <p>It's very important to us that we keep the cost of being part of Scouting/Guiding as low as possible for our young people and their families, who may otherwise be unable to join in. Therefore, the cost of this project is not covered by our subscription fees. This aligns with one of MTC's strategic aims: "Supporting economically challenged families with activities out of school times".</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>We are specifically planning to purchase a storage unit that is of high quality, secure, metal construction, so that it will last for many years to come.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>N/A</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	£1765.00	Purchase of a secure, all metal storage unit, such as the following: https://www.asgardsss.co.uk/scooter-moped-storage
Equipment hire		
Premises/facility hire		

Item	Estimated cost	Details
Materials		
Advertising/marketing/publicity		
Workshops/seminars/training		
Other		
Total Cost	£1765.00	

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)		Yes/No	Yes/No
Own existing funds/fundraising	£500.00	Yes/No	<u>Yes/No</u>
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify)		Yes/No	Yes/No
Non-cash or in-kind contributions		Yes/No	Yes/No
Total projected income	£500.00		
Amount requested from Macclesfield Town Council	£1265.00		
Balance outstanding	£0.00		

Please state exactly what the town council funding will pay for:

The town council funding would provide the remaining funds needed to purchase the storage unit. This will add to the £500 already raised in a community event run by our volunteers earlier this year (a ticketed whisky tasting evening).

If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:

The project would be delayed until we have secured an alternative source of funding.

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes/No

Are the figures from the organisation's latest accounts? Yes/No

If your organisation is VAT registered, please supply your VAT number:

Table 10 Accounts summary

Account year ending	31 st March 2025
Total income for the year:	£20, 113
Total expenditure for the year:	£16, 143
Surplus or deficit:	£3,970
Total savings or reserves in the bank at year end:	£16,768

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	MPCS & GG
Organisations bank account sort code and account number:	[REDACTED]

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	Approximately 80 young people
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Children and young people
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield and Bollington

Does your organisation restrict access on the grounds of age?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of disability?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of gender reassignment?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of marriage and civil partnership?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of pregnancy and maternity?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of race?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of religion and belief?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of sex?	<u>Yes/No</u>
Does your organisation restrict access on the grounds of sexual orientation?	<u>Yes/No</u>

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	<u>Yes/No</u>
Governing Document	<u>Yes/No</u>
Safeguarding policies	<u>Yes/No</u>
Relevant insurances	<u>Yes/No</u>
Quotes/estimates for equipment	Yes/No (N/A)
Affiliation to a Governing Body	<u>Yes/No</u>
Equalities and Inclusion Policy	<u>Yes/No</u>
Planning permission	Yes/No (N/A)

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes / No

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

Yes / No

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes / No
 Email address Yes / No
 Phone Yes / No

Declaration

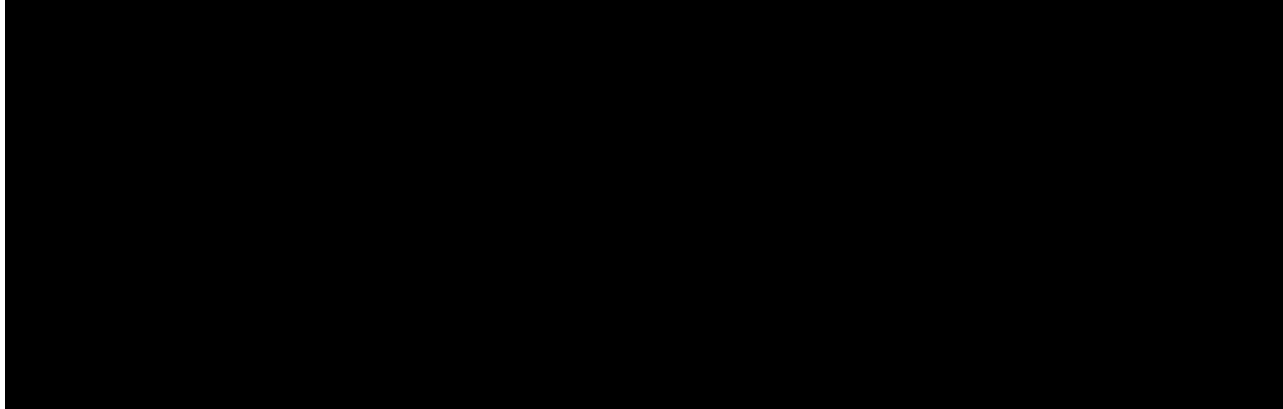
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	



For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.