

## **Grant summary**

### **Organisation**

Refugees Welcome

### **Funding request**

Funding is requested towards specific aspects of the Macclesfield Project which are detailed within the application form.

### **Total cost**

£62,411

### **Funding request**

£1,950

The difference between the total cost and the funding requested will be bridged by a number of other income sources detailed within the form.

**END OF REPORT**



## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

**Table 1 Contact details**

Applicant name:	[REDACTED]
Position in organisation:	Trustee
Organisation:	Refugees Welcome, Cheshire East
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	<a href="https://www.refugeeswelcome.co.uk/">https://www.refugeeswelcome.co.uk/</a>

### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

**Table 2 Contact details for senior member of the organisation**

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Chair of Trustees

**Organisation profile**

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

**Table 3 Organisation profile**

Registered charity:	Yes
Registration number:	1169909
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	No
Social enterprise:	No
Other:	
How long has your organisation been in existence?	Since 2015 Registered in 2016
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Refugees Welcome is a volunteer-led charity, with no full-time employees, which supports refugees and evacuees in Cheshire East, to settle and rebuild their lives and thrive. Our aim is to help people to live independently and to become a valuable part of our cohesive, local community.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

**Table 4 Land, premises and facilities**

Own its own land/premises/facilities	No
Hire private land/premises/facilities	Yes
Hire local authority land/premises/facilities	No
Lease the land/premises/facilities	No

Please give details of lease expiry date/length of lease	We hire church or community rooms by the hour or by the day for our key activities. Other than that we have no offices or long-term leases: Refugees Welcome is a volunteer-led organisation, run from people's houses.
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

**Table 5 Number of staff/volunteers**

Number of full time paid staff	0
Number of part time paid staff	0.3 (services hired via CVS)
Number of casual paid staff	0
Number of volunteers	64

## Previous funding

Has your organisation received a grant from Macclesfield Town Council before?  
Please complete table 6, selecting Yes or No where applicable.

**Table 6 Previous funding**

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	

## Your project/activity/event

Complete table 7 to describe you project, activity or event.

**Table 7 Project/activity/event description**

Date of activity/event or anticipated start date of project:	1 <sup>st</sup> February 2026
Name of project (maximum 10 words):	Refugees Welcome Macclesfield Project
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Although Refugees Welcome works throughout Cheshire East, many activities happen within a few miles of Macclesfield. We propose to help Refugees to integrate locally, by boosting our inclusive, volunteer-led, activities: <ul style="list-style-type: none"> <li>• Helping refugees to build their capacity to access information and guidance through family volunteers;</li> </ul>

	<ul style="list-style-type: none"> <li>• Promoting positive relations between refugees and local residents. Our new Communications Volunteer (refugee) is improving our ability to utilise social media and upgrade our website.</li> <li>• Events that enable refugees to mix with local people.</li> <li>• Helping refugee families to improve their English language skills;</li> <li>• Providing one-off Hardship Grants, normally limited to a maximum of £100;</li> <li>• Providing a Furnishing Service based on donations of household items that are available to new arrivals as well as those who are required by their circumstances to make numerous moves between accommodation;</li> <li>• Lastly, we will continue to recruit, train and monitor our volunteer network in collaboration with CVSCE.</li> </ul>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The “Refugees Welcome Macclesfield Project” will help new residents live in a healthy community, one of the council’s main objectives:</p> <ul style="list-style-type: none"> <li>• 15 refugee families will understand the services available to them, by working with family volunteers; or accessing information via our website and Social Media</li> <li>• 20 families, and especially younger people, will access our free activities to improve their language skills; and 3 events bringing refugees and local residents closer together.</li> <li>• RW’s resilience as a voluntary organisation will be boosted through our partnership with CVSCE, which increases our capacity to manage our volunteers and to monitor our activities.</li> <li>• To boost the efficiency and inclusivity of activities, Refugees Welcome will support 10 poorer families via our emergency small grants of up to £100, and will support up to 50 families via our innovative “Furnishing Service” which uses RW’s own bespoke App to help people select the items that they need.</li> </ul>

How will your project or service be sustained in the future? Maximum 50 words):	Refugees Welcome continues to raise funds by applying to grants such as those issued by NWRSMF and Cheshire East Council. Our overheads are extremely low as all activities are managed by volunteers.
If your application is for an event and you make a profit, please state how this will be used:	This is not an application for one single event, but a project supporting people in a variety of ways, in and around Macclesfield. Any funds raised during our three community events will be used to cover the costs of those events, or allocated into our General Funds.

## Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

**Table 8 Projected expenditure**

Item	Estimated cost	Details
New build/refurbishment	0	
Furniture/fixtures/fittings	0	
Equipment purchase	2,400	Small hardship grants, often for learning materials or equipment, to improve educational outcomes.
Equipment hire	0	
Premises/facility hire	1,000	Events promoting community cohesion, such as music or barbecues.
Materials	200	Stationery
Advertising/marketing/publicity		
Workshops/seminars/training	22,135	Mental Health awareness and support Conversation cafes Group-led English language sessions Volunteer and paid one-on-one tuition Online and AI English Tuition
Other 1	400	Family support volunteers' expenses
Other 2	3,000	General Expenses and Travel expenses
Other 3	240	Communications and Advocacy
Other 4	5,400	Furnishing service (collecting and distributing second hand furniture for rehousing purposes)

Item	Estimated cost	Details
Other 5	8,400	Housing assistance
Other 6	19,236	Admin and Volunteer Management (One and a half days per week services from CVSCE)
Other 7	3,048	Insurance
<b>Total Cost</b>	<b>£62,411</b>	<b>(first draft of Budget Projection for 2026)</b>

## Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

**Table 9 Projected income**

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	7,997	CEC (ends 28/10/26)	Yes
	5,880	NW RSMP (ends 31/3/26)	Yes
	3,600	NWRSMP2 (ends 31/3/26)	Yes
	5,725	CVS Mental Health (2026)	Yes
Own existing funds/fundraising	3,000	General Funds and Reserve (via community fundraising)	No
Projected income from ticket sales etc.	0		
Other Local Authority e.g. Borough/Town Parish	750	Bollington TC (2026)	Yes
Sponsorship (Please specify)			
Donations (please specify)	15,500	Via online giving, standing orders, linked to "Boundless" (our newsletter and regular giving arrangement) Some gift-aided and some not.	No: Predicted
Non-cash or in-kind contributions	0	Second hand furniture donated for our Furnishing Service.	No
<b>Total projected income</b>	<b>42,452</b>		
<b>Amount requested from Macclesfield Town Council</b>	<b>1,950</b>		
<b>Balance outstanding</b>	<b>18,009</b> *		
* RW will fundraise via other grants to try to raise this figure in 2026.			

Item	Amount	Applied for and expected to hear date	Confirmed
<p><b>Please state exactly what the town council funding will pay for:</b></p> <p>Refugees welcome is asking Macclesfield Town Council for £1,950 to fund:</p> <ul style="list-style-type: none"> <li>• £500 for ten “hardship grants” for refugee families (averaging £50 each)</li> <li>• £250 for Room hire in Macclesfield for English learning and/or our conversation cafes, or for our events.</li> <li>• £50 for stationery</li> <li>• £450 for additional English language training either online or via tutors</li> <li>• £200 for mileage claims and occasional storage costs for soft furnishings, for our Furnishing Service.</li> <li>• £500 to cover some costs of admin support, monitoring, and volunteer management (recruitment, training and monitoring) from CVSCE</li> </ul>			
<p><b>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</b></p> <p>If there is a shortfall (as predicted £18,009 even if we are successful with Macclesfield Town Council) Refugees Welcome will need to fundraise additionally, applying for more grants, and organising additional fundraising events.</p> <p>We are in touch with CVS who recommend smaller grant providers to us, and we also intend to apply to the National Lottery in 2026.</p>			

## Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation’s most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes/No

Are the figures from the organisation’s latest accounts? Yes/No

If your organisation is VAT registered, please supply your VAT number:

**Table 10 Accounts summary**

Account year ending	2025 (November summary)
Total income for the year:	35,206
Total expenditure for the year:	36,159
Surplus or deficit:	(953)
Total savings or reserves in the bank at year end:	37,148

## Bank details

Complete Table 11 with the organisation's bank details.

**Table 11 Bank details**

Organisation's bank account name (payee name):	Refugees Welcome
Organisations bank account sort code and account number:	██████ ██████

## Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

**Table 12 Project beneficiaries and equality**

Total number of people you expect to access your event, activity or facility:	250 Not including Social Media hits.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Around 100 refugees from Syria, Chagos Islands, Afghanistan and Ukraine.  Around 150 people from the local community who attend events focused on community cohesion.
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Primarily Macclesfield Town, Bollington, and the surrounding area.
Does your organisation restrict access on the grounds of age?	No
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	No
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	No

Does your organisation restrict access on the grounds of sexual orientation?	No
Does your organisation restrict access on the grounds of political activity?	No

## Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	No – this is not really applicable
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	Yes
Planning permission	N/A

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address      Yes  
Email address      Yes  
Phone                Yes

## Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

### Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:		
Date:		
Name:		
Position in group:		

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.