**A picture containing text, sign, ceramic ware

Description automatically generated**

**1261 Festival – Saturday 23rd August**

**Community Funding**

The 1261 Festival is a key cultural event in Macclesfield, celebrating the town’s creativity and communities. To enhance community involvement and enrich the festival experience, we are offering a **Community Funding Stream** that will enable local individuals, businesses, and groups to apply for financial support to contribute unique and engaging activities.

Macclesfield Town Council are offering up to £250 to use towards a project for the festival. Funding can be used to:

* Host **live music performances** in bars, cafés, or public spaces.
* Create **costumes, props, or stage designs** for performances.
* Organise **live art displays** or installations in shops and other venues.
* Support any other **innovative and engaging activity** that contributes to the festival atmosphere.

Please provide as much detail as you can below so that we can ensure we can evaluate your application correctly.

Applicants are responsible for the following:

* Securing correct permissions from venue owners/managers to proceed with their project.
* Ensuring the event/activity is adequately covered by public liability insurance
* Ensuring that a risk assessment is carried out for the event/activity
* Ensuring that where appropriate, a TENS licence is applied for and secured

The project must be active on the day of the festival (Saturday 23rd August) to be considered for funding and must be **free to access**.

Applications will be reviewed by a selected committee at the Town Council and applicants will receive a response no later than Monday **16th June 2025.**

If your application is successful, you will need to send over your event details for the programme no later than **30th June 2025.**

Activities hosted as a result of the funding will appear in the 1261 Festival Programme. As such successful applicants will be required to provide relevant information and a short description or ‘blurb’ to advertise their project.

**Applications must be submitted no later than 9am on Friday 6th June.**

| Applicant name: |  |
| --- | --- |
| Organisation: |  |
| Address: |  |
| Contact number: |  |
| E-mail address: |  |

|  |  |
| --- | --- |
| Project Name: |  |
| Suggested location for the project: |  |
| What times will you run your project from and until? |  |
| Please give details of the planned project. |  |
| Please provide a cost breakdown of the activities (you can be allocated up to £250 for this): |  |

# Declaration

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms of this funding as outlined in this form.

I confirm that I will be responsible for securing the venue, event permissions, public liability insurance and carrying out risk assessments for my event/activity.

| Signed: |  |
| --- | --- |
| Date: |  |
| Name: |  |
| Position in group: |  |

**Please submit your completed application form to**

[**events@macclesfield-tc.gov.uk**](mailto:events@macclesfield-tc.gov.uk)

**by 9am on Friday 6th June 2025**

**Macclesfield Town Council Office use only**

|  |  |
| --- | --- |
| Is Cheshire East Council permission required? |  |
| Risk assessment |  |
| Is a TENS required? |  |
| How much is to be allocated? |  |
| Has PLI been provided? |  |