

## **Grant summary**

### **Organisation**

3<sup>rd</sup> Macclesfield Upton Priory Scouts

### **Funding request**

Funding is requested towards the cost of the activity shelter improvements.

### **Total cost**

£3,923

### **Funding request**

£1,950

The difference between the total cost and the funding request will be bridged by the groups own funds.

**END OF REPORT**



## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

**Table 1 Contact details**

Applicant name:	[REDACTED]
Position in organisation:	<b>Section Lead / Group Leadership Team</b>
Organisation:	<b>3<sup>rd</sup> Macclesfield Upton Priory Scout Group</b>
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	<b>N/A</b>
Telephone number:	<b>N/A</b>
Website:	<a href="https://3rdmacclesfield.co.uk/">https://3rdmacclesfield.co.uk/</a>

### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

**Table 2 Contact details for senior member of the organisation**

Senior contact name:	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	<b>Group Lead Volunteer / Trustee Board</b>

**Organisation profile**

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

**Table 3 Organisation profile**

Registered charity:	<b>Yes</b>
Registration number:	<b>1197394</b>
Voluntary organisation:	<b>Yes</b>
Community group:	<b>No</b>
Company Limited by Guarantee:	<b>No</b>
Not for profit organisation:	<b>No</b>
Social enterprise:	<b>No</b>
Other:	<b>N/A</b>
How long has your organisation been in existence?	<b>Registered as an individual charity in January 2022, group granted Royal Charter in January 1912, group started in 1908.</b>
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	<b>3rd Macclesfield Upton Priory Scouts exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</b>  <b>Our young people take part in fun indoor and outdoor activities in partnership with adults, learning skills for life.</b>

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

**Table 4 Land, premises and facilities**

Own its own land/premises/facilities	<b>Yes – Own the Scout Hut</b>
Hire private land/premises/facilities	<b>No</b>
Hire local authority land/premises/facilities	<b>No</b>

Lease the land/premises/facilities	<b>Yes – Lease land from Scout District</b>
Please give details of lease expiry date/length of lease	<b>January 2144 (125 year lease starting from January 2019)</b>

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

**Table 5 Number of staff/volunteers**

Number of full time paid staff	<b>0</b>
Number of part time paid staff	<b>0</b>
Number of casual paid staff	<b>0</b>
Number of volunteers	<b>17</b>

## Previous funding

Has your organisation received a grant from Macclesfield Town Council before?  
Please complete table 6, selecting Yes or No where applicable.

**Table 6 Previous funding**

Previous funding from Macclesfield Town Council	<b>Yes</b>
If yes, please tell us when and how much was awarded:	<b>£2000 / Feb 2025 – To support 29 Scouts and Explorers fundraising for international trip.</b>
How did you hear about the Community Grant Scheme?	<b>Google Search</b>

## Your project/activity/event

Complete table 7 to describe your project, activity or event.

**Table 7 Project/activity/event description**

Date of activity/event or anticipated start date of project:	<b>July 2026</b>
Name of project (maximum 10 words):	<b>Scout Camp Dining / Activity Shelter Improvements</b>
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	<b>3rd Macclesfield Scout Group aims to give young people regular opportunities to enjoy the outdoors and learn new skills through camping, while keeping activities affordable and accessible for everyone.</b>  <b>Our current camp shelters, tables and benches are ageing and only able to safely accommodate around 30 young</b>

	<p>people at a time for meals and activities. On larger group camps, where attendance often exceeds this number, we need to hire a marquee, increasing camp costs by around £700.</p> <p>This grant would help us purchase a new marquee and additional outdoor tables and benches, increasing our camp shelter capacity to safely accommodate up to 80 young people increasing opportunities which are financially accessible to more families.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p><b>Being able to purchase a new marquee, tables and benches lets us safely increase our sheltered capacity on camps allowing the number of young people we are able to accommodate to increase without incurring additional external costs such as marquee hire.</b></p> <p><b>On our large scale camps (4 planned in next 2 years) this allows us to reduce the cost of outdoor adventures for young people and on smaller camps offers flexibility where we can site the kitchen and dining / activity area in the same shelter.</b></p> <p><b>The savings and potential hire income from this replacement equipment allows us to continue to keep costs low and provide young people with financially accessible opportunities to take part in healthy indoor and outdoor activities in partnership with adults, learning skills for life.</b></p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p><b>3<sup>rd</sup> Macclesfield Scout Group is one of the largest in Macclesfield with a healthy pipeline of young people attending on a regular basis, this new equipment is expected to have a usable life in excess of 10 years and will benefit young people for years to come.</b></p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p><b>N/A</b></p>

## Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

**Table 8 Projected expenditure**

Item	Estimated cost	Details
New build/refurbishment		
Furniture/fixtures/fittings		
Equipment purchase	<b>£ 3,923.00</b>	<b>Marquee, tables, benches</b>
Equipment hire		
Premises/facility hire		
Materials		
Advertising/marketing/publicity		
Workshops/seminars/training		
Other		
<b>Total Cost</b>	<b>£ 3,923.00</b>	

## Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

**Table 9 Projected income**

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	<b>£0</b>		
Own existing funds/fundraising	<b>£1973</b>	<b>Yes – Agreed by Trustees</b>	<b>Yes</b>
Projected income from ticket sales etc.	<b>£0</b>		
Other Local Authority e.g. Borough/Town Parish	<b>£0</b>		
Sponsorship (Please specify)	<b>£0</b>		
Donations (please specify)	<b>£0</b>		
Non-cash or in-kind contributions	<b>£0</b>		
<b>Total projected income</b>	<b>£1973</b>		

Item	Amount	Applied for and expected to hear date	Confirmed
<b>Amount requested from Macclesfield Town Council</b>	<b>£1950</b>		
<b>Balance outstanding</b>	<b>£0</b>		
<p><b>Please state exactly what the town council funding will pay for:</b></p> <ul style="list-style-type: none"> <li>• 1 x 6x12m Marquee (plus storage and safety accessories)</li> <li>• 10 x 2m Wooden Tables</li> <li>• 20 x 2m Wooden Benches</li> <li>• Delivery Costs</li> </ul>			
<p><b>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</b></p> <p>Depending on the size of the grant offered and how big the shortfall was, the group may be able to cover a small shortfall from existing funds. For a larger shortfall we would have to reconsider the project.</p>			

## Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? **No**

Are the figures from the organisation's latest accounts? **Yes**

If your organisation is VAT registered, please supply your VAT number: **N/A**

**Table 10 Accounts summary**

Account year ending	<b>31<sup>st</sup> March 2025</b>
Total income for the year:	<b>£59,361</b>
Total expenditure for the year:	<b>£21,021</b>
Surplus or deficit:	<b>£38,319</b>
	<b>This includes £31,096 liability for international camp, due for payment in 2025/26.</b>

Total savings or reserves in the bank at year end:	£115,529.12  This includes the following... £70,000 invested for the Scout Hut renovation. £31,096 liability for international camp, due for payment in 2025/26.
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## Bank details

Complete Table 11 with the organisation's bank details.

**Table 11 Bank details**

Organisation's bank account name (payee name):	<b>3rd Macclesfield Upton Priory Scouts</b>
Organisations bank account sort code and account number:	<b>Account Number</b> [REDACTED] <b>Sort Code</b> [REDACTED]

## Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

**Table 12 Project beneficiaries and equality**

Total number of people you expect to access your event, activity or facility:	<b>The whole 3<sup>rd</sup> Macclesfield Scout Group (100-120 Young People)</b>
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	<b>Young People (4 – 17 yrs) – Squirrels, Beavers, Cubs, Scouts and Explorers.</b>
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	<b>Macclesfield Central Macclesfield West and Ivy Broken Cross and Upton</b>  <b>(Most young people in our group are from within the above wards, however we do also have young people from other wards and outlying areas – e.g. Prestbury, Tytherington and Gawsforth)</b>
Does your organisation restrict access on the grounds of age?	<b>No – although Scouting is a Youth Organisation directly benefiting young people (4-17 yrs), volunteer ages are not restricted (18+).</b>
Does your organisation restrict access on the grounds of disability?	<b>No</b>
Does your organisation restrict access on the grounds of gender reassignment?	<b>No</b>

Does your organisation restrict access on the grounds of marriage and civil partnership?	<b>No</b>
Does your organisation restrict access on the grounds of pregnancy and maternity?	<b>No</b>
Does your organisation restrict access on the grounds of race?	<b>No</b>
Does your organisation restrict access on the grounds of religion and belief?	<b>No</b>
Does your organisation restrict access on the grounds of sex?	<b>No</b>
Does your organisation restrict access on the grounds of sexual orientation?	<b>No</b>
Does your organisation restrict access on the grounds of political activity?	<b>No</b>

## Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	<b>Yes</b>
Governing Document	<b>Yes</b>
Safeguarding policies	<b>Yes – <a href="#">Scouts Safeguarding Policy</a></b>
Relevant insurances	<b>Yes</b>
Quotes/estimates for equipment	<b>Yes</b>
Affiliation to a Governing Body	<b>Yes – The Scout Association</b>
Equalities and Inclusion Policy	<b>Yes – <a href="#">Scouts EDI Policy</a></b>
Planning permission	<b>N/A</b>

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.  
Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

**Yes**

**Grant application support**

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

**Yes**



Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

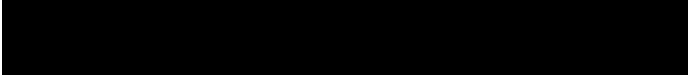

Postal address      **No**  
 Email address      **Yes**  
 Phone                **No**

**Declaration**

Please complete table 13 – two signatories are required.  
 I certify that to the best of my knowledge all the information contained within this application is correct.  
 I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

**Table 13 Declaration**

Signed:	
Date:	<b>21<sup>st</sup> May 2026</b>
Name:	
Position in group:	<b>Section Lead / Group Leadership Team</b>

Signed:	
Date:	<b>21<sup>st</sup> May 2026</b>
Name:	
Position in group:	<b>Group Lead Volunteer / Trustee Board</b>

Return to Assistant Town Clerk Helena Gowler by emailing a copy of your grant application to [admin@macclesfield-tc.gov.uk](mailto:admin@macclesfield-tc.gov.uk)

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 250730.