

Grant summary

Organisation

St Johns Girlguiding

Funding request

Funding is requested towards subsidising a new room hire charge for the group.

Total cost

£2,048.50

Funding request

£2,000

The difference between the total cost and the amount requested will be bridged by fundraising

END OF REPORT

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	Judith Whittingham
Position in organisation:	Unit Leader
Organisation:	Girlguiding
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	stjohnsbrownies@outlook.com
Contact address (if different from above):	As above
Telephone number:	As above
Website:	N/A

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	Sarah Greaterix
Contact address:	
Telephone number:	
E-mail:	stjohnsrainbowsmaacc@outlook.com
Position in organisation:	Unit leader

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes
Registration number:	306016
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	
How long has your organisation been in existence?	14th Macclesfield (St John's) Rainbows, Brownies and Guides have been meeting at St John's school since the Guide Unit opened in 1978.
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Girlguiding is the UK's largest youth girl organisation. Girls can do anything. We help them know that, and we have girls aged between 4 to 18. We are a registered charity run entirely by volunteers, providing girls with a range of life skills and we are deliberately inclusive and accessible.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	No
Hire local authority land/premises/facilities	Yes – from September 2026 onwards
Lease the land/premises/facilities	No

Please give details of lease expiry date/length of lease	
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff/volunteers

Number of full time paid staff	None
Number of part time paid staff	None
Number of casual paid staff	None
Number of volunteers	10

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	
How did you hear about the Community Grant Scheme?	Recommended to apply via MP Tim Roca

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	September 2026
Name of project (maximum 10 words):	School hall hire charge
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	To help subsidise the new school hall hire charge fee's being implemented by St John the Evangelist Primary School. This will allow us to gradually increase the termly fee's to cover the hire charge in the future rather than having to increase term fee's by approx. £30 per girl per term. If we had to increase the term fee's immediately then it would result in Girlguiding no longer being accessible to many girls in the Macclesfield area who currently attend all three Girlguiding units at St John's.

If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):	If we are successful, then it will allow us to gradually increase termly fee's to be able to cover the new school hall hire charge. This will ensure that our current girls are able to continue to afford to attend and allow Girlguiding to be accessible to all girls in Macclesfield. It will also allow the units to be able to afford to run activities, buy supplies, subsidise trips out and Brownie/Guide pack holidays. Without the grant and then having to pass on the school hall hire charge to parents, it is very likely that a substantial number of the 60 girls who attend our units will no longer be able to afford to attend Girlguiding. We have recently put up our termly sub's to reflect the increase to our annual membership which has already resulted in a couple of girls leaving and that was a £5 per term increase.
How will your project or service be sustained in the future? Maximum 50 words):	Over the next 12 – 18 months we will be able to gradually increase the termly fee's so that we can cover the hall hire costs ourselves.
If your application is for an event and you make a profit, please state how this will be used:	N/A

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Please ensure that table 8 and table 9 add up to the same amount.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment	N/A	
Furniture/fixtures/fittings	N/A	
Equipment purchase	N/A	
Equipment hire	N/A	
Premises/facility hire	2048.50	Rainbows - £17 hire charge for 27 weeks per year Brownies - £21.25 hire charge for 34 weeks per year Guides - £25.50 hire charge for 34 weeks per year

Item	Estimated cost	Details
		(Figures per week)
Materials	N/A	
Advertising/marketing/publicity	N/A	
Workshops/seminars/training	N/A	
Other	N/A	
Total Cost	2048.50	

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	N/A	Yes/No	Yes/No
Own existing funds/fundraising	N/A	Yes/No	Yes/No
Projected income from ticket sales etc.	N/A	Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish	N/A	Yes/No	Yes/No
Sponsorship (Please specify)	N/A	Yes/No	Yes/No
Donations (please specify)	N/A	Yes/No	Yes/No
Non-cash or in-kind contributions	£5404.94 (volunteer time)	Yes/No	Yes/No
Total projected income	£5404.94		
Amount requested from Macclesfield Town Council	£2000.00		
Balance outstanding	£48.50 This will be met by the sale of Lavender bags in Cinta shop in Macclesfield We make them and they allow us to put a basket of them in their shop for donations.		
Please state exactly what the town council funding will pay for:			

Item	Amount	Applied for and expected to hear date	Confirmed
The town council funding will be paying for the new school hall hire charge. The remaining money in our accounts will pay for Girlguiding subscriptions, meeting supplies, award badges and we are all expected to have a years worth of running costs in our bank accounts at all times. Our matched funding is our donated time/minimum wage across the 10 leaders for just the actual meeting time for the year. Our current subs from girls covers just the Girlguiding membership fee which has increased from £52 to £71.50 for all girls (previously all members were charged, now just girls and volunteers are free to encourage units to have more volunteers), our badges and resources.			
If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed: If we don't get the full amount then the units will have to increase termly fee's more than planned to cover the hall hire charge and we run the risk of girls leaving, and ultimate closure which would be a great shame after almost 50 years.			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number: GB 788445472

Table 10 Accounts summary

St John's Rainbows

Account year ending	31 st December 2025
Total income for the year:	£2585.38
Total expenditure for the year:	£2656.84
Surplus or deficit:	-£71.46
Total savings or reserves in the bank at year end:	£1048.78

St John's Brownies

Account year ending	31 st December 2025
Total income for the year:	£4030.40
Total expenditure for the year:	£3883.56

Surplus or deficit:	£146.84
Total savings or reserves in the bank at year end:	£2620.90

St John's Guides

Account year ending	
Total income for the year:	£2631.89
Total expenditure for the year:	£1982.82
Surplus or deficit:	£649.07
Total savings or reserves in the bank at year end:	£1511.85

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details**St John's Rainbows**

Organisation's bank account name (payee name):	St Johns Rainbows
Organisations bank account sort code and account number:	

St John's Brownies

Organisation's bank account name (payee name):	St Johns Brownies
Organisations bank account sort code and account number:	

St John's Guides

Organisation's bank account name (payee name):	St Johns Guides (14 th Macclesfield)
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	60
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Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Girls aged 4 – 18
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	The area surrounding St John the Evangelist Primary School, Ivy Lane, SK11 8QN
Does your organisation restrict access on the grounds of age?	Yes
Does your organisation restrict access on the grounds of disability?	No
Does your organisation restrict access on the grounds of gender reassignment?	Yes – We accept girls from birth
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No
Does your organisation restrict access on the grounds of religion and belief?	No
Does your organisation restrict access on the grounds of sex?	Yes
Does your organisation restrict access on the grounds of sexual orientation?	No
Does your organisation restrict access on the grounds of political activity?	No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes
Governing Document	Yes
Safeguarding policies	Yes
Relevant insurances	Yes
Quotes/estimates for equipment	No
Affiliation to a Governing Body	No

Equalities and Inclusion Policy	Yes
Planning permission	No

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address	Yes
Email address	Yes
Phone	Yes

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	
Date:	5 th August 2026
Name:	
Position in group:	Unit Leader – St John’s Brownies 14 th Macclesfield

Signed:	
Date:	5 th August 2026
Name:	
Position in group:	Unit Leader – St John’s Rainbows 14 th Macclesfield

Return to Assistant Town Clerk Helena Gowler by emailing a copy of your grant application to admin@macclesfield-tc.gov.uk

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 250730.